



Special Council Minutes Index – 14 June 2018

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Minutes of the Special Meeting of Council held on Thursday, 14 June 2018 in the Council Chambers Bridgetown commencing at 5.30pm called for the purpose to consider a proposal for the setting of differential rates for the 2018/19 Budget

The Presiding Member opened the Meeting at 5.30pm

Acknowledgment of Country – Presiding Member

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Owners of the Land on which we are gathered, and pay my respects to their Elders both past and present.

Attendance, Apologies and Leave of Absence

President	- Cr A Pratico
Councillors	- J Bookless
	- J Boyle
	- D Mackman
	- J Moore
	- J Nicholas
	- P Scallan
	- C Wallace
	- A Wilson
In Attendance	- T Clynch, CEO
	- M Larkworthy, Executive Manager Corporate Services
	- E Dennis, Executive Manager Community Services

Attendance of Gallery - Nil

Public Question Time - Nil

Petitions/Deputations/Presentations - Nil

Comments on Agenda Items by Parties with an Interest - Nil

Notification of Disclosures of Interest

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow a Member to speak, the extent of the interest must also be stated.

Business Items

ITEM NO.	SpC.01/0618	FILE REF.	160
SUBJECT	Levying Rates in 2018/19 – Setting the Rates in the Dollar and Minimum Rates		
OFFICER	Executive Manager Corporate Services		
DATE OF REPORT	5 June 2018		

Attachment 1 Objectives and Reasons for Proposed Differential Rates for the Year Ending 30 June 2019

OFFICER RECOMMENDATIONS That Council:

1. *After consideration of its strategic community plan and annual review of the corporate business plan fund the estimated budget deficiency of \$4.53m by applying differential rates when drafting the 2018/19 Annual Budget.*
2. *In accordance with section 6.36 of the Local Government Act 1995 endorses the advertising for public submissions on the proposed differential rates as set out in the table below, and makes available to the public Attachment 1 to this report setting out the objects and reasons for the differential rates:*

Category	Rate in \$	Minimum Rate
<i>Gross Rental Value (GRV) Properties</i>	<i>9.0434 cents</i>	<i>\$897.00</i>
<i>Rural Unimproved Value (UV) Properties</i>	<i>0.6222 cents</i>	<i>\$1,112.00</i>
<i>Mining Unimproved Value (UV) Properties</i>	<i>7.8450 cents</i>	<i>\$534.00</i>

3. *Direct the CEO to:*
 - *report back to Council any public submissions in relation to the proposed differential rates;*
 - *seek the approval of the Minister to impose in 2018/19 a differential Mining UV rate which is more than twice the lowest general differential UV rate.*
4. *Incorporate into the 2018/19 Budget a concession of 15% of the rate raised for properties previously rated in the 'UV Urban Farmland' differential rating category. Further, this concession be reduced by 5% in each subsequent budget commencing in 2019/20.*

Summary/Purpose

In accordance with s.6.36 of the Local Government Act 1995 (the Act) Council needs to establish the differential rates it will advertise prior to final consideration and adoption of the 2018/19 Budget. This matter is brought before Council to consider a proposal for the setting of differential rates for the 2018/19 Budget.

Background

To set the rates for its budget, Council determines the total rate revenue that it will need and sets a rate in the dollar for each rating category that will generate that revenue. Individual property valuations determine what proportion of the total rate requirements are to be met by each owner, and this proportion will change when a property's valuation changes.

It is proposed that one change be made in the 2018/19 rating year in relation to Council's existing differential rating categories, being cessation of the Urban Farmland Unimproved Value category.

Officer Comment

The 'rates in the dollar' and 'minimum payments' being recommended will deliver an overall rate increase in keeping with the estimated budget deficiency.

As part of its budget deliberations officers and/or Council has determined the budget deficiency by:

- Reviewing all revenue sources and expenditure
- A review of the corporate business plan taking into consideration the Shire's strategic community plan and long term financial plan
- Consideration and introduction of the following efficiency measures:
 - ongoing monitoring and review of the Bridgetown Leisure Centre operations and services
 - as part of the 18/19 budget process Council commenced a review of programming at the Bridgetown Leisure Centre and a review of pool opening hours
 - first stage of the parks and gardens service level review has been completed
 - a commitment in the corporate business plan to progressively review service levels
 - implementation of a Senior Management Group budget monitoring process
 - operational procedures developed to ensure compliance including purchasing
 - financial ratios report with improvement action plan
 - contract grader driver engaged that includes mentoring of junior staff
 - mid-year brief on building maintenance and capital works

Following the budget workshop held 17 May 2018 officers have determined the preliminary budget requirements for 2018/19 on the following basis:

- All corporate business plan actions for year 1 have been incorporated including year 1 allocations from all capital works plans as considered by Council
- All community grant, service agreements and other donations have been incorporated in accordance with Council's recommendation

- Increase in discretionary fees and charges as per Council's recommendations
- Employee costs – 1.75% annual increase
- Council's own source contribution to the works program has been increased by 1.6 % on 2017/18 levels
- Estimated utilities increase of 5.5%

The estimated budget deficiency of \$4.53m will result in an increase to the total rate yield of 3.5% from the 2017/18 rate yield (adjusted for natural growth).

Council reviews its rating strategy every five years. As part of the 2016/17 budget process Council considered its existing differential rating categories in line with the key values contained within the Rating Policy Differential Rates (s.6.33) released by the Department of Local Government, Sport and Cultural Industries, being:

- Objectivity
- Fairness and equity
- Consistency
- Transparency and administrative efficiency

At that review, Council indicated its preference for maintaining its existing differential rating categories of rural, urban farmland and mining land in an attempt to ensure that the rates revenue from these classes is collected on an equitable basis, taking into consideration the cost of delivering services to each of the respective land classes in the district.

During the 2017/18 budget process an application was made to the Minister for Local Government for approval of the Mining UV differential rate as required by Section 6.33(3) of the Act. As part of the Department's review of Council's application it was suggested that for 2018/19, the Shire review its rating strategy, specifically the 'UV Urban Farmland' category and the application of a 15% discount compared to the 'UV Rural' rate. It was considered that the Council's Objects and Reasons did not clearly identify the difference between 'UV Urban Farmland' and 'UV Rural'.

It was further suggested that for clarity, and if there are specific reasons why those properties currently in the 'UV Urban Farmland' category need to have a different rate, the Council may like to consider offering a concession, rather than trying to define a separate rating category. There are currently three properties rated as 'UV Urban Farmland' the discount provided to this category in 2017/18 by way of a reduced rate in the dollar equated to \$1,980.20. Officers have reviewed the Department's feedback and concur that it would be more appropriate to offer a concession rather than determining a separate rating category for the three properties.

The proposed rate in the dollar and minimum payments will maintain existing relativities (adjusted for natural growth) between all rating categories to those that applied in 2017/18. This will ensure an equitable distribution of the required rates yield from one year to the next.

The percentage split of rate revenue proposed for 2018/19 in comparison to 2017/18 is as follows:

	2017/18	2018/19
GRV	66.8%	67.0%
UV	31.3%	31.3%
Mining UV	1.9%	1.7%

A comparison of the minimum rates being proposed compared to 2017/18 is detailed below:

	2017/18	2018/19
GRV	\$867	\$897
UV	\$1,074	\$1,112
Mining UV	\$760	\$534

The reason for the reduction in the minimum rate for Mining UV is that the number of assessments on the minimum rate has increased. No more than 50% of assessments can be on the minimum rate therefore the minimum rate has been adjusted to achieve compliance.

The recommendations relate only to undertaking the prescribed advertising for public submissions for the proposed differential rates and minimum payments, and to seeking approval from the Minister to impose in 2018/19 a differential Mining UV rate which is more than twice the lowest general differential UV rate. Adopting the recommendations does not commit the Council to the general GRV rates, the differential general UV rates, or the minimum payments proposed. Council is required to consider any public submissions received prior to making its final decision and adopting the 2018/19 rating information.

Statutory Environment

Section 6.32(1) of the Act – Rates and service charges

Section 6.33(1) to (3) of the Act – Differential general rates

Section 6.35(4) of the Act – Minimum payment

Section 6.36 of the Act – Local government to give notice of certain rates

Integrated Planning

- Strategic Community Plan
Key Goal 5: Our leadership will be visionary, collaborative and accountable
Objective 5.2: We maintain high standards of governance, accountability and transparency
Strategy 5.2.8: Ensure all legislative responsibilities and requirements are met
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy

Policy F.10 – Method of Valuation of Rateable Properties

Budget Implications

This item has no bearing on the rates revenue being collected in 2017/18. The levying of general GRV rates, differential general UV rates and minimum payments in 2018/19 is about deriving an equitable level of revenue from each of the categories of properties in the district.

Fiscal Equity

In setting various rates in the dollar and minimum payment amounts Council aims to achieve a fair and equitable distribution of the rate burden throughout all ratepayers in the district.

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management

The advertising of Council's intention to raise differential rates is part of the statutory provisions required to ensure Council's rates are levied in accordance with legislation and are not at risk of being ruled improperly raised or imposed. There is a risk to Council not adopting its 2018/19 budget by the statutory deadline of 31 August 2018 in the event that the Minister does not approve Council's Mining UV differential rate.

Continuous Improvement – Not Applicable

Voting Requirements – Absolute Majority

Council Decision Moved Cr Scallan, Seconded Cr Wallace

SpC.01/0618 That Council:

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3. **Direct the CEO to:**
- **report back to Council any public submissions in relation to the proposed differential rates;**
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4. **Incorporate into the 2018/19 Budget a concession of 15% of the rate raised for properties previously rated in the ‘UV Urban Farmland’ differential rating category. Further, this concession be reduced by 5% in each subsequent budget commencing in 2019/20.**

Absolute Majority 9/0

Closure

The President closed the Meeting at 5.39pm

List of Attachments

Attachment	Item No.	Details
1	SpC.01/0618	Objectives and Reasons for Proposed Differential Rates for the Year Ending 30 June 2019

Minutes checked and authorised by T Clynch, CEO		15.6.18
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CERTIFICATION OF MINUTES

As Presiding Member, I certify that the Minutes of the Special Council Meeting held 14 June 2018 were confirmed as a true and correct record of the proceedings of that meeting at the Ordinary Meeting of Council held on 28 June 2018

..... 28 June 2018



Corporate Business Plan

2018-2022

2017-2021 adopted by Council 29 June 2017
1st Annual Review – June 2018.

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Introduction

Thank you for reading our Corporate Business Plan 2018/22.

Section 5.56 of the *Local Government Act 1995*, requires WA local governments to Plan for the Future of the district. Amendments made in August 2011 to the *Local Government (Administration) Regulations 1996* state a Strategic Community Plan and Corporate Business, together form a Plan for the Future of a district.

Under *Local Government (Administration) Regulations 1996* regulation 19C (3), a Corporate Business Plan for a district is to:

- a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
- b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
- c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

In the preparation of the annual budget the Local Government is to have regard to the contents of the plan for the future in terms of Section 6.2(2) of the *Local Government Act 1995*.

The Shire of Bridgetown-Greenbushes Corporate Business Plan 2018-2022 is a rolling four year service and project delivery plan. It has been developed to align with the Shire's 10 Year + Strategic Community Plan and provides the various actions to implement the outcomes and strategies articulated in the Strategic Community Plan. The Corporate Business Plan demonstrates how the aspirations that the community articulated in the Strategic Community Plan will be delivered within the operational capacity of the Shire.

The Corporate Business Plan is reviewed annually. Every two years, the review will be in conjunction with a minor or major review of our Strategic Community Plan.



Our Vision

***‘A beautiful place to live’
Working together with the community to
achieve our shared objectives.***

Integrated Planning Framework

All Local Governments in WA are required to comply with the Integrated Planning and Reporting Framework (IPRF). The core components are:

1. Strategic Community Plan

- Strategy for 10+ years
- Provides the vision, outcomes and Council's strategic priorities
- Identifies long and medium term objectives
- Determines allocation of resources
- Shaped by community input

2. Corporate Business Plan

- Four-year delivery plan
- Aligned to Strategic Community Plan
- Financial projections

3. Annual Budget

- Financial statements and policies for one year

The Strategic Community Plan responds to three questions put to the community and the local government:

- Where are we now?
- Where do we want to be?
- How do we get there?

The Shire's Integrated Planning Framework addresses these needs by providing a process to:

- Ensure community input is obtained
- Determine long term (10+ years) objectives
- Identify the resourcing to deliver against the long term objectives
- Clearly articulate long term financial implications and strategies

Under the Integrated Planning Framework Council's decisions take the community's aspirations into account and deliver the best results possible with the available resources.

The Strategic Community Plan sets the scene for the whole framework – it expresses the community's vision and priorities for the future and shows how the Council and community intend to make progress over a ten year period.

Detailed implementation for the next four years is covered in the Corporate Business Plan. The "Informing Strategies" – particularly the Long Term Financial Plan, Asset Management Plans and Workforce Plan – show how the Plan will be managed and resourced.

The Strategic Community Plan is a ten year plan. However, it is not fixed for ten years – it would be long out of date by then. Rather, it is a "rolling" plan which is reviewed every two years.

Integrated planning and reporting gives a local government a framework for establishing local priorities and for linking this information to operational functions. The *Local Government (Administration) Regulations 1996* require each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

A successful integrated planning and reporting process will deliver the following outcomes:

- A Strategic Community Plan that clearly links the community's aspirations with the Council's vision and long term strategy
- A Corporate Business Plan that integrates resourcing plans and specific council plans with the Strategic Community Plan.

Integrated Planning provides for:

- Strategic planning systems that deliver accountable and measurable linkages between **community aspirations, financial capacity** and **practical service delivery**
- Financial planning systems that accurately demonstrate a local government's **capacity to deliver services** and **manage assets** that can sustain communities into the future
- Effective asset management systems with the rigour of process and integrity of data to accurately reflect **true asset management costs**

The Strategic Community Plan is the overarching plan guiding all the Shire's activities. The Plan identifies the issues that are important to our community, sets out the community's vision and objectives as well as strategies to implement the objectives.

For the Strategic Community Plan the two yearly reviews alternate between a minor review (updating as needed) and a major review (going through all the steps again). The plan is continuously looking ahead, so each review keeps a ten year horizon. This is to ensure that the best decisions are made in the short to medium term.

The diagram on the following page illustrates the Shire of Bridgetown-Greenbushes' Integrated Planning and Reporting Framework and where the Corporate Business Plan, Strategic Community Plan and various informing strategies together with the annual budget sit in the Framework. The diagram illustrates the process used to guide Council's decisions, resource allocations and planning.



An 'Integrated Planning Review Cycle' has been endorsed by Council and sets review intervals for all documents contained in the Shire of Bridgetown-Greenbushes Integrated Planning Framework.

Shire of Bridgetown-Greenbushes Integrated Planning Review Cycle

Strategic Community Plan (SCP)	Desktop Review every 2 years (includes community survey) Full Review every 4 years (includes community survey and workshops)
Corporate Business Plan	Annual Desktop Review Full Review every 4 years (following SCP full review)
Long Term Financial Plan	Annual Desktop Review Full Review every 4 years (following SCP full review)
Asset Management Plans	Annual
Capital Works Plans	Annual
Plant & Fleet Replacement Plans	Annual
Workforce Plan	Every 4 years (following SCP full review)
Sport and Recreation Strategic Plan	Desktop Review every 5 years Full Review every 10 years
Public Art Strategy	Desktop Review every 10 years
Trails Masterplans	Desktop Review every 5 years
Aged Community Plan	Desktop Review every 4 years
Youth Community Plan	Desktop Review every 4 years
Access and Inclusion Plan	Desktop Review every 4 years

The annual review of the Corporate Business Plan would consider any updates to informing strategies that had occurred via reviews in the previous 12 months. The preparation of the annual budget would be structured around the Corporate Business Plan after each annual review.

Our Council

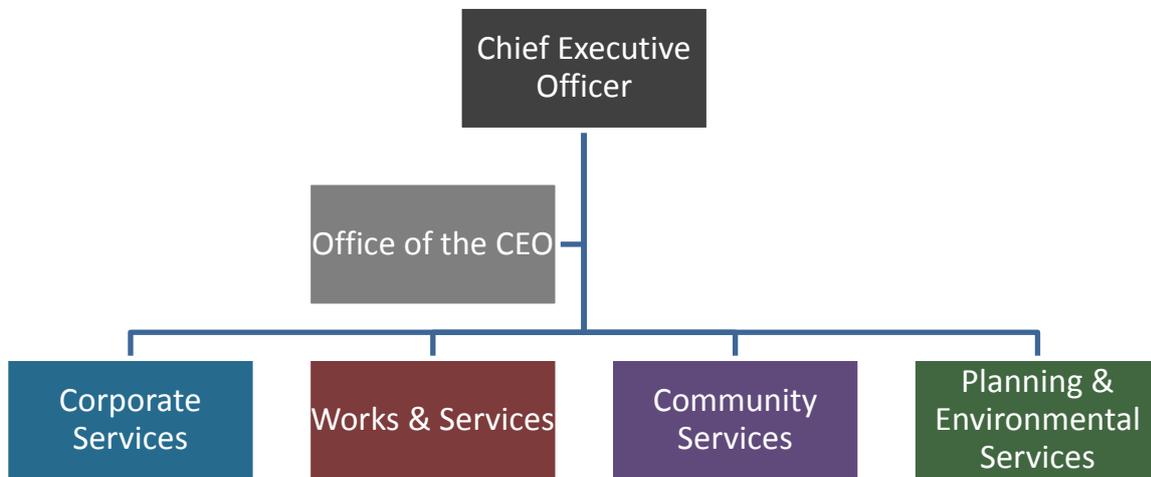
The Shire of Bridgetown-Greenbushes has a structure of 9 councillors, 7 representing the South Ward and 2 representing the North Ward. Local government elections are held every 2 years with the next ordinary election scheduled for October 2019. After each ordinary election the councillors elect a President and Deputy President.

The councillors are committed in serving our community. Although each councillor represents one of two wards they do represent all electors of the district and make decisions in the overall best interests of the community.

Councillor	Address	Contact	Ward	Current Term Expires
Tony Pratico Shire President	PO Box 13 Greenbushes 6254	Ph: 9761 1616(w) Ph: 9764 4010 (h) Fax: 9764 4011 Mobile: 0409 764 401 tonypratico@bigpond.com	North	2019
Alan Wilson Deputy President	PO Box 560 Bridgetown 6255	Ph/Fax: 9761 2214 Mobile: 0428 612 214 aandgwilson@bigpond.com	South	2021
John Bookless	PO Box 1007 Bridgetown 6255	9761 4452 (h) 0409 682 722 bookless2@bigpond.com.au	South	2021
Julia Boyle	PO Box 793 Bridgetown 6255	Ph: 9761 4550 Mobile: 0428 244 760 Juliaannboyle16@westnet.com.au	South	2021
Doreen Mackman	PO Box 539 Bridgetown 6255	Ph: 0437 700 872 dorsmud1@bigpond.com	South	2019
Joann Moore	PO Box 668 Bridgetown 6255	Ph: 0412 420 044 jomoore@jobry.com.au	South	2019
John Nicholas	PO Box 584 Bridgetown 6255	Ph: 9761 2712(w) Ph: 9761 4189 (h) Mobile: 0409 619 753 john@bridgetowncrc.net.au	South	2019
Pat Scallan	33 Diorite Street Greenbushes 6254	Ph: 9782 5700 (w) Ph: 9764 3508 (h) gwalia1@iinet.net.au	North	2021
Chris Wallace	38 Nelson Street Bridgetown 6255	0417 188 634 487c.wallace@gmail.com	South	2021

Organisational Structure

The organisation structure for the Shire of Bridgetown-Greenbushes consists of five Departments or Divisions as illustrated below:



Under the current structure the Planning & Environmental Services Department staff report directly to the CEO. All other departments report to an Executive Manager, being:

- Executive Manager Corporate Services – Michelle Larkworthy
- Executive Manager Works & Services – Lindsay Crooks
- Executive Manager Community Services – Elizabeth Denniss

The Shire employs a workforce of 100, however due to a high numbers of part-time and casual staff this equates to 51 FTE (full time equivalents). Following is a list of the functions/services which each Department is responsible for:

CEO's Office

Governance
Councillor Liaison
Agendas/Minutes
Strategic Planning
Human Resources
Occupational Health and Safety
Website
Citizenship
Local Government Elections
Local Government Compliance
Local Laws
Cemetery Records & Administration
Land Disposition
Economic Development

Corporate Services

Administration
Annual Budgets
Annual Financial Reports
Corporate Business Plan
Long Term Financial Plan
Asset Management
Debtors/Creditors
Insurance
Rates
Payroll
Records Management
Customer Services
Police Licensing
Information Technology (IT)

Planning & Environmental Services

Planning & Development Approvals
Town Planning Schemes and Amendments
Subdivisions
Road Names
Heritage
Building Approvals
Environmental Health
Shire Building Maintenance
Cleaning of Shire Facilities
Ranger & Regulatory Services
Swimming Pool Approvals & Inspections

Community Services

Community Development
Service Agreements & Community Grants
Seniors Issues
Youth Issues
Access & Inclusion
Arts & Culture
Library
Integrated Leisure Centre
Visitors Centre/Tourism
Trails Development

Works & Services

Engineering
Roads (Maintenance and Construction)
Crossovers and Bridges
Parks, Gardens and Reserves, Footpaths and Walk Trails
Street Trees Maintenance
Traffic Control
Weed Management
Parking Facilities
Cemetery Maintenance
Waste Management
Plant and Machinery
Traffic Counts
Heavy Haulage Approvals

Overview - Strategic Community Plan's Key Goals and Objectives

Key Goal 1 Our economy will be strong, diverse and resilient	Key Goal 2 Our natural environment is valued, conserved and enjoyed	Key Goal 3 Our built environment is maintained, protected and enhanced	Key Goal 4 A community that is friendly and welcoming	Key Goal 5 Our leadership will be visionary, collaborative and accountable
1.1 A diverse economy that provides a range of business and employment opportunities	2.1 Value, protect and enhance our natural environment	3.1 Maintained townscape heritage and character	4.1 A cohesive community with a sense of pride	5.1 Our community actively participates in civic life
1.2 A proactive approach to business development	2.2 Enhanced parklands, reserves and gardens	3.2 Outdoor spaces, places and buildings are fit for purpose	4.2 Programs and facilities that encourage community resilience	5.2 We maintain high standards of governance, accountability and transparency
	2.3 Effectively utilised natural resources	3.3 Maintain an appropriate standard of transport networks, roads and pathways	4.3 Appropriate community led local transport systems	5.3 We operate within the Integrated Planning Framework
	2.4 An informed community on land management and sustainable living		4.4 Promoting volunteerism	5.4 We participate in regional collaboration
	2.5 Effectively managed waste services		4.5 High levels of responsiveness to emergencies and emergency recovery	5.5 We are strong advocates for our community
	2.6 Development is sympathetic to the landscape		4.6 Fire prepared communities	
			4.7 A safe area	

How to Read our Corporate Business Plan

The layout of our Corporate Business Plan reflects the same five key goal areas as identified by our 10+ Year Strategic Community Plan 2018. Each Key Goal is broken down into objectives and strategies, defined as:

Objectives:

These are the community's aspirations. A range of objectives sits under each key goal.

Strategies

These are the things that Council will do to achieve the objectives.

Actions

How each strategy is to be achieved.

The Corporate Business Plan lists actions against each of the strategies, detailing how each strategy will be delivered. Although the Corporate Business Plan is a 4 year timeframe it is a rolling document subject to annual review, hence a 5th year column (2021 onwards) has been included so that projects or services not expected to be delivered for at least 4 years are not overlooked in future reviews of the Corporate Business Plan and can also be factored into the financial projections in the Long Term Financial Plan.

Each action is also supported with the following information:

- The year upon which the action is to be delivered – either in the form of an 'X' or by an expenditure amount. If expenditure is shown this is the cost of delivering the action. All capital expenditure is shown as well as any new operating expenditure required to deliver a new service. Where the action requires the continuation of existing expenditure it hasn't been listed. For example Action 2.1.2.1 states that Council will maintain financial support of the community landcare service. As this is service is already being funded it is not shown as additional expenditure in the yearly column.
- Is the delivery of the action dependent upon external funding? If so, this is marked in that column. Note if the revenue isn't received it is to be assumed that the action can't be achieved.
- Responsible officer – this is the officer tasked with ensuring the action is delivered – not necessarily the officer that will actually deliver it as that may be a joint responsibility of more than one officer. Note typically the responsible officer is the senior officer with managerial oversight of the subject area however for actions in the Planning & Environmental Services Department the assignment has gone to a more specific level.

The Responsible Officer acronyms listed represent:

CEO	Chief Executive Officer
EMCOR	Executive Manager Corporate Services
EMCS	Executive Manager Community Services
EMWS	Executive Manager Works & Services
PBS	Principal Building Surveyor
MP	Manager Planning
MEH	Manager Environmental Health
CESM	Community Emergency Services Manager

Actioning the Strategic Community Plan – Corporate Business Plan Actions 2018/19 to 2021/22

Key Goal 1 – Our Economy will be Strong, Diverse and Resilient

Objectives:

1.1 A diverse economy that provides a range of business and employment opportunities

1.2 A proactive approach to business development

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
1.1.1	Encourage long term growth in the district in order to retain and enhance services	1.1.1.1	Support the establishment of job creation enterprises	X	X	X	X	X		CEO
		1.1.1.2	Preserve priority agricultural areas	X	X	X	X	X		MP
1.1.2	Develop and implement strategic plans and actions that attract economic development	1.1.2.1	In partnership with the business community investigate potential to promote Bridgetown as a small conference destination			X				EMCS
		1.1.2.2	Review visitor centre/information service delivery	X	X					EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		1.1.2.3	Develop a Shire of Bridgetown-Greenbushes Economic Development Strategy					X		EMCS
		1.1.2.4	Achieve RV friendly town/s status for both Bridgetown and Greenbushes	X	X					CEO
		1.1.2.5	Install a septage dump point facility in Bridgetown		\$50,000				loan	MEH
		1.1.2.6	Partner with Talison Lithium to prepare an infrastructure plan to present to government on the infrastructure related impacts of the mine expansion project	\$5,000						CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		1.1.2.7	Contribute to the Busselton Margaret River Regional Airport Marketing Fund to assist in the attraction and retention of airlines to service the “East Coast to South west” route	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000 2022/23		
1.1.3	Plan for expansion of the commercial area	1.1.3.1	Ensure the local planning scheme allows for growth of commercial development	X	X	X	X	X		MP
1.1.4	Develop industrial and light industrial areas	1.1.4.1	Partner Landcorp in releasing 1st stage of the Sportsground Light Industrial Area	X	X					CEO
1.1.5	Pursue improvements to infrastructure and services, including utilities	1.1.5.1	Lobby State Government to provide reticulated gas and extend infill sewerage in Bridgetown and Greenbushes	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		1.1.5.2	Continue to work with Water Corporation for the provision of infrastructure to improve and secure the continuity of potable water	X	X	X	X	X		CEO
1.1.6	Work with key partners (business and government) to improve telecommunications within the Shire	1.1.6.1	Lobby Government on fixing mobile phone blackspots	X	X	X	X	X		CEO
1.1.7	Improve tourist facilities	1.1.7.1	Upgrade information bays at Bridgetown	X						PBS
		1.1.7.2	Investigate establishment of a free Wi-Fi hotspot location/s		X					EMCS
		1.1.7.3	Develop a stage at Memorial Park		\$75,000				✓ \$50,000	PBS
1.1.8	Develop trails – culinary, art, walk, mountain bike, canoe and bridle	1.1.8.1	Develop the South West Bridle Trail	X						EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		1.1.8.2	Complete detailed planning and costing for the Old Rectory Loop Trail	X						EMCS
		1.1.8.3	Implement Local Trails Plan		X	X	X	X		EMCS
1.1.9	Support tourism activities that focus on events, adventure, agriculture, food, heritage and the natural environment	1.1.9.1	In partnership with the local tourism sector and Shires of Manjimup and Nannup, proceed with the establishment of a Local Tourism Organisation (LTO)	\$30,800	\$45,320	\$52,819	\$39,852	X		EMCS
		1.1.9.2	Review local visitor servicing to take into account establishment of the LTO and the associated financial implications (loss of revenue and financial contributions to LTO)	X						EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		1.1.9.3	Provide a proportion of Visitor Centre membership fees to the BGBTA to enable it to progress business and tourism initiatives	X	X					EMCS
1.1.10	Deliver or support a range of events where a demonstrable community benefit can be shown	1.1.10.1	Support festivals and events that promote local businesses and encourage community participation	X	X	X	X	X		EMCS
		1.1.10.2	Prepare an Events Policy/Procedure	X						EMCS
1.2.1	Embrace a “can do” approach to development	1.2.1.1	Develop a Local Planning Scheme that provides both facilitation and regulation support to business	\$15,000	X					MP

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		1.2.1.2	Develop internal and external planning, building control and environmental health processes that have regard to the importance of business development and social capacity whilst ensuring regulatory compliance is met	X	X	X	X	X		CEO
		1.2.1.3	As part of the review of the Workforce Plan identify how a “can do” approach to development will be achieved.	X						CEO
1.2.2	Design and implement business retention strategies and initiatives for support of existing and potential new businesses	1.2.2.1	Support regular gatherings of local business to provide information; facilitate networking and demonstrate leadership	X	X	X	X	X		CEO
1.2.3	Communicate and engage with the business community	1.2.3.1	Attend and participate in "Business After 5" functions	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		1.2.3.2	Have Council representation on the BGBTA	X	X	X	X	X		CEO
1.2.4	Ensure the Shire's procurement policies support local business and local employment	1.2.4.1	Implement the recommendations of the 2016 Local Purchasing Audit	X	X	X	X	X		CEO

Key Goal 2 – Our Natural Environment is Valued, Conserved and Enjoyed

Objectives:

- 2.1 Value, protect and enhance our natural environment
- 2.2 Enhanced parklands, reserves and gardens
- 2.3 Effectively utilised natural resources
- 2.4 An informed community on land management and sustainable living
- 2.5 Effectively managed waste services
- 2.6 Development is sympathetic to the landscape

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
2.1.1	Support and promote sound environmental management practices	2.1.1.1	Prepare stormwater management plans for Bridgetown and Greenbushes					X		EMWS
		2.1.1.2	Undertake a stormwater drainage audit				\$20,000			EMWS
2.1.2	Support local and regional environmental initiatives	2.1.2.1	Maintain financial support of the community landcare service	X	X	X	X	X		CEO
		2.1.2.2	Work with local landcare groups in informing the community about the importance of weed control	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
2.1.3	Identify opportunities for protecting and enhancing the health of the Blackwood River and tributaries	2.1.3.1	Support local landcare groups in initiatives that improve the health of the Blackwood River	X	X	X	X	X		CEO
		2.1.3.2	Prepare a Geegelup Brook beautification and flood management plan					X \$45,000 Year 2023/24		EMWS
2.1.4	Consider opportunities for greater recreational and commercial use of the Blackwood River	2.1.4.1	Prepare a development concept plan for River Park and surrounds	X						EMCS
		2.1.4.2	Implement the River Park and Surrounds Development Plan		\$120,000				✓ \$60,000	EMCS
		2.1.4.3	Redesign and reconstruct the river boardwalk	c/f \$30,000 + \$20,000						EMWS
2.1.5	Improve public access to natural waterways	2.1.5.1	Ensure the Local Trails Masterplan identifies opportunities for trails adjacent to waterways	X	X					EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
2.2.1	Prepare and implement strategies for development and maintenance of parklands and reserves	2.2.1.1	Establish a hierarchy of park maintenance and associated service levels for all parks and reserves	X						EMWS
		2.2.1.2	Prepare a parkland improvement strategy	X						EMWS
		2.2.1.3	Maintain parkland infrastructure	X	X	X	X	X		EMWS
		2.2.1.4	Support establishment of "friends of" groups for parks, gardens and reserves	X	X	X	X	X		CEO
2.2.2	Manage the Shire's parks on a waterwise basis	2.2.2.1	Install a demonstration of the use of Waterwise plants in one of the Shire's flower beds	X						EMWS
		2.2.2.2	Install flow meters on the Shire's main parks and garden water users	X						EMWS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
2.2.3	Prepare and implement management or conservation plans for bushland reserves	2.2.3.1	Have regard to conservation and natural environment in fire mitigation planning for Shire reserves	X	X	X	X	X		CESM
		2.2.3.2	Work with Bridgetown-Greenbushes Community Landcare to prepare management or conservation plans for high environmental value reserves				X	X		CEO
		2.2.3.3	Implement reserve management or conservation plans	X	X	X	X	X		CEO
2.2.4	Develop the Dumpling Gully waterbodies at Greenbushes	2.2.4.1	Acquire vesting of the Dumpling Gully waterbodies from the Water Corporation	X						CEO
		2.2.4.2	Plan for future community recreational use of the Dumpling Gully waterbodies	X						CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
2.2.5	Develop and maintain playgrounds that cater for a range of age groups and activities	2.2.5.1	Audit all playgrounds and skate parks for safety and Australian standards compliance	X	X	X	X	X		EMWS
		2.2.5.2	Consult with residents of Highland Estate to determine preferred option for development of the public open space area in the Estate	X						CEO
		2.2.5.3	Work with surrounding residents to prepare a concept development plan for a new playground at Four Seasons Estate	X						CEO
2.3.1	Explore and implement renewable energy options for Shire buildings	2.3.1.1	Investigate the installation of energy and water saving equipment at Shire's facilities	X						PBS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
2.3.2	New Shire buildings to incorporate environmentally sustainable design principles	2.3.2.1	Consider environmental sustainability principles in planning for new Shire buildings	X	X	X	X	X		CEO
		2.3.2.2	Budget on an annual basis the retrofitting of energy efficient or water efficient fittings or infrastructure on existing Shire buildings		\$20,000	\$20,000	\$20,000	\$20,000		PBS
2.4.1	Improve provision and distribution of land management information	2.4.1.1	Provide relevant information in Shire welcome packs and on Shire website	X	X	X	X	X		EMCS
		2.4.1.2	Feature regular articles on relevant topics in Council newsletter	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
2.4.2	Encourage the community to have sustainable lifestyles and inform the community on ways to use our environment sustainably	2.4.2.1	Support the growth of community gardens	X	X	X	X	X		EMCS
		2.4.2.2	Feature regular articles on relevant topics in Council newsletter	X	X	X	X	X		CEO
		2.4.2.3	Promote the reduction of water and energy use to the community	X	X	X	X	X		CEO
2.5.1	Identify long term waste disposal and recycle options for the Shire	2.5.1.1	Monitor regional initiatives and opportunities	X	X	X	X	X		CEO
		2.5.1.2	Participate in the South West Regional Waste Strategy	X	X					CEO
		2.5.1.3	Operate the Bridgetown Waste Disposal Site within legislative standards	X	X	X	X	X		EMWS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		2.5.1.4	Further develop the inert waste area including restricting informal access and dumping	X						EMWS
		2.5.1.5	Operate the inert waste site	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000 pa		EMWS
		2.5.1.6	Develop a new liquid waste disposal facility	C/F + \$60,000						EMWS
		2.5.1.7	Conduct a post closure clean-up of the former green waste facility at Greenbushes	X						EMWS
		2.5.1.8	Develop an extension to existing waste cell	\$100,000				2024/25 \$100k	Loan	EMWS
		2.5.1.9	Investigate (desktop) the financial cost and feasibility of establishing an organic waste service	X						CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
2.5.2	Implement waste reduction and recycling initiatives	2.5.2.1	Develop waste information fact sheets and other initiatives to raise community awareness of the benefits of reduced waste outputs	X	X	X	X	X		EMWS
		2.5.2.2	Process construction and inert waste for reuse	\$20,000		\$20,000				EMWS
2.6.1	Planning processes allow for a diverse range of land and development opportunities	2.6.1.1	Explore and encourage development of high density blocks for smaller/mixed housing options with sensitivity to natural environment and landscape	X	X	X	X	X		MP
		2.6.1.2	Development application process allows a balance between sensitively developed places and progressive development	X	X	X	X	X		MP

Key Goal 3 – Our Built Environment is Maintained, Protected and Enhanced

Objectives:

3.1 Maintained townsite heritage and character

3.2 Outdoor spaces, places and buildings fit for purpose

3.3 Maintain an appropriate standard of transport networks, roads and pathways

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
3.1.1	Ensure relevant policies and plans offer appropriate protection to existing heritage character whilst still allowing appropriate development opportunities	3.1.1.1	Implement conservation plans for key shire owned heritage buildings	X	X	X	X	X		PBS
		3.1.1.2	Prepare a new Municipal Heritage Inventory	X						MP
		3.1.1.3	Determine the retention or disposal of the Bridgetown Railway Station building	X						CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		3.1.1.4	Relocate the Greenbushes Railway Station to the Greenbushes Discovery Centre for development as a new module					X		EMCS
3.1.2	Ensure town centres achieve a high standard of appearance and amenity	3.1.2.1	Implement streetscape upgrades in Bridgetown and Greenbushes	\$4,000	\$4,000	\$4,000	\$4,000			CEO
		3.1.2.2	Street and footpath sweeping to be focused on Bridgetown Town Centre and street sweeping to be introduced into Greenbushes Town Centre	X	X	X	X	X		EMWS
		3.1.2.3	Landscape the western side of the railway car park	X						EMWS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
3.1.3	Work with community to identify and implement projects that promote the unique heritage and history of each town	3.1.3.1	Celebrate the 150 year anniversary of Bridgetown in 2018	X						CEO
		3.1.3.2	Once a new archives storage facility is developed offer the existing archives shed to the Bridgetown Historical Society	X	X					CEO
3.2.1	Community spaces and buildings accommodate a wide range of interests and activities	3.2.1.1	Plan for a youth precinct and hang out space in Bridgetown by completing and enhancing the skate park, creating linkages with the leisure centre, library and improving amenities such as shade, seating, landscaping and Wi Fi	\$20,000					✓ \$10,000	EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		3.2.1.2	Investigate a trailer-based mobile/pop-up space and equipment that can be utilised by community groups to host activities and events in different locations/facilities within the Shire		X					EMCS
		3.2.1.3	Renovate the Bridgetown Civic Centre and Shire Administration building	\$30,000	X				Building Maintenance Reserve	PBS
		3.2.1.4	Review car parking and traffic flow requirements at the Bridgetown Leisure Centre	X						EMWS
		3.2.1.5	Review dog exercise areas including the need for fenced areas		X					CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		3.2.1.6	Replace parks and recreational equipment and facilities as per Replacement Plan	\$7,990	\$11,249	\$164,215	\$34,328	X	2020/21 Rec Centre solar equipment funded from Reserve (\$130k)	EMCOR
		3.2.1.7	Investigate grant opportunities for replacement of pool solar system	X						
		3.2.1.8	Conduct an electrical capacity assessment of Bridgetown Sportsground Precinct	\$15,000						PBS
		3.2.1.9	Upgrade horse stalls at Bridgetown Sportsground		\$30,000		\$30,000		✓ 66%	PBS
3.2.2	Social and recreation programs make the most of existing built facilities	3.2.2.1	Programs are targeted at all age groups and regularly change to encourage ongoing participation	X	X	X	X	X		EMCS
		3.2.2.2	Provide advocacy and support for existing youth group activities to continue	X	X	X	X	X		EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		3.2.2.3	Work in partnership with clubs to ensure sporting facilities are fit for purpose and improved based on need/funding	X	X	X	X	X		EMCS
		3.2.2.4	Host community movie nights (summer only)	X	X	X	X	X		EMCS
3.2.3	Bridgetown Sportsground is the base for oval sports in the Shire	3.2.3.1	Improve the water quality and capacity of water sources that supply the Bridgetown Sportsground	\$18,000	\$15,000					EMWS
		3.2.3.2	Conduct cost-benefit assessment for irrigation of Sportsground	X						
3.2.4	Greenbushes Sportsground is the base for rectangular sports in the Shire	3.2.4.1	Acquire an irrigation source for Greenbushes Sportsground	X						CEO
		3.2.4.2	Upgrade the playing surfaces at Greenbushes Sportsground				\$15,000			EMWS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
3.2.5	Provide and maintain a range of facilities that cater for the community's needs	3.2.5.1	Maintain the Shire's building inventory	TBD	TBD	TBD	TBD	X		PBS
		3.2.5.2	Upgrade where required the Shire's buildings where a demonstrated need is identified	TBD	TBD	TBD	TBD	X		PBS
		3.2.5.3	Replace tables and chairs at Bridgetown Civic Centre	\$3,000	\$12,000					
3.2.6	Develop new facilities that provide for the identifiable needs of the community	3.2.6.1	Expand the gym at the Bridgetown Leisure Centre		\$215,000				✓ 33% Balance from Reserve	EMCS
3.3.1	A well maintained local and regional transport network	3.3.1.1	Annually review the 10 year strategic road works plan	X	X	X	X	X		EMWS
		3.3.1.2	Renew roads and drainage as identified under the 10 year strategic road works plan					X		EMWS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		3.3.1.3	Upgrade roads and drainage as identified under the 10 year strategic road works plan					X		EMWS
3.3.2	Maximise funding opportunities to improve road safety	3.3.2.1	Identify black spot eligible projects	X	X	X	X			EMWS
3.3.3	Provide and maintain a safe and efficient pedestrian transport system	3.3.3.1	Renew, upgrade or construct footpaths, trails and cycleways	TBD	TBD	TBD	TBD	X	✓	EMWS
3.3.4	Ensure suitable access to road building materials	3.3.4.1	Source gravel from private land for road works, using powers under the Local Government Act	X	X	X	X	X		EMWS

Key Goal 4 – A Community that is Friendly and Welcoming

Objectives:

- 4.1 A cohesive community with a sense of pride
- 4.2 Programs and facilities that encourage community resilience
- 4.3 Appropriate community led local transport systems
- 4.4 Promoting volunteerism
- 4.5 High levels of responsiveness to emergencies and emergency recovery
- 4.6 Fire prepared communities
- 4.7 A safe area

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
4.1.1	Deliver and support a wide range of community activities, events and associated infrastructure	4.1.1.1	Support the development of external funded public art	X	X	X	X	X		EMCS
		4.1.1.2	Fund community grants, service agreements and donations to a maximum value of \$160,000 per annum	X	X	X	X	X		EMCS
		4.1.1.3	Promote the availability of community grants and service agreements	X	X	X	X	X		EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
4.1.2	Deliver programs that encourage community interaction and participation	4.1.2.1	Support a community based approach to the provision of art and culture development	X	X	X	X			EMCS
		4.1.2.2	Deliver programs at the Bridgetown Leisure Centre that cater for the community's demographic needs	X	X	X	X	X		EMCS
		4.1.2.3	Deliver programs at the Bridgetown Library that cater for the community's demographic needs	X	X	X	X	X		EMCS
		4.1.2.4	In partnership with the community drivers of the project, deliver the Bridgetown Art Trail	41,912 + \$20k c/f					✓ \$41,912	

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
4.2.1	Encourage events, activities, programs and services relevant to, and accessible for local youth	4.2.1.1	Support and encourage a range of recreational and social activities that appeal to different interests amongst young people	X	X	X	X	X		EMCS
		4.2.1.2	Encourage the delivery of arts, cultural and music experiences specifically designed for young people	X	X	X	X	X		EMCS
		4.2.1.3	Provide advocacy and support for existing youth group(s) activities to continue	X	X	X	X	X		EMCS
		4.2.1.4	Investigate the best mechanism for offering non-sport programs for young people such as coding, music and film production, animation and photography	X	X	X	X	X		EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.2.1.5	Transport options are incorporated into all youth programs delivered by the Shire	X	X	X	X	X		EMCS
		4.2.1.6	Encourage local clubs and groups to address transport barriers to participation (carpooling, roster, bus)	X	X	X	X	X		EMCS
		4.2.1.7	Ensure youth programs are rotated in locations throughout the Shire	X	X	X	X	X		EMCS
4.2.2	Increase the awareness and acceptance of diversity and needs in local youth	4.2.2.1	Host an annual event that encourages young people to be welcoming and inclusive of others regardless of ability, culture, age or gender	\$10,000	\$10,000	\$10,000	\$10,000	X	✓ \$5,000 p.a.	EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.2.2.2	Youth Leadership Team to provide input into the Access and Inclusion Advisory Committee so that the needs of young people with disability are considered	X	X	X	X	X		EMCS
		4.2.2.3	The needs of young people with disability are considered when planning and delivering youth events and activities	X	X	X	X	X		EMCS
4.2.3	Support relevant (local or outreach) support services and programs	4.2.3.1	Continue to advocate for the presence of youth support services in the community that are aligned with the changing needs of young people	X	X	X	X	X		EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.2.3.2	Outreach services are available for youth from Greenbushes or transport assistance is made available to access services in Bridgetown	\$1,000	\$1,000	\$1,000	\$1,000	X		EMCS
		4.2.3.3	Collaborate with and support youth groups on projects aligned with goals and strategies of Council's Youth Plan	X	X	X	X	X		EMCS
4.2.4	Support educational and employment transitional programs	4.2.4.1	Seek collaboration between schools and the Bridgetown-Greenbushes Tourism & Business Association to encourage local businesses to increase local work experience opportunities	X						EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.2.4.2	Investigate a student scholarship scheme to provide funding support for young people wanting to participate in special youth or study program that brings new skills or ideas to the Shire	X						EMCS
		4.2.4.3	Explore the potential for the Community Resource Centres and Library to develop a homework club and tutoring services	X						EMCS
		4.2.4.4	Provide an annual administrative traineeship opportunities for youth within the Shire organization	X	X	X	X	X		EMCOR

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
4.2.5	Support initiatives that develop confidence, self-esteem and resilience	4.2.5.1	Co-host community awareness events on topical issues; social media, body image, self-harm – in partnership with organizations that provide specific youth services	\$1,000	\$1,000	\$1,000	\$1,000			EMCS
		4.2.5.2	Identify activities that will support young people look after their well-being	X	X	X	X	X		EMCS
		4.2.5.3	Develop a dedicated Youth Awards program to recognize and celebrate the achievements of young people in the community	X	X	X	X	X		EMCS
		4.2.5.4	Run an annual consultation activity to ensure the current views and ideas from local young people are heard	X	X	X	X	X		EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.2.5.5	Support the youth leadership group to engage with their peers to understand changing youth needs and concerns	X	X	X	X	X		EMCS
4.2.6	Increase the number of aged care housing facilities	4.2.6.1	Support providers such as Geegeelup Village, Greenbushes Aged Care Committee, Access Housing etc. to build more units and expand residential care options	X	X	X	X	X		EMCS
		4.2.6.2	Ensure the Local Planning Scheme recognises the trends and opportunities associated with smaller/mixed housing developments	X	X					MP

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.2.6.3	Partner with housing providers and other agencies to provide seniors with information about housing and service options	X	X	X	X	X		EMCS
4.2.7	Explore the potential and feasibility of volunteer network/social enterprise models to assist seniors with home maintenance	4.2.7.1	Partner with CRC's to compile a service provider database for seniors and people with a disability	X						EMCS
		4.2.7.2	Lobby state and federal government regarding affordability and accessibility of in-home care services	X	X	X	X	X		CEO
4.2.8	Establish a central source of information dissemination and promotion of local seniors services and home bound residents	4.2.8.1	Identify suitable agencies or providers to be central source of information	X						EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
4.2.9	Improve services and facilities for seniors and people with a disability	4.2.9.1	Consider recommendations for improvements from the Access and Inclusion Committee	X	X	X	X	X		EMCS
4.2.10	Maintain and enhance community services, including education and health	4.2.10.1	Advocate on behalf of the community on health and educational needs	X	X	X	X	X		CEO
4.3.1	Investigate improvements to local transport systems	4.3.1.1	Nil – bus trial completed in 2017/18							
4.3.2	Seek to link volunteer transport service timetables with commercial transport providers	4.3.2.1	Investigate links with any volunteer transport services to assist seniors and people with disability access medical specialists	X	X					EMCS
4.4.1	Acknowledge volunteers and the contribution they make to our community	4.4.1.1	Hold an annual volunteers thank you function	X	X	X	X	X		CEO
		4.4.1.2	Coordinate the Australia Day Awards	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.4.1.3	Regularly profile long term volunteers in the Shire Insight Newsletter to promote the abilities of seniors as volunteers	X	X	X	X	X		EMCS
4.4.2	Promote to the community, both individually and at the community level, the importance and benefits of volunteering	4.4.2.1	Support and promote volunteer telephone services to connect with socially and physically isolated residents	X	X	X	X	X		EMCS
		4.4.2.2	Support volunteer and community groups with advice regarding funding, governance and strategic planning	X	X	X	X	X		EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.4.2.3	Lobby/work with state and federal government and other agencies regarding the disincentives of volunteering – red tape; insurance costs; transport costs	X	X	X	X	X		EMCS
		4.4.2.4	Engage with partners to support volunteers and community groups e.g. prison early release program	X	X	X	X	X		EMCS
4.5.1	Monitor risk management and emergency management profiles, procedures and preparedness	4.5.1.1	Annually review emergency arrangements	X	X	X	X	X		CEO
		4.5.1.2	Review the Shire's risk management profile	\$1,000	\$1,000	\$1,000	\$1,000	X		EMCOR

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.5.1.3	Support the Local Emergency Management Advisory Committee and Bush Fire Advisory Committee	X	X	X	X	X		CEO
4.5.2	Prepare and implement flood mitigation/management strategies	4.5.2.1	Implement the Flood Mitigation Strategy – Geegelup Brook					X		CEO
4.5.3	Improved mobile phone communications	4.5.3.1	Work with relevant Government agencies to identify and secure funding for improvements to mobile phone blackspots	X	X	X	X	X		CEO
4.6.1	Reduce bush fire hazards	4.6.1.1	Rehabilitate, protect and conserve Shire controlled land through hazard reduction	X	X	X	X	X		CESM

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.6.1.2	Participate in the Mitigation Activity Fund program for the purpose of conducting mitigation activities on Shire controlled land	\$100,000	\$100,000	\$100,000	\$100,000	X	√ 100% funded	CESM
4.6.2	Support community education and information programs in relation to fire protection	4.6.2.1	Conduct pre fire season community briefings	X	X	X	X	X		CESM
		4.6.2.2	The Insight Newsletter, Shire website and Welcome Pack to include fire preparedness information and links to key state government emergency websites	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.6.2.3	Shire website to include information regarding fire retardant plant species, weed control, eradication and hazard reduction on private property	X	X	X	X	X		CEO
		4.6.2.4	Shire Welcome Pack to promote importance of volunteer bush fire brigades – encourage volunteers	X	X	X	X	X		EMCS
		4.6.2.5	Continue to promote and advise the community that bush fire services are volunteer based	X	X	X	X	X		CESM
		4.6.2.6	Use social media to provide fire protection information	X	X	X	X	X		CESM

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
4.6.3	Develop policies and strategies concerning fire management on private properties	4.6.3.1	Review the design and contents of the Shire's Fire Break Order to make requirements clearer and more 'user friendly'	X						CEO
		4.6.3.2	Annually review Fire Break Order	X	X	X	X	X		CEO
		4.6.3.3	Maintain a low tolerance approach to non-compliance to Firebreak Order, in particular to property owners that have owned property for more than 1 year	X	X	X	X	X		CEO
4.6.4	Bush fire brigades are resourced with adequate equipment, appliances, training and other operational requirements	4.6.4.1	Continue to provide support to volunteer emergency services.	X	X	X	X	X		CESM

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.6.4.2	Monitor Shire owned equipment and appliances for fit for purpose	X	X	X	X	X		CESM
		4.6.4.3	Review appliance suitability when due for replacement under ESL Grant Scheme	X	X	X	X	X		CESM
		4.6.4.4	Provide funding for the repair/replacement of non ESL fire fighting equipment	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000 pa		CESM
		4.6.4.5	Annual budget submissions are made to DFES for operational and capital funding	X	X	X	X	X		CESM

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
4.7.1	A functional and safe Hampton Street	4.7.1.1	Continue to monitor changes in use patterns, behaviour and the perception of safety, to determine the need or otherwise of further options including the possibility of reactivating planning for a heavy haulage deviation or bypass road	X	X	X	X	X		CEO
4.7.2	Improve parking and pedestrian accessibility in town centres	4.7.2.1	Acquire suitable tenure of land behind shops adjacent to Geegelup Brook to formalise access and car parking	X						CEO
		4.7.2.2	Prepare a design plan for completion of car park area behind shops adjacent to Geegelup Brook	X						EMWS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		4.7.2.3	Acquire suitable tenure of land behind Greenbushes commercial businesses in order to upgrade parking and laneway	X						CEO
		4.7.2.4	Develop new ACROD parking bays in CBD to replace existing on-street infirm parking bays	X						EMCS
		4.7.2.5	Review directional signage to car parking	X						EMWS
		4.7.2.6	Construct car parking area behind shops adjacent to Geegelup Brook		\$30,000				✓	EMWS
		4.7.2.7	Upgrade/seal carpark and adjacent laneway behind Greenbushes commercial businesses			\$220,000			✓ 50% 50% Loan	EMWS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2020/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
4.7.3	Develop and implement crime prevention strategies	4.7.3.1	Develop a CCTV Plan				X		✓	CEO
		4.7.3.2	Arrange regular contact with law enforcement agencies to discuss crime prevention planning and programs	X	X	X	X	X		CEO

Key Goal 5 – Our Leadership will be Visionary, Collaborative and Accountable

Objectives:

- 5.1 Our community actively participates in civic life
- 5.2 We maintain high standards of governance, accountability and transparency
- 5.3 We operate within the Integrated Planning Framework
- 5.4 We participate in regional collaboration
- 5.5 We are strong advocates for our community

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
5.1.1	The community is involved in local decision making	5.1.1.1	Formalise the youth representative group to advise Council on youth issues and lead the engagement of young people in the community - ensure Shire wide representation	X	X	X	X	X		EMCS
		5.1.1.2	Support the engagement of youth in the planning and design of a Youth Precinct and other local programs for young people	X	X	X	X	X		EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		5.1.1.3	Major projects to include where appropriate a specific community engagement component	X	X	X	X	X		CEO
		5.1.1.4	Promote in the Insight newsletter any forthcoming Council elections including articulating the benefits and responsibilities of being a councillor		X		X	X		CEO
5.1.2	People are provided opportunities to develop strong leadership skills	5.1.2.1	Host an annual leadership program for young people to encourage the development of new skills and capabilities	X	X	X	X			EMCS
		5.1.2.2	Acknowledge and promote the value of seniors	X	X	X	X	X		EMCS
5.1.3	Monitor, maintain and enhance the way we communicate with the community	5.1.3.1	Regularly review community engagement strategies and policies	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		5.1.3.2	Provide regular feedback to the community following consultation periods	X	X	X	X	X		CEO
		5.1.3.3	Inform the community regarding regulatory requirements	X	X	X	X	X		CEO
		5.1.3.4	Prepare a bi-monthly Shire newsletter	X	X	X	X	X		CEO
		5.1.3.5	Establish a call-waiting information service for the Shire Admin office telephone system	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000 p.a.		EMCOR
5.1.4	People receive Shire information, services and opportunities according to their needs	5.1.4.1	Provide an information pack to new residents	\$1,000	\$1,000	\$1,000	\$1,000	X		EMCS
		5.1.4.2	Reconstruct the Shire website	X						CEO
5.1.5	Support groups that deliver programs, activities and services for the benefit of the community	5.1.5.1	Provide advice and direction to community groups to identify funding sources	X	X	X	X	X		EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
5.2.1	Councillors provide strong and ethical leadership	5.2.1.1	Undertake an in-house councillor induction program for new councillors after Council elections		X		X	X bi-annual		CEO
		5.2.1.2	Provide training opportunities for councillors	X	X	X	X	X		CEO
		5.2.1.3	Conduct a bi-annual study tour to other councils		\$3,000		\$3,000	X bi-annual		CEO
		5.2.1.4	Review the Code of Conduct	X			X	X Every 3 years		CEO
		5.2.1.5	Consider method of conducting ordinary and special council elections		\$19,000		\$19,000	X		CEO
5.2.2	Staff work in an ethical manner	5.2.2.1	Achieve full compliance in annual Compliance Audit Return	X	X	X	X	X		CEO
		5.2.2.2	Monitor complaints regarding staff behaviour	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		5.2.2.3	Maintain a strong relationship between Council and the administration through good information and communication	X	X	X	X	X		CEO
		5.2.2.4	Senior Management Group to establish formal budget monitoring processes	X	X	X	X	X		EMCOR
5.2.3	Ensure organisational capability	5.2.3.1	Develop and implement an organisation wide compliance calendar	X						CEO
		5.2.3.2	Implement succession planning in key parts of the organisational structure	X						CEO
		5.2.3.3	Develop a new archives storage facility that meets legislative requirements	X						EMCOR
		5.2.3.4	Review the Records Management Plan					X		EMCOR

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		5.2.3.5	Undertake review of systems for risk management, internal controls and legislative compliance as required under Audit Regulation 17	X		X		X Bi-annual		EMCOR
		5.2.3.6	Review the Business Continuity Plan as identified in the 2014 Audit Regulation No, 17 review			X				EMCOR
		5.2.3.7	Review the organisational structure	X						CEO
		5.2.3.8	Ensure the provision of appropriate furniture and equipment for effective operations	\$8,040	\$2,800	\$61,726	\$29,201			EMCOR
		5.2.3.9	Regularly review levels of delegated authority to match responsibility	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		5.2.3.10	Maintain a safe workplace via appropriate occupational health and safety systems and procedures	X	X	X	X	X		CEO
		5.2.3.11	Prepare a local environmental health plan		X	X				MEH
		5.2.3.12	Staff have access to agreed training and professional development opportunities and pathways	X	X	X	X	X		CEO
		5.2.3.13	Develop a project management framework	X						CEO
		5.2.3.14	Review lease agreements	X						CEO
		5.2.3.15	Ensure provision of adequate plant and fleet as per Plant & Fleet Replacement Plan	TBD	TBD	TBD	TBD	X	Light Fleet Reserve	EMWS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		5.2.3.16	Investigate the cost benefits of outsourcing selected functions	X	X					CEO
5.2.4	Maintain a strong customer focus	5.2.4.1	Review the Customer Service Charter			X		Every 3 years		CEO
		5.2.4.2	Further develop and maintain online communication tools such as Facebook, Shire Bytes email service and website	X	X	X	X	X		CEO
		5.2.4.3	Operate an effective Customer Service Request process where customers receive timely advice on the status of their request	X	X	X	X	X		CEO
5.2.5	Regularly review community engagement strategies and policies	5.2.5.1	Conduct community satisfaction and feedback surveys on a bi-annual basis	X		X		X bi-annually		CEO
		5.2.5.2	Hold the December Council meeting in Greenbushes	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
5.2.6	Ensure the future financial sustainability of the Organisation	5.2.6.1	Establish targets and monitor performance for income streams	X	X	X	X	X		EMCOR
		5.2.6.2	Review the rating structure			X				EMCOR
		5.2.6.3	Assess level of fees and charges to apply cost recovery principle where appropriate	X	X	X	X	X		EMCOR
		5.2.6.4	Limit entry into services and activities provided by others unless there is adequate compensation or available resources.	X	X	X	X	X		CEO
		5.2.6.5	Manage debt so annual repayments don't impinge on ability to fund service delivery	X	X	X	X	X		EMCOR
		5.2.6.6	Implement the Council endorsed action plan designed to achieve compliance to financial ratios	X	X	X	X			EMCOR

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
5.2.7	Council's policies and local laws are responsive to community needs	5.2.7.1	Annually review policies	X	X	X	X	X		CEO
		5.2.7.2	Periodically review Local Laws to ensure compliance to Local Government Act					X		CEO
		5.2.7.3	Conduct a local red-tape reduction strategy		X					CEO
5.2.8	Ensure all legislative responsibilities and requirements are met	5.2.8.1	Conduct health inspections of food premises, accommodation outlets, etc.	X	X	X	X	X		MEH
		5.2.8.2	Provide effective regulatory services	X	X	X	X	X		CEO
		5.2.8.3	Implement GRV and UV revaluations	\$61,000				X	Assets & GRV Valuation Reserve	EMCOR
5.3.1	Implement the Shire's Integrated Planning Review Cycle	5.3.1.1	Annually review the Corporate Business Plan	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		5.3.1.2	In-house review of Strategic Community Plan once every 4 years	X				X 4 yearly		CEO
		5.3.1.3	Facilitated (externally assisted) review of Strategic Community Plan once every 4 years			\$20,000		X 4 yearly		CEO
		5.3.1.4	Annual review of Long Term Financial Plan	X	X	X	X	X		EMCOR
		5.3.1.5	Annual review of capital works plans	X	X	X	X	X		EMCOR
		5.3.1.6	Annual review of Fleet/Plant Replacement Plan	X	X	X	X	X		EMWS
		5.3.1.7	Four Yearly review of Workforce Plan (following full review of SCP)	X				X 4 yearly		CEO
		5.3.1.8	Review Sport and Recreation Strategic Plan			X				EMCS
		5.3.1.9	Review Youth Community Plan			X				EMCS

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		5.3.1.10	Review Aged Community Plan				X			EMCS
		5.3.1.11	Review Access and Inclusion Plan		X					EMCS
		5.3.1.12	Annual review of Leisure Centre Business Plan	X	X	X	X	X		EMCS
		5.3.1.13	Annually review Asset Management Plans	X	X	X	X	X		EMCOR
		5.3.1.14	Develop an Information Technology and Communications Strategy		\$5,000					EMCOR
		5.3.1.15	Develop a Parkland Assets Replacement Plan		\$5,000					EMWS
		5.3.1.16	Prepare a Works Equipment Replacement Plan	X						EMWS
5.3.2	Apply best practice asset management principles	5.3.2.1	Review and maintain asset management plans for all relevant asset classes	\$2,500	\$20,000	\$80,000	\$25,000	X	Assets & GRV Valuation Reserve	EMCOR

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
		5.3.2.2	Periodically review the use of Shire buildings to ensure their use is optimised	X	X	X	X	X		CEO
		5.3.2.3	Review access to and management of all Shire standpipes	\$3,150	X					CESM
5.3.3	Establish and review service levels	5.3.3.1	Monitor opportunities for outsourcing of selected services	X	X	X	X	X		CEO
		5.3.3.2	Prepare or review service levels of at least one service per annum	X	\$5,000	\$5,000	\$5,000	X		CEO
5.4.1	Monitor opportunities for shared services in co-operation with regional partners	5.4.1.1	Correspond and meet with regional partners to discuss potential shared services	X	X	X	X	X		CEO
5.4.2	Participate in local government collaborative groups	5.4.2.1	Actively participate in the WALGA South West Zone	X	X	X	X	X		CEO
		5.4.2.2	Maintain membership of the Warren Blackwood Alliance of Councils	X	X	X	X	X		CEO

Strategy Ref.	Strategy	Action Ref.	Action	2018/19	2019/20	2001/21	2021/22	2022/23 Onwards	Dependency on External Funding?	Responsible Officer
5.4.3	Monitor potential initiatives in local government reform	5.4.3.1	Correspond and meet with regional partners to discuss projects and issues of concern	X	X	X	X	X		CEO
		5.4.3.2	Council's position is that it is a sustainable local government and can remain an autonomous local government authority however in the event of local government reform Council's 2009 vision for a "Blackwood Valley Shire" is to be promoted	X	X	X	X	X		CEO
5.5.1	Lobby and advocate to represent the community's needs	5.5.1.1	Implement the findings of the Age Friendly Community Plan, Youth Community Plan, Access and Inclusion Plan and other Shire of Bridgetown-Greenbushes integrated planning strategies	X	X	X	X	X		EMCS

Financing the Corporate Business Plan

The Corporate Business Plan has been prepared with regard to the limited resources available to the Council and actions have been identified that maximise the delivery of Council's overall vision, key goals, objectives and strategies.

The following tables are extracted from Council's Long Term Financial Plan that has been prepared and is reviewed annually in conjunction with the preparation and review of the Corporate Business Plan.

	2017/18	2018/19	2019/20	2020/21
	\$	\$	\$	\$
FUNDING FROM OPERATIONAL ACTIVITIES				
Revenues				
Rates	4,370,922	4,556,687	4,773,130	5,011,786
Operating grants, subsidies and contributions	2,677,345	2,475,882	2,418,111	2,488,775
Fees and charges	1,676,992	1,717,180	1,736,867	1,802,104
Interest earnings	165,383	160,683	147,358	147,331
Other revenue	139,877	127,964	130,491	133,499
	9,030,519	9,038,396	9,205,957	9,583,495
Expenses				
Employee costs	(4,466,678)	(4,554,911)	(4,668,370)	(4,807,573)
Materials and contracts	(2,447,832)	(2,242,093)	(2,147,044)	(2,264,784)
Utility charges (electricity, gas, water etc.)	(256,026)	(263,706)	(271,620)	(279,764)
Depreciation on non-current assets	(3,558,585)	(3,671,365)	(3,781,880)	(3,889,352)
Interest expense	(84,287)	(78,325)	(69,385)	(62,583)
Insurance expense	(236,682)	(240,825)	(246,245)	(252,402)
Other expenditure	(329,708)	(335,474)	(343,022)	(351,602)
	(11,379,798)	(11,386,699)	(11,527,566)	(11,908,060)
Funding Position Adjustments				
Depreciation on non-current assets	3,558,585	3,671,365	3,781,880	3,889,352
Net Funding From Operational Activities	1,209,306	1,323,062	1,460,271	1,564,787

FUNDING FROM CAPITAL ACTIVITIES

Inflows

Proceeds on disposal	233,000	199,873	198,568	141,073
Non-operating grants, subsidies and contributions	1,151,818	1,146,890	1,155,163	923,171

Outflows

Purchase of property plant and equipment	(1,629,180)	(1,641,002)	(1,028,726)	(795,349)
Purchase of infrastructure	(1,464,125)	(1,314,313)	(1,582,816)	(1,479,320)

Net Funding From Capital Activities	(1,708,487)	(1,608,552)	(1,257,811)	(1,210,425)
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FUNDING FROM FINANCING ACTIVITIES

Inflows

Transfer from reserves	668,800	1,016,107	479,960	394,730
New borrowings	120,000	0	0	0
Self supporting loan	10,685	11,087	11,505	11,938

Outflows

Transfer to reserves	(480,850)	(483,101)	(478,868)	(539,171)
Repayment of past borrowings	(248,491)	(258,603)	(215,057)	(221,859)

Net Funding From Financing Activities	70,144	285,490	(202,460)	(354,362)
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Estimated Surplus/Deficit July 1 B/Fwd	429,037	0	0	0
Estimated Surplus/Deficit June 30 C/Fwd	0	0	0	0



ROLLING ACTION SHEET

ROLLING ACTION SHEET
June 2018 (encompassing Council Resolutions up to Council Meeting held 31 May 2018)

Comments in bold represent updated information from the last edition of the Rolling Action Sheet

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Comments	√
C.28/1108 Public Access to Rear of Shops on Western Side of Hampton Street	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse in-principle the proposal to obtain an easement in gross over private land at the rear of shops west of Hampton Street between Henry Street and the existing public accessway opposite the public car park in Hampton Street. 2. That the CEO obtain the necessary legal advice to enable correspondence to be sent to affected property owners seeking their in-principle consent for the creation of an easement in gross for public access to the rear of their premises. 3. That upon receipt of responses from affected property owners the matter be brought back to Council for final determination, including consideration of how the proposed public accessway could be designed to take into account risk management of flooding. 	T Clynch	<p>Work on developing a draft easement document has been delayed.</p> <p>A request was to be prepared to a local solicitor requesting preparation of a draft/template easement document. This will be funded from general legal expenses account. Since then the CEO has made the decision to defer the preparation of the document pending completion of the Geegelup Brook Flood Study in case there are implications regarding land acquisition/tenure/use arising from that Study. The Flood Study was endorsed by Council at its November 2014 meeting so the easement proposal will be re-acted (February 2015).</p> <p>Discussions held with solicitor on best process to progress this matter. Property ownership details currently being compiled for forwarding to solicitor (September 2015)</p> <p>This matter was discussed at quarterly briefing session held on 4 February 2016 where it was agreed that the proposal should be extended to include the car parking areas within the proposed easement. This can happen under the current resolution C.28/1108. A plan of the proposed easement will be prepared and correspondence forwarded to affected property owners (March 2016).</p>	√

			<p>Progress of this matter has been deferred pending finalisation of the proposed land exchange and creation of easement for the property at 145 Hampton Street (corner Henry Street).</p> <p>Shire staff will prepare a concept plan showing how the area can be developed for access and public parking and this will be used when corresponding with affected property owners about the proposal to create an easement (March 2018).</p>	
C.14/0209 Termination of Lease – Former Rubbish Disposal Site, Spring Gully Road, Greenbushes	That Council commence proceedings for termination of its lease of State Forest formerly used as the Greenbushes Rubbish Tip and assist Talison Minerals Pty Ltd in any rehabilitation requirements imposed by the Department of Environment and Conservation.	T Clynch	<p>A meeting was held with DEC in February 2010 at which some minor rehabilitation requirements were identified – these are being undertaken by Talison. Email from DEC 15/3/2013 (I-EML201229622)- Further weed removal, rubbish removal and reinstatement of active planting required before lease can be terminated. Ongoing discussions being held with the Department of Parks and Wildlife regarding this (November 2013). A further meeting was held in January 2016 and some additional works identified (March 2016).</p> <p>In 2016/2017 Talison Lithium placed gravel/soft rock on various problem areas combined with ripping, planting of seedlings and seeding the area. The consequential weed generation will now be managed this winter (2017) while determining future works for 2017/2018. (March 2017).</p> <p>Cr Scallan provided an update to the February 2018 meeting advising of outcomes from a recent meeting between Talison and DBCA regarding excision of the site from State Forest and completion of rehabilitation works.</p> <p>Informal advice has been received that DBCA, noting Talison’s commitment to continue with weed control as</p>	√

			<p>part of mining footprint rehab, will cancel the Shire's lease with formal confirmation to be received shortly (May 2018).</p> <p>Correspondence was received from DBCA on 23 May 2018 advising that the ex-waste site has been transferred into the "agreed disturbed by mining footprint" held by Talison Lithium Pty Ltd with Talison committing to the completion of the site's rehabilitation to DBCA requirements. On this basis the lease to the Shire has been cancelled.</p>
C.16/0809a Development of Car Parking and Proposed Town Square in Railway Reserve	That Council formally request the Public Transport Authority to initiate the process to gazette the land known as Railway Parade to a public road.	T Clynch S Gannaway	A written request has been forwarded to PTA and Heritage Council of WA, with favourable support received. Formal gazettal process by State Land Services commenced. Final plan agreed to by PTA and Brookfield Rail, pending finalisation of survey plans and land transfer. This process is still ongoing. Pending 'in-principle' support from Landgate as Railway Parade not formally named and initial response unfavourable. Response pending. At its February 2014 meeting Council resolved to rename the road as an extension of Stewart Street and correspondence seeking approval for this has been forwarded to the Geographic Names Committee. Renaming as Stewart Street approved by Landgate in March 2014. Deposited Plan lodged with Landgate (March 2016).
C.14/0310 Preliminary Report – Plantation Exclusion Zones	<p>That Council:</p> <ol style="list-style-type: none"> 1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality. 2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town 	S Donaldson	<ol style="list-style-type: none"> 1. Noted. 2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January

	<p>Planning Scheme No. 3 seeking to modify Table I to prohibit 'Afforestation' within the Rural zone of the scheme area.</p> <p>3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised.</p> <p>4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document.</p> <p>5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues:</p> <ul style="list-style-type: none"> a) Definition of woodlots and shelter belts and list of acceptable locally native tree species. b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection. c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy. <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p>		<p>2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012.</p> <p>3. Noted.</p> <p>4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. Council in March 2016 resolved not to progress. See Point 6 below.</p> <p>5. Commenced but little progress to date, pending adoption of Bushfire Hazard Strategy. No further action progressed. New detailed Bushfire Hazard Level Assessment to be prepared for Local Planning Strategy, with recommendations for plantation exclusion (August 2017).</p> <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p>
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<p>C.16/0513 Greenbushes Overnight Stay Facility</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to the old cricket pavilion. 2. Endorse the proposal to redevelop the old cricket pavilion to a “camper’s bunkhouse” with 4 bunks being provided. 3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse 4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse. 	<p>T Clynch</p>	<p>An application has been submitted to the Department of Local Government (October 2013).</p> <p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014).</p> <p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015).</p> <p>Progression of this proposal can be seen as a linkage to Council’s request for acquisition of the Dumping Gully Precinct – Resolution C.02/1216 (April 2017).</p>
<p>C.10/0315 Investigating the provision of an Organic Waste Collection Service</p>	<p>That Council investigate the possibility of introducing “Organic Waste” kerb side collection for the Shire.</p>	<p>L Crooks</p>	<p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p> <p>Processing of organic waste will be a consideration in the planning and eventual design of any regional waste site (March 2017).</p> <p>At the budget workshop held on 17 May 2018 the annual review of the Corporate Business Plan was workshopped. The updated Corporate Business Plan is being presented to the June council meeting and includes a new Action (2.5.1.9) requiring a desktop investigation into the the financial cost and feasibility of establishing an organic waste service (June 2018).</p>

<p>C.03/0116 Request for Installation of Street Lighting – Pioneer Road</p>	<ol style="list-style-type: none"> 1. That Council requests Western Power to prepare a design plan and estimate for lighting Pioneer Street between Nelson Street and Peninsula Road and that the costs of this be funded by council as unbudgeted expenditure. 2. Prior to any action being taken at dot point 1, financial support be sought from the Bridgetown Agricultural Society and the Blues at Bridgetown to meet one third each of the cost of installation. 3. That the Shire's portion of this cost be funded in the 2016/17 budget. 4. That the project be abandoned should the support funding from both Bridgetown Agricultural Society and Blues at Bridgetown be refused. 5. That Council also investigate the option of installation of pedestrian solar lighting. 	<p>T Clynch</p>	<p>Application being prepared for Western Power.</p> <p>Design and cost estimate obtained – correspondence to be forwarded to Blues at Bridgetown and Bridgetown Agricultural society enquiring about contributions to the project once a cost estimate for alternative solar lighting is obtained (June 2016).</p> <p>A quotation request has been submitted to a company that supplies solar and wind powered street lights and this can be presented to a budget workshop for consideration in the 2018/19 budget (March 2018).</p> <p>Funding for a solar light on Pioneer Street was considered at the Concept Forum held on 14 June 2018 with the recommendation being to include the necessary funds in the 2018/19 budget (June 2018).</p>	
<p>C.06/0116 Proposed Closure of Rights-of-Way for Partial Dedication as Public Roads and Amalgamation – Adjoining Barlee Street, Bridgetown</p>	<p>That Council, in relation to the proposed closure of the two Rights-of-Way adjoining Barlee Street, Bridgetown, as per Attachment 6:</p> <ol style="list-style-type: none"> 1. Notes the public submissions received, as per Attachment 8, and the Shire staff responses in the Schedule of Submissions, as per Attachment 9. 2. Supports the proposed closure of ROW West (being Lot 66 on Diagram 4315) for ceding to the Crown for action as follows: <ol style="list-style-type: none"> a) Dedication of the 65 metre east-west portion of ROW 	<p>S Donaldson</p>	<ol style="list-style-type: none"> 1. Noted. 2. Noted. 	

	<p>West as a public road pursuant to s.52 and s.58 of the Land Administration Act 1997; and</p> <p>b) Amalgamation of the 82 metre north-south portion of ROW West with adjoining properties where practical.</p> <p>3. Supports the proposed closure of 150 metre length of ROW East (being Lot 67 on Diagram 5653) for ceding to the Crown for dedication as a public road pursuant to s.52 and s.58 of the Land Administration Act 1997.</p> <p>4. Directs the Chief Executive Officer to forward relevant information to the Department of Planning and Department of Lands requesting approval in relation to Points 3. and 4. above.</p>		<p>3. Noted.</p> <p>4. Correspondence sent to Department Planning, Lands and Heritage on 4 February 2016. Responses pending (March 2016). Response received confirming documentation to acquire and dedicate the land was lodged at Landgate on 8 June 2018 (excluding western ROW portion adjoining Bridgetown High School (June 2018)).</p>	
<p>C.06/0416 Bridgetown Railside Landscaping Project</p>	<p>That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Railside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review.</p>	<p>T Clynch</p>	<p>Discussions being held with Terry Redman's office on best way to progress this matter (June 2016).</p> <p>Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various issues, including this issue (September 2016).</p> <p>A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017).</p> <p>A new application has been submitted to Arc Infrastructure seeking approval to plant a 100 metre long, 3 metre wide landscaping strip from the town</p>	

			<p>square southwards. The application has nominated the following ground cover selections for consideration by Arc Infrastructure:</p> <ul style="list-style-type: none"> • Banksia blechnifolia • Banksia integrifolia • Hemiandra pungens (March 2018) <p>Discussions held with representative of Arc Infrastructure with indications given that approval to this proposal should be provided by June (May 2018).</p>
C.04/0516 Proposed Investigation of Strategic Purchase for Somme Creek Improvements	That Council considers investigating the potential strategic purchase of Lot 84 (42) Forrest Street with the possibility of purchasing a part thereof, which encompasses the Somme Creek creek line and associated riparian edges, to be incorporated into the Somme Creek Parklands project.	T Clynch S Donaldson	Correspondence sent to landowner on 22 August 2016. Meeting arranged for mid September 2016. Waiting for further contact from landowner (October 2016). Letter sent to Valuer General's Office on 17 November 2016, feedback pending (February 2017). Valuer General's Office feedback received. Follow up letter sent to landowner for further negotiation. Response received July 2017. Liaison with other landholders prior to further reporting to Council (August 2017).
SpC01/0516 Cost Overruns at Bridgetown Sportsground Change Rooms	<p>That Council:</p> <ol style="list-style-type: none"> 1. Amend its 2015/16 budget as follows: <ol style="list-style-type: none"> (i) Increase the 'materials & contracts' allocation for Job No. 17BU 'Bridgetown Sportsground Change Rooms' from \$316,864 to \$401,000. (ii) Decrease the 'materials & contracts' allocation for Job No. 08BU Shire Depot Building Renewals from \$48,735 to \$32,735. (iii) Decrease the 'materials & contracts' allocation for Job No 28BU '32 Gifford Road' from \$8,700 to \$3,500. (iv) Transfer an amount of \$62,936 from the Building Maintenance Reserve to Job No. 17BU 'Bridgetown Sportsground Change Rooms' 2. Request the CEO prepare a 'Major Projects Evaluation' Policy for consideration by Council. 	T Clynch	<p>'Major Projects Evaluation' Policy yet to be commenced (July 2016)</p> <p>Draft policy has been prepared at officer level and is currently being assessed prior to presentation to Council (September 2017)</p>

<p>C.10/0916 Infirm Parking and Membership of Access and Inclusion Committee</p>	<ol style="list-style-type: none"> 1. That Council directs the CEO to investigate and negotiate a lease agreement with 'Australia Post' and 'TGC and KPC Pty Ltd' for the purpose of installing Australian Council for Rehabilitating of Disabled (ACROD) parking bays in the Bridgetown Post Office car park and on the southern side of Howard Evans Legal Office. 2. That Council directs the CEO to install an ACROD parking bay in the Shire Administration Building car park near the Lesser Hall external public toilet. 3. That Council directs the CEO to revert all Infirm Parking Bays in the town centre - outside the Bridgetown Bakery, IGA, the Post Office - back to general use parking bays. 4. That Council accepts the verbal resignation of Dyan Dent (Geegelup Village), Helen Gales (Red Cross) and Peter Seaward (Enable Representative). 5. That Council endorses the appointment of Jesse Donovan (Community Member) to the Access and Inclusion Advisory Committee. 	<p>M Richards</p>	<ol style="list-style-type: none"> 1. Australia Post has advised they are not willing to install an ACROD bay in their car park. Discussions held with CRC Manager who has agreed to an ACROD bay being installed at behind the CRC in the existing car park. (June 2018). 2. Pending outcome of item C.10/1017 all parking bays will be signed and marked concurrently. 3. Progressed (1 sign remaining in situ; will be taken down once ACROD are instated) 4. Completed 5. Completed
<p>C.03/1116 RV Friendly Towns</p>	<p>That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.</p>	<p>T Clynych</p>	<p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p>

			<p>Greenbushes appears to comply with the requirements necessary to obtain “RV Friendly Destination” Status and the Visitor Centre Manager is in the process of submitting an application (February 2018).</p> <p>An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is a proposed new action in the updated corporate Business Plan proposed to be presented to the budget workshop (May 2018).</p>
C.02/1216 Acquisition of Dumpling Gully Precinct	That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.	T Clynch	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017).</p>
C.05/1216 Greenbushes Townsite Carpark	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts in principle the proposed Greenbushes Town Centre Carpark and Access Concept Plan. 2. Authorises the CEO to progress discussion with the landholders to acquire private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area. 3. Requests the CEO to finalise the plan to include appropriate drainage, road access and parking and traffic ways. 4. Requests the CEO to identify suitable funding opportunities for the project. 	T Clynch	<p>Letters sent to affected property owners in order to commence consultation on possible ceding of private land for the project (March 2017).</p> <p>Cr Scallan provided an update to the February 2018 Standing Committee meeting advising:</p> <ul style="list-style-type: none"> • Consultation still in progress • Owner now supportive of concept • Commercial discussions to commence • Once agreement in place discussions will be had with other landowners • Detailed design work now progressing in parallel

			The CEO meet with Grow Greenbushes representatives on 31 May 2018 to discuss pathway for acquiring land and investigating grant opportunities (June 2018).
C.03/0217 Potential Outsourcing of Selected Park Maintenance Functions	That the CEO report back to Council prior to or during the 2017/18 budget process on the implications and processes that would be required for Council to consider calling for expressions of interest from suitable contractors to take over maintenance of a number of Shire parks including but not limited to Memorial Park, Blackwood River Park, Geegelup Park and Thompson Park.	T Clynch	Compilation of existing maintenance functions and associated resources currently occurring which is required for report to Council. Report being prepared for June meeting. Further reporting is to occur by the end of the year. Council workshop to occur in February. Workshop held on 22.2.18 with the directions from that workshop to be used to refine the service levels before formal presentation back to Council (March 2018)
C.05/0217 Registration as a "Waterwise Council"	That Council endorse the recommendation from its Sustainability Advisory Committee and direct the CEO to submit a request to the Water Corporation for commencement of the process to becoming a "Waterwise Council".	T Clynch	Request has been submitted (April 2017). Process for preparation and signing of a Memorandum of Understanding has commenced (August 2017)
C.03/0417 Green Roof at Library	That Council endorse the Sustainability Advisory Committee recommendation to remove the vegetation comprising the green roof and install roof matting.	L Crooks	The works will be programmed in 2017/18 (June 2017)
C.11/0817 Road Safety – Steere Street	<ol style="list-style-type: none"> 1. That Council direct the CEO to assess the safety of the intersection of Steere Street, the shire car park and Stewart Street. 2. If the intersection requires modification to increase safe intersection sight distances, Council directs the CEO to explore possible solutions and present them to Council for consideration at a future Council meeting. 	M Richards L Crooks	<ol style="list-style-type: none"> 1. Assessment completed. 2. Plans forwarded to Main Roads for approval re: remedial works; once Main Roads response received solutions will be presented to Council. EMWS will monitor and follow up on the progress with Main Roads if a response is not received. <p>June 2018 - Still awaiting response from MRWA Bunbury which has a significant resource deficiency.</p>
C.08/0917 Preparation of Shire of Bridgetown-Greenbushes Local Planning Strategy and Local Planning	That Council: <ol style="list-style-type: none"> 1. Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed. 	S Donaldson	<ol style="list-style-type: none"> 1. Noted.

<p>Scheme No 6</p>	<ol style="list-style-type: none"> 2. Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes. 3. Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area marked in Attachment 9. 4. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4. 5. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission: <ol style="list-style-type: none"> a) A copy of Council's resolution deciding to prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes. 		<ol style="list-style-type: none"> 2. Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018) 3. Noted. 3. Noted. 5. Correspondence sent to WAPC on 26 October 2017. Response received. 	
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	<p>6. Subject to receiving notification from the Western Australian Planning Commission pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to:</p> <p>a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to:</p> <p>(i) the local government of each district that adjoins the local government district;</p> <p>(ii) each licensee under the Water Services Act 2012 likely to be affected by the scheme;</p> <p>(iii) the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions assisting in the administration of the Conservation and Land Management Act 1984; and</p> <p>(iv) each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.</p>		<p>6. Noted. To be actioned.</p>	
<p>C.10/1017 ACROD Parking</p>	<p>That Council:</p> <ol style="list-style-type: none"> Notes the additional cost of approximately \$2,500 associated with installing an ACROD parking bay located next to Howard Evans Legal Office. Directs the CEO to enter into agreements with the owners of land identified for installation of ACROD bays (land adjacent to Howard Evans office and Bridgetown Post Office Car Park) with the agreement confirming that 	<p>M Richards</p>	<p>CEO is continuing to negotiate with owners of IGA for access to the two bays next to Howard Evans office as IGA Manager has asked for changes to the terms agreed to by council and originally supported by The Stables IGA.</p> <p>Further discussions have recently been held with owners of IGA about how ACROD bay can be created but leaving one normal parking bay adjacent. This is</p>	

	<p>all maintenance responsibilities for the ACROD bays rest with the Shire of Bridgetown-Greenbushes.</p> <p>3. Subject to completion of Part 2 above, direct the CEO to carry out the necessary works to ensure the proposed ACROD parking bay located next to Howard Evans Legal Office.</p>		<p>believed achievable and Shire staff are completing draft design (March 2018).</p> <p>Designs are completed by EMWS and are currently with Landowner – response pending (June 2018)</p>
<p>C.07/1217 Ration Action Plan – Fair Value Accounting & Depreciation Expense</p>	<p>That Council endorse the following Ratio Improvement Action Plan:</p> <ul style="list-style-type: none"> • A full review of Council's asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value. • An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure. • Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works. • That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council. 	M Larkworthy	<p>Relevant Staff will receive training in condition rating and useful life assessment as part of the Department's Asset Management Capacity Building program. Last training session is scheduled for 27 February 2018. (February 2018)</p> <p>Training complete. Inspections at component level of all Shire buildings is currently being undertaken. An assessment of furniture & equipment has been undertaken (May 2018)</p> <p>Not yet commenced</p> <p>Policy will be developed following full review of Council's asset depreciation expenditure in point 1 above.</p> <p>A review of Council's Long Term Financial Plan will commence in conjunction with the Corporate Business Plan and 10 Year Capital Works plans annual reviews.</p>
<p>C.04/0118 Greenbushes Green</p>	<p>That the practice of allowing disposal of green waste at the current location adjacent to the Greenbushes Sportsground (or</p>	T Clynych	<p>Signage is being made in order to inform persons that it is illegal to dump green waste at this location. The</p>

Waste Disposal Area	any other alternative site) be discontinued and the CEO is directed to implement measures to close this facility and remove the accumulated green waste.		Community Emergency Services Manager has assessed the site and has scheduled it for burning once weather conditions are suitable (March 2018). Green waste pile burned week ending 15 June. The need for any ground works is currently being assessed and signage prohibiting dumping is to be erected (June 2018).
C.05/0318 Cemeteries Amendment Local Law 2017	That Council resolves to undertake as follows: <ol style="list-style-type: none"> 1. Within six (6) months, Council will undertake to amend clause 3.3(2) of the Cemeteries Amendment Local Law 2017 to remove the duplication of the reference to funeral directors issuing certificates. 2. In the meantime the local law will not be enforced in a manner contrary to the undertakings given. 3. Where the local law is made available to the public, whether in hard copy or electronic format, it will be accompanied by a copy of these undertakings. 	G Norris	Amendment Local Law endorsed by Council at April meeting (May 2018).
C.12/0318 Cats Local Law 2018	In accordance with Section 3.12 of the Local Government Act 1995, Council gives notice that it proposes to make a Shire of Bridgetown-Greenbushes Cats Local Law 2018, as per Attachment 1 with the following minor amendment: <ul style="list-style-type: none"> • Clause 3.2(1)(a) – change ‘4’ to ‘3’. <p>The purpose of the proposed Local Law is to repeal the Shire of Bridgetown-Greenbushes Keeping and Welfare of Cats Local Law and to provide Council under the proposed Cats Local Law 2018 with measures in addition to those under the Cat Act 2011 to control the keeping of cats. The effect of the proposed Local Law is to control the number of cats that can be kept, the places where cats can be kept and to control the activity of cats where a nuisance is caused.</p>	G Norris	Written submissions about the proposed Local Law will be accepted up to the close of business on 24 May 2018.
C.06/0418 Proposed Road	That Council, in relation to the proposed closure for amalgamation of the road adjoining Roe Street, Bridgetown, as	S Donaldson	

<p>Closure for Amalgamation – Adjoining Roe Street, Bridgetown</p>	<p>per Attachment 8:</p> <ol style="list-style-type: none"> 1. Notes the public submissions received, as per Attachment 10, and the Shire staff responses in the Schedule of Submissions, as per Attachment 11. 2. Pursuant to s.58 of the Land Administration Act 1997 supports the proposed closure of unmade and unnamed road adjoining Roe Street, Bridgetown, between Lot 3 (99) and Lot 4 (101) Roe Street, Bridgetown, for amalgamation with adjoining land. 3. Directs the Chief Executive Officer to forward relevant information to the Department of Planning, Lands and Heritage seeking approval from the Minister for Lands in relation to Point 2. 		<ol style="list-style-type: none"> 1. Noted. 2. Noted. 3. Referred to DPLH on 2 May 2018, response pending. 	
<p>C.09/0418 Proposed Amendment to Cemeteries Local Law</p>	<p>In accordance with Section 3.12 of the Local Government Act 1995, Council gives notice that it proposes to make a Shire of Bridgetown-Greenbushes Cemeteries Amendment Local Law 2018 as per Attachment 3. The purpose and effect of the proposed Local Law is to provide additional clarification to Funeral Directors, Monumental Masons and the general public on Council's requirements in relation to funerals and monumental works as well as correcting a duplication error in clause 3.3(2).</p>	<p>G Norris</p>	<p>Submissions about the proposed Amendment Local Law will be accepted up to the close of business on 28 June 2018.</p>	



SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 31 May 2018

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:

October 2017

February 2018 (Budget Review)

April 2018

July 2018

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 May 2018

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Note	\$	\$	\$	\$	%
Operating Revenues					
Governance	43,637	43,501	777	(42,724)	(98.21%)
General Purpose Funding - Rates	4,478,815	4,404,936	4,399,579	(5,357)	(0.12%)
General Purpose Funding - Other	984,342	956,792	970,734	13,942	1.46%
Law, Order and Public Safety	1,010,128	602,008	578,592	(23,416)	(3.89%)
Health	18,500	18,451	18,316	(135)	(0.73%)
Education and Welfare	5,509	5,384	579	(4,805)	(89.24%)
Housing	10,665	9,715	10,558	843	8.68%
Community Amenities	1,124,951	1,116,197	1,140,142	23,945	2.15%
Recreation and Culture	775,510	573,398	551,138	(22,260)	(3.88%)
Transport	1,704,404	1,133,977	1,289,026	155,049	13.67%
Economic Services	132,423	124,136	122,312	(1,824)	(1.47%)
Other Property and Services	243,804	209,295	221,909	12,614	6.03%
Total Operating Revenue	10,532,688	9,197,790	9,303,662	105,872	
Operating Expenses					
Governance	(1,038,718)	(908,395)	(837,310)	71,085	7.83%
General Purpose Funding	(122,813)	(111,707)	(102,509)	9,198	8.23%
Law, Order and Public Safety	(1,029,532)	(826,710)	(803,407)	23,303	2.82%
Health	(83,010)	(70,918)	(66,766)	4,152	5.85%
Education and Welfare	(198,726)	(185,800)	(172,711)	13,089	7.04%
Housing	(34,613)	(31,507)	(26,980)	4,527	14.37%
Community Amenities	(1,703,902)	(1,515,823)	(1,519,624)	(3,801)	(0.25%)
Recreation and Culture	(3,231,282)	(2,577,520)	(2,378,778)	198,742	7.71%
Transport	(3,892,838)	(3,577,287)	(3,439,478)	137,809	3.85%
Economic Services	(596,722)	(527,195)	(497,627)	29,568	5.61%
Other Property and Services	(212,965)	(97,212)	(106,561)	(9,349)	(9.62%)
Total Operating Expenditure	(12,145,121)	(10,430,074)	(9,951,751)	478,323	
Funding Balance Adjustments					
Add back Depreciation	3,652,990	3,362,819	3,350,453	(12,366)	
Adjust (Profit)/Loss on Asset Disposal	109,460	80,028	73,710	(6,318)	
Adjust Provisions and Accruals	0	0	3,756	3,756	
Net Cash from Operations	2,150,017	2,210,563	2,779,831	569,268	
Capital Revenues					
Proceeds from Disposal of Assets	383,157	317,157	162,057	(155,100)	(48.90%)
Total Capital Revenues	383,157	317,157	162,057	(155,100)	
Capital Expenses					
Land and Buildings	(812,737)	(398,018)	(245,651)	152,367	38.28%
Infrastructure - Roads	(1,301,696)	(1,053,954)	(754,220)	299,734	28.44%
Infrastructure - Footpaths	(93,125)	(92,674)	(53,295)	39,379	42.49%
Infrastructure - Drainage	(170,208)	(170,208)	(72,290)	97,918	57.53%
Infrastructure - Parks and Ovals	(167,504)	(145,004)	(34,638)	110,366	76.11%
Infrastructure - Bridges	(722,395)	(722,395)	(96,246)	626,149	86.68%
Infrastructure - Other	(176,043)	(146,043)	(41,051)	104,992	71.89%
Plant and Equipment	(1,584,474)	(1,222,974)	(857,868)	365,106	29.85%
Furniture and Equipment	(43,990)	(43,990)	(37,150)	6,840	15.55%
Total Capital Expenditure	(5,072,172)	(3,995,260)	(2,192,410)	1,802,850	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 May 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Net Cash from Capital Activities		(4,689,015)	(3,678,103)	(2,030,353)	1,647,750	
Financing						
Proceeds from New Debentures	10	120,000	0	0	0	
Self-Supporting Loan Principal	10	10,685	14,989	14,989	0	0.00%
Transfer from Reserves	7	1,359,693	551,586	551,586	0	0.00%
Repayment of Debentures	10	(248,492)	(132,795)	(132,795)	0	0.00%
Transfer to Reserves	7	(463,551)	(57,363)	(57,363)	0	0.00%
Net Cash from Financing Activities		778,335	376,417	376,417	0	
Net Operations, Capital and Financing		(1,760,663)	(1,091,123)	1,125,895	2,217,018	
Opening Funding Surplus(Deficit)	2	1,760,980	1,760,980	1,760,980	(0)	
Closing Funding Surplus(Deficit)	2	317	669,857	2,886,875	2,217,018	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Operating Revenues						
Rates	11	4,370,822	4,301,922	4,301,503	(419)	(0.01%)
Operating Grants, Subsidies and Contributions		1,755,243	1,563,741	1,504,149	(59,592)	(3.81%)
Grants, Subsidies and Contributions for the Development of Assets		2,358,531	1,403,674	1,558,637	154,963	11.04%
Fees and Charges		1,611,836	1,560,741	1,555,066	(5,675)	(0.36%)
Interest Earnings		186,481	155,988	171,331	15,343	9.84%
Other Revenue		212,032	175,333	185,502	10,169	5.80%
Profit on Disposal of Assets	8	37,743	36,391	27,474	(8,917)	(24.50%)
Total Operating Revenue		10,532,688	9,197,790	9,303,662	105,872	
Operating Expenses						
Employee Costs		(4,541,336)	(3,944,948)	(3,933,916)	11,032	0.28%
Materials and Contracts		(2,909,698)	(2,212,216)	(1,767,737)	444,479	20.09%
Utility Charges		(263,663)	(226,857)	(248,484)	(21,627)	(9.53%)
Depreciation on Non-Current Assets		(3,652,990)	(3,362,819)	(3,350,453)	12,366	0.37%
Interest Expenses		(84,384)	(42,141)	(43,343)	(1,202)	(2.85%)
Insurance Expenses		(238,823)	(238,754)	(235,823)	2,931	1.23%
Other Expenditure		(307,024)	(285,920)	(270,812)	15,108	5.28%
Loss on Disposal of Assets	8	(147,203)	(116,419)	(101,184)	15,235	13.09%
Total Operating Expenditure		(12,145,121)	(10,430,074)	(9,951,751)	478,323	
Funding Balance Adjustments						
Add back Depreciation		3,652,990	3,362,819	3,350,453	(12,366)	
Adjust (Profit)/Loss on Asset Disposal	8	109,460	80,028	73,710	(6,318)	
Adjust Provisions and Accruals		0	0	3,756	3,756	
Net Cash from Operations		2,150,017	2,210,563	2,779,831	569,268	
Capital Revenues						
Proceeds from Disposal of Assets	8	383,157	317,157	162,057	(155,100)	(48.90%)
Total Capital Revenues		383,157	317,157	162,057	(155,100)	
Capital Expenses						
Land and Buildings		(812,737)	(398,018)	(245,651)	152,367	38.28%
Infrastructure - Roads		(1,301,696)	(1,053,954)	(754,220)	299,734	28.44%
Infrastructure - Footpaths		(93,125)	(92,674)	(53,295)	39,379	42.49%
Infrastructure - Drainage		(170,208)	(170,208)	(72,290)	97,918	57.53%
Infrastructure - Parks and Ovals		(167,504)	(145,004)	(34,638)	110,366	76.11%
Infrastructure - Bridges		(722,395)	(722,395)	(96,246)	626,149	86.68%
Infrastructure - Other		(176,043)	(146,043)	(41,051)	104,992	71.89%
Plant and Equipment		(1,584,474)	(1,222,974)	(857,868)	365,106	29.85%
Furniture and Equipment		(43,990)	(43,990)	(37,150)	6,840	15.55%
Total Capital Expenditure	9	(5,072,172)	(3,995,260)	(2,192,410)	1,802,850	
Net Cash from Capital Activities		(4,689,015)	(3,678,103)	(2,030,353)	1,647,750	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Financing						
Proceeds from New Debentures	10	120,000	0	0	0	
Self-Supporting Loan Principal	10	10,685	14,989	14,989	0	0.00%
Transfer from Reserves	7	1,359,693	551,586	551,586	0	0.00%
Repayment of Debentures	10	(248,492)	(132,795)	(132,795)	0	0.00%
Transfer to Reserves	7	(463,551)	(57,363)	(57,363)	0	0.00%
Net Cash from Financing Activities		778,335	376,417	376,417	0	
Net Operations, Capital and Financing		(1,760,663)	(1,091,123)	1,125,895	2,217,018	
Opening Funding Surplus(Deficit)	2	1,760,980	1,760,980	1,760,980	(0)	
Closing Funding Surplus(Deficit)	2	317	669,857	2,886,875	2,217,018	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 May 2018

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Revenues						
Governance						
Members of Council	450	400	560	160	40.00%	
Other Governance	43,187	43,101	217	(42,884)	(99.50%)	▼
General Purpose Funding - Rates						
Rates	4,478,815	4,404,936	4,399,579	(5,357)	(0.12%)	
Other General Purpose Funding	984,342	956,792	970,734	13,942	1.46%	
Law, Order and Public Safety						
Fire Prevention	959,598	552,502	533,103	(19,399)	(3.51%)	
Animal Control	25,600	25,525	25,186	(339)	(1.33%)	
Other Law, Order and Public Safety	24,930	23,981	20,303	(3,678)	(15.34%)	▼
Health						
Prev Services - Inspection and Admin	18,500	18,451	18,316	(135)	(0.73%)	
Education and Welfare						
Other Education	509	384	579	195	50.84%	
Aged and Disabled - Other	0	0	0	0		
Other Welfare	5,000	5,000	0	(5,000)	(100.00%)	▼
Housing						
Staff Housing	10,665	9,715	10,558	843	8.68%	
Community Amenities						
Sanitation - General Refuse	921,198	917,796	922,712	4,916	0.54%	
Sanitation - Other	50	0	700	700		
Sewerage	17,877	16,865	18,776	1,911	11.33%	▲
Town Planning and Regional Develop	59,885	58,068	69,206	11,138	19.18%	▲
Other Community Amenities	125,941	123,468	128,749	5,281	4.28%	
Recreation and Culture						
Public Halls and Civic Centres	16,009	14,384	12,706	(1,678)	(11.67%)	▼
Other Recreation and Sport	725,992	527,010	507,786	(19,224)	(3.65%)	
Libraries	11,008	10,088	9,162	(926)	(9.18%)	
Heritage	1,001	416	422	6	1.42%	
Other Culture	21,500	21,500	21,062	(438)	(2.04%)	
Transport						
Streets and Road Construction	1,567,230	1,009,440	1,164,340	154,900	15.35%	▲
Streets and Road Maintenance	136,964	124,437	124,686	249	0.20%	
Parking Facilities	110	0	0	0		
Traffic Control	100	100	0	(100)	(100.00%)	
Economic Services						
Tourism and Area Promotion	68,923	65,244	61,528	(3,716)	(5.70%)	▼
Building Control	54,000	51,009	52,040	1,031	2.02%	
Economic Development	500	498	724	226	45.30%	
Other Economic Services	9,000	7,385	8,020	635	8.60%	
Other Property and Services						
Private Works	73,100	58,476	58,716	240	0.41%	
Plant Operation Costs	29,817	27,567	26,380	(1,187)	(4.31%)	
Salaries and Wages	32,582	32,122	39,772	7,650	23.82%	▲
Corporate Services Department	4,000	4,000	4,000	0	0.00%	
Admin and Finance Activity Units	49,407	37,401	36,594	(808)	(2.16%)	
Planning and Environment Department	1,000	1,000	980	(20)	(2.02%)	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 May 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues (Continued)							
Community Services Department		1,938	1,771	1,789	18	1.03%	
Unclassified		51,960	46,958	53,679	6,721	14.31%	▲
Total Operating Revenue		10,532,688	9,197,790	9,303,662	105,872		
Operating Expenses							
Governance							
Members of Council		(338,090)	(304,904)	(298,596)	6,308	2.07%	
Other Governance		(700,628)	(603,491)	(538,714)	64,777	10.73%	▲
General Purpose Funding							
Rates		(121,758)	(111,311)	(102,257)	9,054	8.13%	▲
Other General Purpose Funding		(1,055)	(396)	(252)	144	36.26%	
Law, Order and Public Safety							
Fire Prevention		(889,187)	(699,845)	(697,978)	1,867	0.27%	
Animal Control		(75,366)	(67,950)	(59,641)	8,309	12.23%	▲
Other Law, Order and Public Safety		(64,979)	(58,915)	(45,787)	13,128	22.28%	▲
Health							
Maternal and Infant Health		(6,000)	(6,000)	(6,000)	0	0.00%	
Prev Services - Inspection and Admin		(70,193)	(58,877)	(57,796)	1,081	1.84%	
Preventative Services - Pest Control		(613)	(362)	0	362	100.00%	
Preventative Services - Other		(6,204)	(5,679)	(2,970)	2,709	47.71%	▲
Education and Welfare							
Other Education		(25,494)	(23,727)	(20,444)	3,283	13.84%	▲
Care of Families and Children		(84,920)	(77,963)	(79,054)	(1,091)	(1.40%)	
Aged and Disabled - Other		(56,190)	(53,227)	(54,342)	(1,115)	(2.09%)	
Other Welfare		(32,122)	(30,883)	(18,871)	12,012	38.89%	▲
Housing							
Staff Housing		(34,613)	(31,507)	(26,980)	4,527	14.37%	▲
Community Amenities							
Sanitation - General Refuse		(835,319)	(758,539)	(762,187)	(3,648)	(0.48%)	
Sanitation - Other		(36,951)	(28,816)	(27,423)	1,393	4.83%	
Sewerage		(48,263)	(43,927)	(51,102)	(7,175)	(16.33%)	▼
Urban Stormwater Drainage		(280,804)	(244,198)	(261,334)	(17,136)	(7.02%)	▼
Protection of Environment		(71,026)	(68,097)	(65,760)	2,337	3.43%	
Town Planning and Regional Develop		(222,092)	(189,656)	(192,919)	(3,263)	(1.72%)	
Other Community Amenities		(209,447)	(182,590)	(158,900)	23,690	12.97%	▲
Recreation and Culture							
Public Halls and Civic Centres		(154,878)	(141,526)	(117,891)	23,635	16.70%	▲
Swimming Areas and Beaches		(17,369)	(15,480)	(8,329)	7,151	46.19%	▲
Other Recreation and Sport		(2,483,345)	(1,918,936)	(1,775,514)	143,422	7.47%	▲
Television and Radio Re-Broadcasting		(4,369)	(4,032)	(4,008)	24	0.61%	
Libraries		(440,738)	(395,927)	(379,349)	16,578	4.19%	
Heritage		(75,779)	(69,490)	(57,466)	12,024	17.30%	▲
Other Culture		(54,804)	(32,129)	(36,222)	(4,093)	(12.74%)	▼
Transport							
Streets and Road Maintenance		(3,855,442)	(3,545,211)	(3,424,934)	120,277	3.39%	
Parking Facilities		(33,322)	(29,054)	(12,118)	16,936	58.29%	▲
Traffic Control		(3,074)	(2,022)	(1,425)	597	29.53%	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 May 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Expenses (Continued)							
Aerodromes		(1,000)	(1,000)	(1,000)	0	0.00%	
Economic Services							
Tourism and Area Promotion		(341,842)	(304,730)	(295,956)	8,774	2.88%	
Building Control		(204,006)	(173,885)	(145,762)	28,123	16.17%	▲
Economic Development		(40,598)	(39,657)	(42,770)	(3,113)	(7.85%)	
Other Economic Services		(10,276)	(8,923)	(13,139)	(4,216)	(47.25%)	▼
Other Property and Services							
Private Works		(65,956)	(59,549)	(54,055)	5,494	9.23%	▲
Works and Services Management		0	7,092	(3,227)	(10,319)	(145.50%)	▼
Waste Activity Unit		0	2,794	(6,513)	(9,307)	(333.10%)	▼
Works Activity Unit		0	27,852	18,525	(9,327)	(33.49%)	▼
Fleet Activity Unit		0	3,033	3,560	527	17.36%	
Plant Operation Costs		0	2,177	36,955	34,778	1597.50%	▲
Salaries and Wages		(32,582)	(14,546)	(22,197)	(7,651)	(52.60%)	▲
Corporate Services Department		(5,500)	3,210	(19,848)	(23,058)	(718.33%)	▼
Chief Executive Office Department		(1,878)	12,615	17,887	5,272	41.79%	▼
Admin and Finance Activity Units		(52,844)	(40,387)	(40,387)	0	0.00%	
Planning and Environment Department		(1,000)	8,219	6,826	(1,393)	(16.95%)	▼
Community Services Department		(2,325)	97	3,592	3,495	3603.34%	▲
Unclassified		(50,880)	(49,819)	(47,679)	2,140	4.30%	
Total Operating Expenditure		(12,145,121)	(10,430,074)	(9,951,751)	478,323		
Funding Balance Adjustments							
Add back Depreciation		3,652,990	3,362,819	3,350,453	(12,366)		
Adjust (Profit)/Loss on Asset Disposal	8	109,460	80,028	73,710	(6,318)		
Adjust Provisions and Accruals		0	0	3,756	3,756		
Net Cash from Operations		2,150,017	2,210,563	2,779,831	569,268		
Capital Revenues							
Proceeds from Disposal of Assets	8						
Governance							
Other Governance		22,000	22,000	0	(22,000)	(100.00%)	▼
Law, Order & Public Safety							
Fire Prevention		106,148	66,148	66,148	(0)	(0.00%)	
Other Law, Order & Public Safety		19,000	19,000	0	(19,000)	(100.00%)	▼
Community Amenities							
Sanitation - General Refuse		2,000	2,000	0	(2,000)	(100.00%)	▼
Town Planning		21,000	21,000	0	(21,000)	(100.00%)	▼
Other Community Amenities		10,909	10,909	10,909	0	0.00%	
Recreation & Culture							
Other Recreation & Sport		24,500	24,500	0	(24,500)	(100.00%)	▼
Transport							
Road Plant Purchases		177,600	151,600	85,000	(66,600)	(43.93%)	▼
Total Capital Revenues		383,157	317,157	162,057	(155,100)		
Capital Expenses							
Governance							
Members of Council		(5,000)	(5,000)	0	5,000	100.00%	▲
Other Governance		(184,850)	(99,712)	(95,314)	4,398	4.41%	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 May 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Capital Expenses (Continued)							
Law, Order and Public Safety							
Fire Prevention		(718,950)	(366,950)	(364,773)	2,177	0.59%	
Other Law, Order and Public Safety		(37,500)	(37,500)	(3,640)	33,860	90.29%	▲
Education and Welfare							
Other Education		(3,000)	(3,000)	(1,313)	1,687	56.23%	▲
Aged and Disabled		(8,990)	(8,990)	(8,990)	0	0.00%	
Housing							
Staff Housing		(18,750)	(18,749)	(2,414)	16,335	87.12%	▲
Community Amenities							
Sanitation - General Refuse		(30,000)	(30,000)	(2,360)	27,640	92.13%	▲
Sewerage		(103,953)	(103,953)	(37,504)	66,449	63.92%	▲
Urban Stormwater Drainage		(170,208)	(170,208)	(72,290)	97,918	57.53%	▲
Town Planning		(32,000)	(32,000)	0	32,000	100.00%	▲
Other Community Amenities		(199,410)	(199,410)	(159,520)	39,890	20.00%	▲
Recreation and Culture							
Public Halls and Civic Centres		(53,250)	(44,382)	(4,814)	39,568	89.15%	▲
Swimming Areas and Beaches		(16,090)	(16,090)	(1,187)	14,903	92.62%	▲
Other Recreation and Sport		(632,660)	(323,191)	(171,627)	151,564	46.90%	▲
Libraries		(4,600)	(4,600)	(195)	4,405	95.75%	▲
Heritage		(5,500)	(5,500)	(10,667)	(5,167)	(93.94%)	▼
Transport							
Streets and Road Construction		(2,143,216)	(1,895,023)	(923,698)	971,325	51.26%	▲
Road Plant Purchases		(565,890)	(556,390)	(300,244)	256,147	46.04%	▲
Economic Services							
Tourism and Area Promotion		(27,000)	(4,500)	(3,214)	1,286	28.57%	▲
Other Property and Services							
Unclassified		(111,355)	(70,112)	(28,646)	41,466	59.14%	▲
Total Capital Expenditure	9	(5,072,172)	(3,995,260)	(2,192,410)	1,802,850		
Net Cash from Capital Activities		(4,689,015)	(3,678,103)	(2,030,353)	1,647,750		
Financing							
Proceeds from New Debentures	10	120,000	0	0	0		
Self-Supporting Loan Principal	10	10,685	14,989	14,989	0	0.00%	
Transfer from Reserves	7	1,359,693	551,586	551,586	0	0.00%	
Repayment of Debentures	10	(248,492)	(132,795)	(132,795)	0	0.00%	
Transfer to Reserves	7	(463,551)	(57,363)	(57,363)	0	0.00%	
Net Cash from Financing Activities		778,335	376,417	376,417	0		
Net Operations, Capital and Financing		(1,760,663)	(1,091,123)	1,125,895	2,217,018		
Opening Funding Surplus(Deficit)	2	1,760,980	1,760,980	1,760,980	(0)		
Closing Funding Surplus(Deficit)	2	317	669,857	2,886,875	2,217,018		

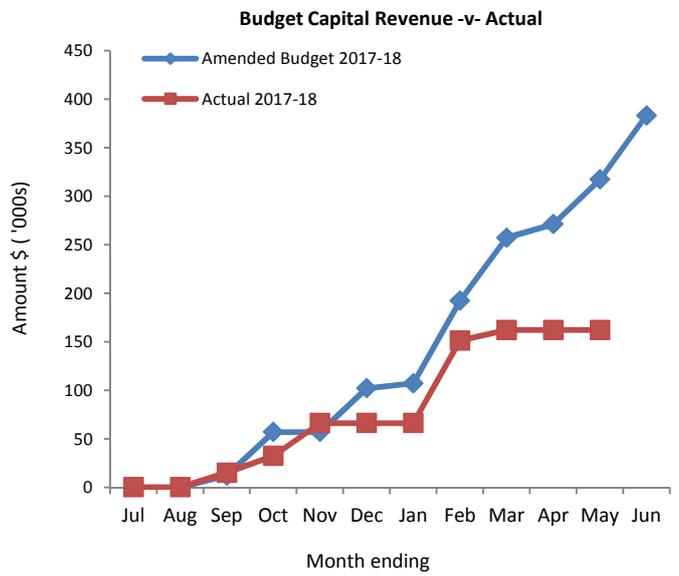
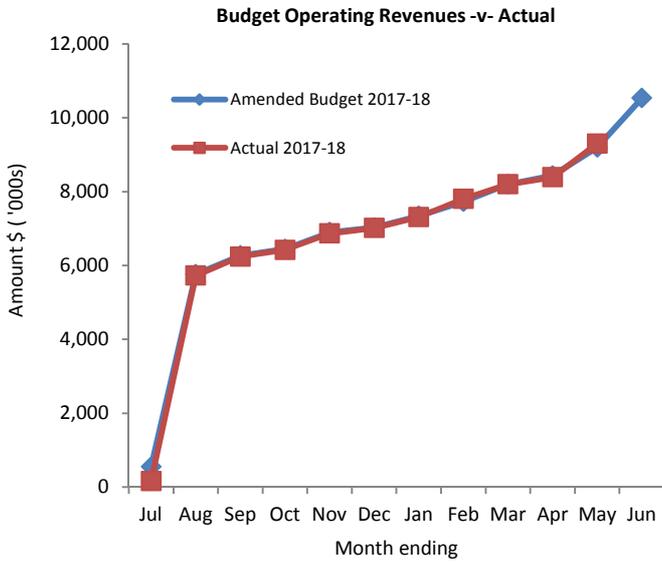
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

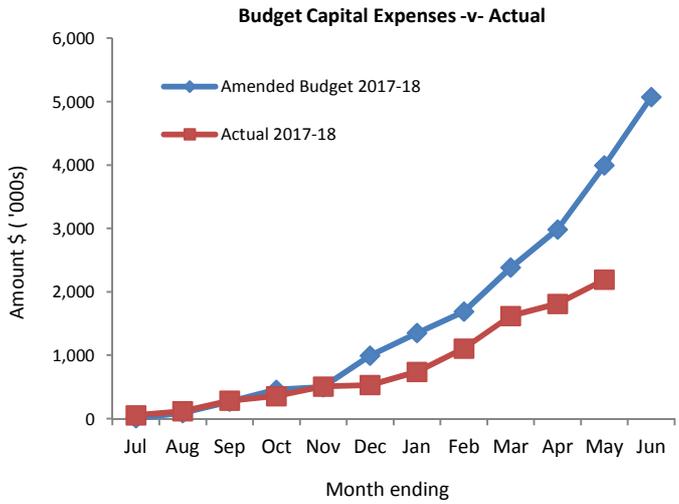
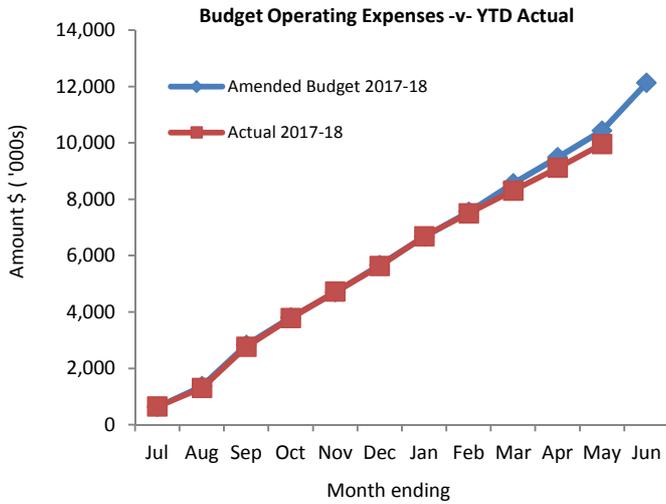
SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Revenues



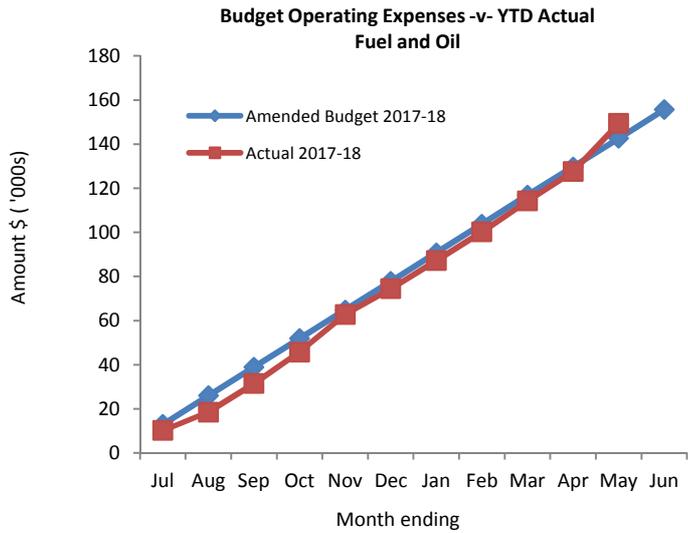
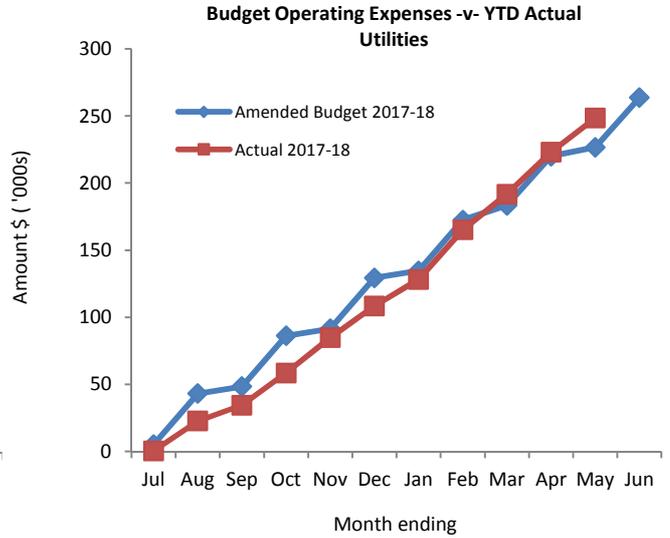
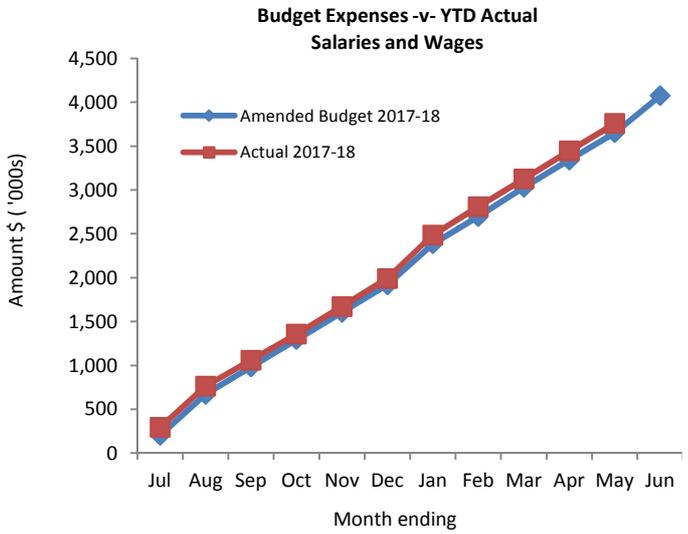
Expenditure



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Expenditure

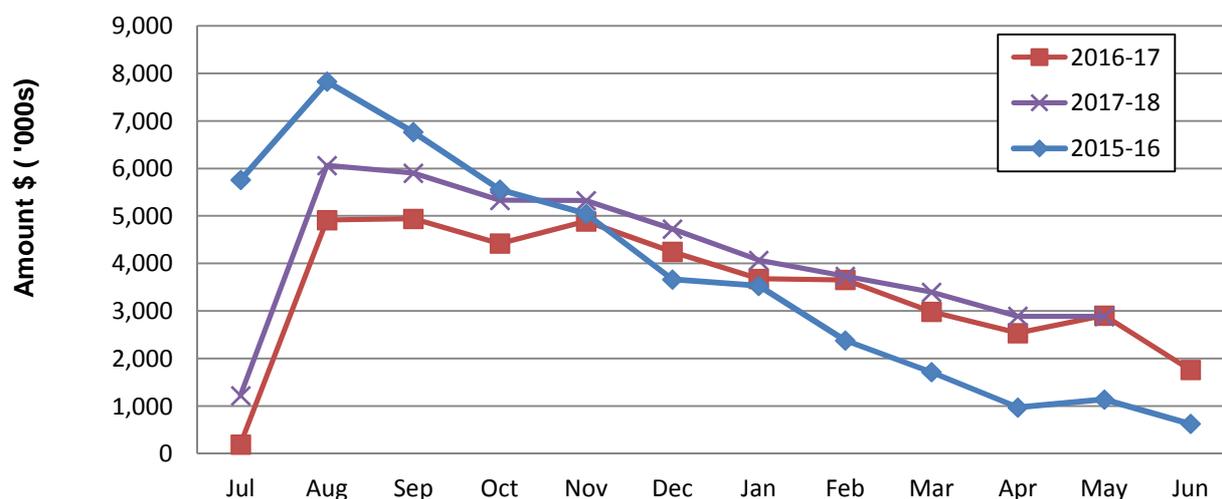


SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 May 2018	Last Period	Estimated 30 June 2017
		\$	\$	\$
Current Assets				
Cash Unrestricted	5	3,675,533	3,544,654	3,170,281
Cash Restricted	5	2,857,954	2,857,954	3,352,177
Receivables - Rates	6	204,447	280,601	102,877
Receivables - Sundry Debtors	6	64,799	142,593	136,472
Receivables - Other		126,484	80,643	100,554
Inventories		18,537	39,123	18,957
		6,947,754	6,945,568	6,881,318
Less: Current Liabilities				
Payables		(620,195)	(614,203)	(1,289,557)
Provisions		(878,473)	(878,473)	(888,397)
		(1,498,668)	(1,492,676)	(2,177,954)
Less: Cash Reserves	7	(2,857,954)	(2,857,954)	(3,352,177)
Less: Loans - Clubs/Institutions		(5,392)	(5,392)	(10,685)
Add: Current Leave Provision Cash Backed		175,741	175,741	171,985
Add: Current Loan Liability		125,393	125,393	248,492
Net Current Funding Position		2,886,875	2,890,680	1,760,980

Note 3 - Liquidity Over the Year



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Revenues					
Governance					
Other Governance	(42,884)	(99.50%)	▼	Timing	Grant of \$40,645 not yet received, balance relates to sale of pool car.
Law, Order and Public Safety					
Other Law, Order and Public Safety	(3,678)	(15.34%)	▼	Timing	Sale of ranger vehicle not yet commenced.
Health					
Education and Welfare					
Other Welfare	(5,000)	(100.00%)	▼	Permanent	Grant funds not secured, offset by reduced expenditure.
Community Amenities					
Sewerage	1,911	11.33%	▲	Permanent	Income received for septic tank applications and inspections greater than estimated.
Town Planning and Regional Develop	11,138	19.18%	▲	Permanent	More planning applications received than anticipated.
Recreation and Culture					
Public Halls and Civic Centres	(1,678)	(11.67%)	▼	Permanent	Income received from hall hire less than estimated.
Transport					
Streets and Road Construction	154,900	15.35%	▲	Timing	Roads to recovery funds received earlier than budgeted.
Economic Services					
Tourism and Area Promotion	(3,716)	(5.70%)	▼	Timing/ Permanent	Memberships less than estimated \$1,100, balance relates to Visitor Centre commission less than estimated at this time.
Other Property and Services					
Salaries and Wages	7,650	23.82%	▲	Permanent	Reimbursement for workers compensation claims greater than anticipated, offset by expenditure.
Unclassified	6,721	14.31%	▲	Permanent	Property Insurance credit received, offset by expenditure.
Operating Expenses					
Governance					
Other Governance	64,777	10.73%	▲	Timing/ Allocations	Non-recurrent projects of \$31,900 not yet spent, \$15,000 workforce plan purchase order raised, balance relates to variance in wages and overheads allocated to this sub program offset by allocations in other sub programs and other minor savings.
General Purpose Funding					
Rates	9,054	8.13%	▲	Timing/ Allocations	Rates collection costs \$2,272 and Rates valuation charges \$3,345 less than anticipated. Balance relates to variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Law, Order and Public Safety Animal Control	8,309	12.23%	▲	Timing/ Allocations	Costs for animal control expenditure \$4,415 less than estimated. Balance relates to variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Other Law, Order and Public Safety	13,128	22.28%	▲	Timing/ Allocations	Costs for SES operations and maintenance \$4,164 less estimated at this time. Balance relates to variance in wages and overhead allocated to this sub program offset by allocation in other sub programs.
Health Preventative Services - Other	2,709	47.71%	▲	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Education and Welfare Other Education	3,283	13.84%	▲	Timing	Timing of expenditure for Bridgetown CRC building operations and maintenance less than anticipated.
Other Welfare	12,012	38.89%	▲	Timing	Various Youth one off projects not yet commenced.
Housing Staff Housing	4,527	14.37%	▲	Timing	Timing of expenditure for staff housing building maintenance less than anticipated.
Community Amenities Sewerage	(7,175)	(16.33%)	▼	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Urban Stormwater Drainage	(17,136)	(7.02%)	▼	Timing	Drainage maintenance works undertaken greater than estimates at this time.
Other Community Amenities	23,690	12.97%	▲	Timing	Cemeteries, public convenience and community bus costs less than estimated. No permanent variance is anticipated.
Recreation and Culture Public Halls and Civic Centres	23,635	16.70%	▲	Timing	Costs are less than estimated in building maintenance and operations of halls and civic centres at this time.
Swimming Areas and Beaches	7,151	46.19%	▲	Timing/ Allocations	Costs are less than estimated for Greenbushes Pool building maintenance \$5,389. Balance relates to variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Other Recreation and Sport	143,422	7.47%	▲	Timing/ Allocations	Works on parks and gardens \$88,775, Leisure Centre expenses \$22,834, Building maintenance \$17,719 and Regional Bridle Trail less than estimated at this time.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Heritage	12,024	17.30%	▲	Timing	Heritage building maintenance and operations \$6,777 and community grant \$1,620 expenditure less than anticipated. Balance relates to Heritage assessment consultation.
Other Culture	(4,093)	(12.74%)	▼	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Transport Parking Facilities	16,936	58.29%	▲	Timing/ Allocations	Costs for parking facilities non-recurrent projects less than anticipated at this time \$16,000. Balance relates to variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Economic Services Building Control	28,123	16.17%	▲	Timing/ Allocations	Timing of building contractor costs \$16,477 less than anticipated. Balance relates to variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Other Economic Services	(4,216)	(47.25%)	▼	Permanent	Repairs to stand pipes greater than estimated \$790. Balance relates to water consumption for stand pipes greater than anticipated. Offset by increased income.
Other Property and Services Private Works	5,494	9.23%	▲	Allocations	Variance in wages and overheads allocated to police licensing service account offset by allocations in other sub programs.
Works and Services Management	(10,319)	(145.50%)	▼	Timing	Variance due to additional annual leave been taken. Will be offset by reduced leave accruals at year end.
Waste Activity Unit	(9,307)	(333.10%)	▼	Allocations	Overheads currently under recovered, overhead rate to be adjusted.
Works Activity Unit	(9,327)	(33.49%)	▼	Timing	Variance due to timing of leave. Will be offset by reduced leave accruals at year end.
Plant Operation Costs	34,778	1597.50%	▲	Timing/ Allocations	Depreciation less due to timing of vehicle replacements \$26,909. Balance relates to tyre purchases less than estimated.
Salaries and Wages	(7,651)	(52.60%)	▲	Permanent	Workers compensation costs greater than anticipated, offset by increased income.
Corporate Services Department	(23,058)	(718.33%)	▼	Timing	Variance due to additional annual leave been taken. Will be offset by reduced leave accruals at year end.
Chief Executive Office Department	5,272	41.79%	▼	Timing	Other minor employee costs less than estimated. No permanent variance is anticipated.
Planning and Environment Department	(1,393)	(16.95%)	▼	Allocations	Overheads under recovered.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Community Services Department	3,495	3603.34%	▲	Timing	Overheads over recovered.
Capital Revenues					
Governance					
Other Governance	(22,000)	(100.00%)	▼	Timing	Sale of EMCOR'S vehicle carried forward to 2018/19 financial year.
Law, Order & Public Safety					
Other Law, Order & Public Safety	(19,000)	(100.00%)	▼	Timing	Sale of rangers vehicle not yet commenced.
Community Amenities					
Sanitation - General Refuse	(2,000)	(100.00%)	▼	Timing	Timing of trade-in of vehicle.
Town Planning	(21,000)	(100.00%)	▼	Timing	Timing of trade-in of vehicle.
Recreation & Culture					
Other Recreation & Sport	(24,500)	(100.00%)	▼	Timing	Timing of trade-in of vehicles.
Transport					
Road Plant Purchases	(66,600)	(43.93%)	▼	Timing	Timing of trade-in of road plant vehicles.
Capital Expenses					
Governance					
Members of Council	5,000	100.00%	▲	Timing	Honour Boards to be carried forward to 2018/19.
Law, Order and Public Safety					
Other Law, Order and Public Safety	33,860	90.29%	▲	Timing	Ranger vehicle not yet purchased.
Education and Welfare					
Other Education	1,687	56.23%	▲	Timing	Building renewal works ongoing.
Housing					
Staff Housing	16,335	87.12%	▲	Timing/ Permanent	Building renewal works of \$11,000 not yet commenced. Balance relates to some savings being made.
Community Amenities					
Sanitation - General Refuse	27,640	92.13%	▲	Timing	Works on Waste sites less than anticipated at this time.
Sewerage	66,449	63.92%	▲	Timing	Works on Bridgetown new septic pit less than anticipated at this time.
Urban Stormwater Drainage	97,918	57.53%	▲	Timing	Works on various drainage projects less than anticipated at this time.
Town Planning	32,000	100.00%	▲	Timing	Planning vehicle not yet purchased.
Other Community Amenities	39,890	20.00%	▲	Timing	Various public toilet works not yet commenced.
Recreation and Culture					
Public Halls and Civic Centres	39,568	89.15%	▲	Timing	Various Public hall works less than anticipated at this time.
Swimming Areas and Beaches	14,903	92.62%	▲	Timing	Greenbushes pool toilet works \$4,000 and Bridgetown pool infrastructure \$10,903 not yet commenced.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Other Recreation and Sport	151,564	46.90%	▲	Timing	Parks & Gardens light vehicle not yet purchased \$37,323. Parks & Gardens infrastructure projects of \$100,000 not yet commenced. Balance relates to other on going building projects.
Libraries	4,405	95.75%	▲	Timing	Bridgetown Library deck and roof leaks not yet commenced.
Heritage	(5,167)	(93.94%)	▼	Allocations	Bridgetown Old Goal wages and overheads allocation greater than anticipated, offset by allocations in other sub programs.
Transport					
Streets and Road Construction	971,325	51.26%	▲	Timing/ Permanent	Roads to recovery construction jobs of \$294,149 to be carried forward to 2018/19. Balance relates to timing of construction jobs and some savings made.
Road Plant Purchases	256,147	46.04%	▲	Timing	Purchase orders for tractor \$61,000, Tip truck \$160,000 and light fleet \$25,647 issued. Balance relates to sundry equipment not yet purchased.
Economic Services					
Tourism and Area Promotion	1,286	28.57%	▲	Timing	Purchase order for concept plan of information bays issued.
Other Property and Services					
Unclassified	41,466	59.14%	▲	Timing	Asbestos works on various building \$24,953 less than anticipated at this time. Balance relates to land purchases ongoing.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						0
56BU	Bridgetown Sportsground Horse Stalls	C.04/1017	Capital Expenses			(30,000)	(30,000)
1344530	Bridgetown Harness racing Club Grant - Horse Stalls	C.04/1017	Operating Expenses		20,000		(10,000)
Reserve 127	Matched Grants Reserve	C.04/1017	Reserve Transfer		10,000		0
RT52	Roads to Recovery - Tweed Road	C.09/1017	Capital Expenses			(136,100)	(136,100)
RT10	Roads to Recovery - Glentulloch Road	C.09/1017	Capital Expenses			(141,600)	(277,700)
RT07	Roads to Recovery - Nelson Street	C.09/1017	Capital Expenses			(83,108)	(360,808)
1381630	Roads to recovery grant	C.09/1017	Operating Revenue		360,808		0
PJ18	ACROD Parking CBD	C.10/1017	Operating Expenses			(2,500)	(2,500)
43BU	Bridgedale Stage - power upgrade	C.08/1117	Capital Expenses			(3,500)	(6,000)
Reserve 125	Building Maintenance Reserve	C.08/1117	Reserve Transfer		3,500		(2,500)
PL03	New tractor	C.09/1217	Capital Expenses			(5,000)	(7,500)
1400450	Sale of New Holland tractor	C.09/1217	Capital Revenue		29,600		22,100
Reserve 102	Plant Reserve	C.09/1217	Reserve Transfer			(24,600)	(2,500)
1392220	Loss on sale of asset	C.09/1217	Non Cash Item	(5,502)			(2,500)
1065940	Purchase of 2 Fire fighting trucks	C.03/0917	Capital Expenses			(148,319)	(150,819)
1064330	DFES Plant Grants	C.03/0917	Operating Revenue		148,319		(2,500)
1061820	Loss on sale of slip on units	C.07/0617	Non Cash Item	(40,093)			(2,500)
1067950	Sale of Slip on units	C.07/0617	Capital Revenue		5,200		2,700
Reserve 104		C.07/0617	Reserve Transfer			(5,200)	(2,500)
1064330	DFES Plant Grants	C.03/0917	Operating Revenue			(30,000)	(32,500)
1067950	Sale of DFES Plant	C.03/0917	Capital Revenue		30,000		(2,500)
1064430	Profit on sale of plant	C.03/0917	Non Cash Item	469			(2,500)
1061820	Loss on sale of plant	C.03/0917	Non Cash Item	(530)			(2,500)
PJ29	Community Arts Trail	C.05/0218	Operating Expenses			(20,000)	(22,500)
37007	Dept of Local Government & Sport Grant	C.05/0218	Operating Revenue		20,000		(2,500)

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Permanent Changes (Continued)						
PJ03	150th Celebrations	C.06/0218	Operating Expenses			(40,645)	(43,145)
05507	Lotterywest Grant	C.06/0218	Operating Revenue		40,645		(2,500)
BR13	Catterick Road bridge	C.06/0118	Capital Expenses			(65,862)	(68,362)
BR15	Blackbutt Road bridge 3706A	C.06/0118	Capital Expenses			(63,058)	(131,420)
BR14	Blackbutt Road bridge 3707A	C.06/0118	Capital Expenses			(59,301)	(190,721)
BR08	Hester Cascades Road bridge	C.06/0118	Capital Expenses			(64,774)	(255,495)
BR16	Fletchers Road bridge	C.06/0118	Capital Expenses			(43,400)	(298,895)
Reserve 201	Unspent grants Road to Recovery	C.06/0118	Reserve Transfer		280,035		(18,860)
PJ25	Bridgetown Sportsground Reticulation	C.07/0118	Operating Expenses			(15,000)	(33,860)
08IN	Park Irrigation	C.07/0118	Capital Expenses		15,000		(18,860)
	Budget Review Changes						(18,860)
Various	Budget Review Changes to Operating Revenue	C.06/0318	Operating Revenue		149,345		130,485
Various	Budget Review Changes to Operating Expenses	C.06/0318	Operating Expenses			(307,563)	(177,078)
Various	Budget Review Changes to Capital Revenue	C.06/0318	Capital Revenue			(11,643)	(188,721)
Various	Budget Review Changes to Capital Expenses	C.06/0318	Capital Expenses		34,363		(154,358)
Various	Budget Review Changes to Reserve Transfers	C.06/0318	Reserve Transfer		21,245		(133,113)
	Increase in Opening Funds as at 1 July 2016	C.06/0318	Opening Surplus(Deficit)		14,983		(118,130)
Various	Adjustment to Loss on sale of assets and Depreciation	C.06/0318	Non Cash Item	129,640			11,510
Reserve 113	Transfer of Budget review Surplus	C.06/0318	Reserve Transfer			(7,010)	4,500
06574	Fire Equipment - Windy Hollow Estate Water Tank	C.06/0318	Capital Expenses			(4,500)	0
	Permanent Changes After Budget Review						0
RT75	Hornby Road	C.09/0318	Capital Expenses			(2,653)	(2,653)
RT80	Hester Street	C.09/0318	Capital Expenses		1,631		(1,022)
RT52	Tweed Road	C.09/0318	Capital Expenses		1,002		(20)
79014	Energy & Water Efficiency Fittings	C.14/0318	Capital Expenses		10,000		9,980
PJ28	Energy & Water Efficiency Investigations	C.14/0318	Operating Expenses			(14,980)	(5,000)

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Permanent Changes After Budget Review (Continued)						
Reserve 126	Strategic Projects Reserve	C.14/0318	Reserve Transfer		4,980		(20)
05592	Shire Website	C.15/0418	Operating Expenses			(7,820)	(7,840)
05002	Strategic Plan	C.15/0418	Operating Expenses			(5,000)	(12,840)
79033	LGIS Scheme Dividend	C.15/0418	Operating Revenue		13,157		317
06594	DFES Plant - Trailer	C.14/0518	Capital Expenses			(25,000)	(24,683)
06433	DFES Plant Grants	C.14/0518	Operating Revenue		25,000		317
DR21	Palmers Road	C.16/0518	Capital Expenses			(5,635)	(5,318)
DR28	Dusting Drive	C.16/0518	Capital Expenses		3,375		(1,943)
DR17	Geegelup Brook	C.16/0518	Operating Expenses		2,260		317
				129,640	1,244,448	(1,373,771)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 5: CASH AND INVESTMENTS

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
(a) Cash Deposits								
Municipal Bank Account	Various	339,675				339,675	CBA	At Call
Municipal On-Call Account	1.50%	356,687				356,687	Bankwest	At Call
Trust Bank Account	Various			180,637		180,637	CBA	At Call
Visitor Centre Trust Account	Nil			21,862		21,862	CBA	At Call
Cash On Hand	Nil	2,100				2,100	N/A	On Hand
(b) Term Deposits								
Municipal Funds	2.64%	351,374				351,374	Westpac	12-Jun-18
Municipal Funds	2.30%	352,172				352,172	Bankwest	12-Jun-18
Municipal Funds	2.70%	402,945				402,945	Westpac	20-Jun-18
Municipal Funds	2.10%	304,798				304,798	Bankwest	06-Jun-18
Municipal Funds	2.58%	501,179				501,179	Westpac	22-Jun-18
Municipal Funds	2.10%	355,515				355,515	Bankwest	27-Jun-18
Municipal Funds	2.58%	200,660				200,660	Westpac	28-Jun-18
Municipal Funds	2.60%	508,428				508,428	Westpac	30-Jun-18
Municipal Funds	2.85%		2,857,954			2,857,954	Westpac	29-Jun-18
Reserve Funds		3,675,533	2,857,954	202,498	0	6,735,985		

Total

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 6: RECEIVABLES

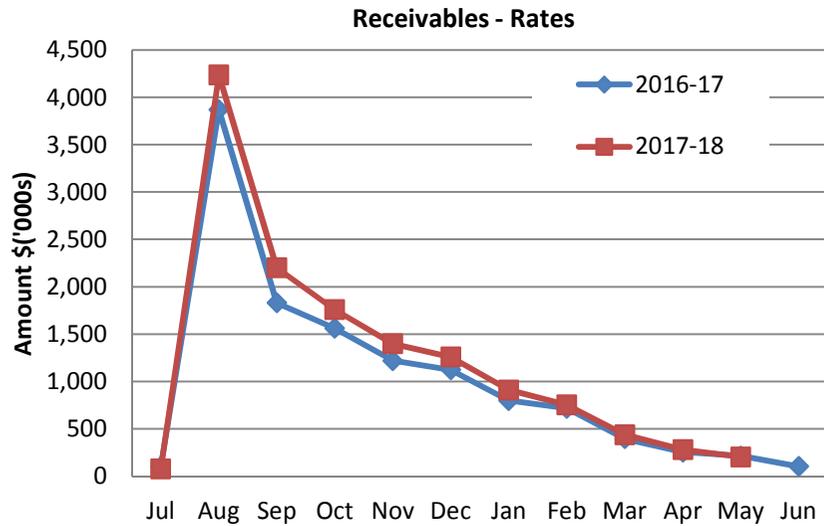
Receivables - Rates

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

	YTD 31 May 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	102,877	109,900
Levied this year	4,371,071	4,150,724
Less Collections to date	(4,269,501)	(4,157,982)
Equals Current Outstanding	204,447	102,642
Net Rates Collectable	204,447	102,642
% Collected	95.43%	97.59%

Net Rates Collectable

% Collected



Receivables - Sundry Debtors

Receivables - Sundry Debtors

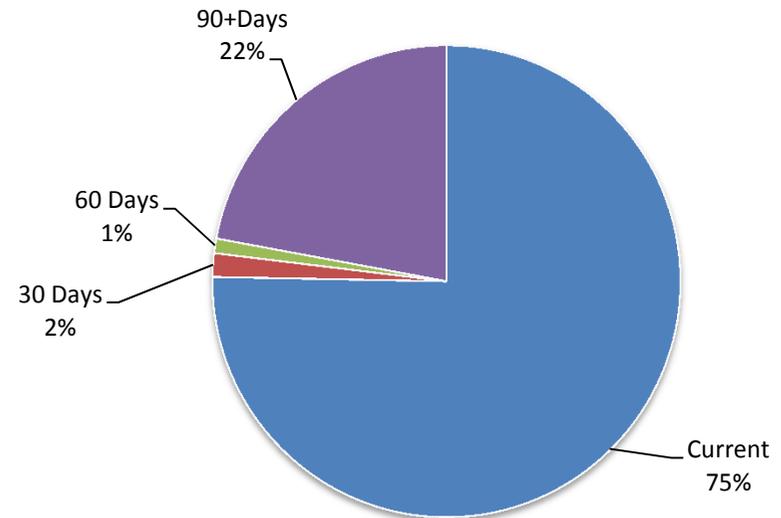
	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	51,053	1,093	675	14,985

Total Sundry Debtor Receivables Outstanding

67,806

Amounts shown above include GST (where applicable)

Receivables - Sundry Debtors



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 7: CASH BACKED RESERVE

2017-18										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$	\$	\$	\$
101	Leave Reserve	171,985	4,662	3,756					176,647	175,741
102	Plant Reserve	210,635	5,710	4,600	265,600		(336,890)		145,055	215,236
103	Land and Building Reserve	688,894	18,674	15,046			(108,688)		598,880	703,939
104	Bush Fire Reserve	473	12	10	5,200		(5,000)		685	483
105	Maranup Ford Road Maintenance Reserve	98,586	2,673	2,153					101,259	100,740
106	Subdivision Reserve	339,210	9,195	7,409	10,000				358,405	346,618
107	Sanitation Reserve	58,761	1,593	1,283			(55,730)		4,624	60,045
109	Recreation Centre Floor Reserve	170,235	4,615	3,718					174,850	173,953
111	Mobile Garbage Bins Reserve	72,073	1,954	1,574					74,027	73,647
112	Refuse Site Post Closure Reserve	197,219	5,347	4,307	5,000				207,566	201,527
113	Drainage Reserve	3,629	99	79	7,010				10,738	3,708
114	Community Bus Reserve	87,161	2,362	1,384	11,774		(53,334)	(53,334)	47,963	35,211
115	SBS Tower Replacement Reserve	29,828	808	651					30,636	30,480
118	Playground Equipment Reserve	20,431	554	446	2,600				23,585	20,878
119	Swimming Pool Reserve	4,182	113	91					4,295	4,273
121	Car Park Reserve	895	25	20					920	915
123	ROMANS Reserve	4,458	121	97					4,579	4,556
125	Building Maintenance Reserve	160,557	4,352	3,347			(19,876)	(19,306)	145,033	144,599
126	Strategic Projects Reserve	45,073	1,222	984	20,000		(4,980)		61,315	46,057
127	Matched Grants Reserve	19,871	538	337	10,000		(10,000)	(10,000)	20,409	10,208
128	Aged Care Infrastructure Reserve	52,900	1,434	1,155					54,334	54,056
129	Equipment Reserve	6,508	176	110	2,500		(3,300)	(3,300)	5,884	3,318
130	Assets and GRV Valuation Reserve	66,168	1,794	1,445	32,167		(25,000)		75,129	67,613
131	Bridgetown Leisure Centre Reserve	133,635	3,622	2,919			(79,561)	(2,727)	57,696	133,827
132	Trails Reserve	20,099	545	439					20,644	20,538
133	Light Fleet Vehicle Reserve	0	0		19,500				19,500	0
201	Unspent Grans Reserve	688,709	0				(657,334)	(462,919)	31,375	225,790
		3,352,177	72,200	57,363	391,351	0	(1,359,693)	(551,586)	2,456,035	2,857,954

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 8: CAPITAL DISPOSALS

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			Plant and Equipment				
			P3055 2014 Subaru Liberty (EMCOR)	11,818	14,000	2,182	(2,182)
			P3060 2013 Holden Cruze (Pool Vehicle)	8,707	8,000	(707)	707
			P2051 2014 Holden Colorado (Ranger)	15,000	19,000	4,000	(4,000)
64,947	15,000	(49,947)	P4110 1997 Isuzu Fire tender (Maranup)	66,486	15,000	(51,486)	1,539
15,612	12,000	(3,612)	P4165 2010 Isuzu D Max (Wandillup)	14,073	12,000	(2,073)	(1,539)
			P4135 1998 Hino Fire Tender (Hester Brook)	69,221	40,000	(29,221)	29,221
2,000	3,948	1,948	P4200 2006 Ford Courier (Btwn Support)	1,943	3,948	2,005	(57)
			P2225 2002 Ford Courier (Landfill Site)	2,000	2,000	0	0
			P3010 2014 Holden Colorado (MP)	18,265	21,000	2,735	(2,735)
17,911	10,909	(7,002)	P4045 2003 Mitsubishi Rosa Bus (CS)	18,000	10,909	(7,091)	89
			P2045 2012 Ford Ranger (P&G)	15,500	15,500	0	0
			P2270 2012 Ford Ranger (P&G Crew)	9,000	9,000	0	0
			P2220 2012 Ford Ranger (Plant Mech)	8,648	9,000	352	(352)
			P2165 2009 Ford Ranger (BMO)	11,000	11,000	0	0
60,000	85,000	25,000	P2086 2007 Volvo Front End Loader	60,000	85,000	25,000	0
			P2037 2009 Mitsubishi Tip Truck	40,500	30,000	(10,500)	10,500
			P2092 2007 John Deere Tractor	11,000	12,000	1,000	(1,000)
			54674 New Holland Nugget Slasher	1,000	1,000	0	0
15,530	15,000	(530)	P4175 2010 Isuzu D Max (Sunnyside)	15,530	15,000	(530)	0
14,474	15,000	526	P4170 2011 Isuzu D Max (Winnejup)	14,531	15,000	469	57
			P2236 2014 New Holland Tractor	35,102	29,600	(5,502)	5,502
45,293	5,200	(40,093)	Various Slip on Units x 12	45,293	5,200	(40,093)	0
235,767	162,057	(73,710)		492,617	383,157	(109,460)	35,750

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 May 2018			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Other Governance						
Records Storage Facility	07BN	65,000	0	1,000	1,000	
Emergency Power Systems	08BN	35,000	35,000	34,318	(682)	Purchase finalised
Shire Administration Building	07BU	26,850	6,712	5,809	(903)	
		126,850	41,712	41,127	(585)	
Fire Prevention						
Bridgetown Bushfire Brigade Garage	05BN	37,731	37,731	39,318	1,587	Building Completed
		37,731	37,731	39,318	1,587	
Other Education						
Bridgetown Resource Centre	13BU	3,000	3,000	1,313	(1,687)	Works ongoing
		3,000	3,000	1,313	(1,687)	
Staff Housing						
146 Hampton Street	26BU	4,500	4,500	470	(4,030)	Works ongoing
144 Hampton Street	38BU	11,250	11,249	1,945	(9,304)	Works ongoing
31 Gifford Road	28BU	3,000	3,000	0	(3,000)	Works not yet commenced
		18,750	18,749	2,414	(16,335)	
Other Community Amenities						
Blackwood River Park Toilets	44BU	3,200	3,200	0	(3,200)	Works not yet commenced
Hampton Street Toilets	46BU	4,250	4,250	2,110	(2,140)	Works ongoing
Thomson Park Toilets	25BU	1,500	1,500	0	(1,500)	Works not yet commenced
Settlers Rest Gazebo	12BU	3,050	3,050	0	(3,050)	Works not yet commenced
Bridgetown Cemetery Toilets	02BN	30,000	30,000	0	(30,000)	Works not yet commenced
		42,000	42,000	2,110	(39,890)	
Public Halls and Civic Centres						
Bridgetown Civic Centre	02BU	6,750	6,750	1,440	(5,310)	Works ongoing
Greenbushes Hall	20BU	39,500	30,632	3,374	(27,258)	Works ongoing

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 31 May 2018				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Public Halls and Civic Centres (Continued)						
Sunnyside Shelter	55BU	3,000	3,000	0	(3,000)	Works not yet commenced
Catterick Hall	51BU	4,000	4,000	0	(4,000)	Works not yet commenced
		53,250	44,382	4,814	(39,568)	
Swimming Areas and Beaches						
Greenbushes Pool Toilet	05BU	4,000	4,000	0	(4,000)	Works not yet commenced
		4,000	4,000	0	(4,000)	
Other Recreation and Sport						
Bridgetown Leisure Centre - Gym	06BN	190,000	11,850	11,700	(150)	
Bridgetown Leisure Centre Renewals	16BU	114,825	43,508	35,050	(8,458)	Works ongoing
Bridgetown Sports Ground Change Rooms	17BU	18,376	18,376	36,587	18,211	Wages & overheads greater than anticipated
Greenbushes Cricket Pavilion	54BU	1,500	1,500	2,205	705	Works completed
Greenbushes Golf Club	39BU	14,000	13,998	6,664	(7,334)	Works ongoing
Bridgetown Sports Ground Horse Stalls	56BU	30,000	0	0	0	
Greenbushes Sportsground Toilets/Kiosk	45BU	7,500	7,500	200	(7,300)	Works ongoing
Bridgedale Stage	43BU	3,500	3,500	3,105	(395)	Savings made
		379,701	100,232	95,512	(4,720)	
Libraries						
Bridgetown Library	1365540	4,600	4,600	195	(4,405)	Works ongoing
		4,600	4,600	195	(4,405)	
Heritage						
Bridgetown Old Goal	40BU	2,500	2,500	8,849	6,349	Wages & overheads greater than anticipated
Yornup School	47BU	3,000	3,000	1,818	(1,182)	Job completed, savings made
		5,500	5,500	10,667	5,167	
Streets and Road Construction						
Shire Depot	08BU	24,000	24,000	17,571	(6,429)	Works ongoing
		24,000	24,000	17,571	(6,429)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 May 2018			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Tourism and Area Promotion						
Visitor Centre Building	1460340	2,000	2,000	1,964	(36)	Job completed
		2,000	2,000	1,964	(36)	
Unclassified						
Geegelup Brook Land	1790040	41,355	16,542	29	(16,513)	Land purchases ongoing
Energy and Water Efficiency Fittings	1790140	0	0	0	0	
Asbestos Removal	1790240	70,000	53,570	28,617	(24,953)	Works ongoing
		111,355	70,112	28,646	(41,466)	
Land and Buildings Total		812,737	398,018	245,651	(152,367)	
Roads						
Streets and Road Construction						
Winnejump Road Regional Road Group 17/18	RR17	240,073	240,071	246,231	6,160	Works ongoing
Winnejump Road Regional Road Group 16/17	RR24	113,458	113,458	112,998	(460)	Job completed
Mockerdillup Road Regional Road Group	RR16	9,000	9,000	6,101	(2,899)	Works ongoing
Kerbing	KB01	11,338	11,338	8,569	(2,770)	Savings made
Padbury Road Roads to Recovery	RT36	5,000	5,000	4,444	(556)	Job completed
Hampton Street Roads to Recovery	RT74	46,288	46,288	75,094	28,806	Scope of work greater than estimated
Hornby Street	RT75	2,653	2,653	2,653	0	Job completed
John Street Roads to Recovery	RT76	50,000	50,000	56,852	6,852	Scope of work greater than estimated
Kendall Road Roads to Recovery	RT78	46,000	46,000	46,740	740	Job completed
Gommes Lane Roads to Recovery	RT79	30,542	30,542	30,542	(0)	Job completed
Hester Road Roads to Recovery	RT80	5,869	5,869	5,473	(396)	Job completed
Huitson Road Roads to Recovery	RT81	44,937	44,937	44,937	0	Job completed
Glentulloch Road Roads to Recovery	RT10	141,600	141,600	10,828	(130,772)	Works ongoing
Tweed Road Roads to Recovery	RT52	135,098	135,098	9,012	(126,087)	Works ongoing
Nelson Street Roads to Recovery	RT07	76,072	76,072	62,662	(13,410)	Job completed
Kangaroo Gully Road	RC33	30,800	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 May 2018			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Streets and Road Construction (Continued)						
Roadside Vegetation Removal	RC43	112,160	96,028	31,085	(64,943)	Works ongoing
Brockman Highway Blackspot	BK02	200,808	0	0	0	
		1,301,696	1,053,954	754,220	(299,734)	
Roads Total		1,301,696	1,053,954	754,220	(299,734)	
Footpaths						
Streets and Road Construction						
Forrest Street	FP18	38,125	38,125	38,125	(0)	Job completed
Lockley Street	FP43	25,000	24,999	15,171	(9,828)	Savings made
Footpaths Disability Access	FP28	5,000	4,550	0	(4,550)	Works not yet commenced
Steere Street Nibs	FP34	25,000	25,000	0	(25,000)	Works not yet commenced
		93,125	92,674	53,295	(39,379)	
Footpaths Total		93,125	92,674	53,295	(39,379)	
Drainage						
Urban Stormwater Drainage						
Phillips Street	DR05	28,303	28,303	28,407	104	Job completed
Geegelup Brook	DR17	25,000	25,000	2,200	(22,800)	Works ongoing
Palmers Road	DR21	16,000	16,000	1,326	(14,674)	Preliminary planning
Four Seasons Estate	DR24	11,364	11,364	0	(11,364)	Works not yet commenced
Lockley Street	DR25	22,366	22,366	22,366	0	Job completed
Barlee Street	DR26	10,000	10,000	4,003	(5,997)	Works ongoing
Dusting Drive	DR28	25,000	25,000	10,577	(14,423)	Works ongoing
Forest/Padbury Street	DR29	10,000	10,000	1,312	(8,688)	Drainage products purchased
Sunridge Drive	DR30	13,175	13,175	2,099	(11,077)	Drainage products purchased
Claret Ash Rise	DR31	9,000	9,000	0	(9,000)	Works not yet commenced
		170,208	170,208	72,290	(97,918)	
Drainage Total		170,208	170,208	72,290	(97,918)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 May 2018			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Parks and Ovals						
Other Recreation and Sport						
Somme Park (Fitness Trail Equipment)	05IU	8,000	8,000	6,186	(1,814)	Installation of new equipment not yet done
Four Seasons Estate - POS Reserve	03IN	45,454	45,454	0	(45,454)	Works not yet commenced
Four Seasons Estate - Stream Protection	04IN	18,182	18,182	0	(18,182)	Works not yet commenced
Four Seasons Estate - Street Tree Planting	05IN	36,364	36,364	0	(36,364)	Works not yet commenced
Bridgetown Leisure centre	12IU	4,000	4,000	0	(4,000)	Works not yet commenced
Bridgetown Leisure Centre Shade Sails	06IN	2,727	2,727	0	(2,727)	Purchase order for works issued
Thomson Park - Shade sails	07IN	27,777	27,777	27,202	(575)	Works ongoing
		142,504	142,504	33,388	(109,116)	
Tourism & Area Promotion						
Bridgetown Information Bays	11IN	25,000	2,500	1,250	(1,250)	Preliminary planning
		25,000	2,500	1,250	(1,250)	
Parks and Ovals Total		167,504	145,004	34,638	(110,366)	
Bridges						
Streets and Road Construction						
Catterick Bridge 3703A	BR13	65,862	65,862	290	(65,572)	Balance to be carried forward
Hester Cascades Bridge 3704A	BR08	64,774	64,774	1,213	(63,561)	Balance to be carried forward
Blackbutt Bridge 3707A	BR14	285,000	285,000	0	(285,000)	Main roads invoice to come
Blackbutt Bridge 3706A	BR15	141,000	141,000	94,000	(47,000)	Scope of work less than estimated
Fletchers Bridge 3329A	BR16	43,400	43,400	162	(43,238)	Balance to be carried forward
Blackbutt Road Bridge 3706A (RTR)	BR17	63,058	63,058	290	(62,768)	Balance to be carried forward
Blackbutt Road Bridge 3707A (RTR)	BR18	59,301	59,301	290	(59,011)	Balance to be carried forward
		722,395	722,395	96,246	(626,149)	
Bridges Total		722,395	722,395	96,246	(626,149)	
Infrastructure Other						
Sanitation - General Refuse						
Bridgetown Landfill - Reticulation	WA01	10,000	10,000	0	(10,000)	Works not yet commenced
Bridgetown Inert Waste	WA03	20,000	20,000	2,200	(17,800)	Works ongoing

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 31 May 2018				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Sanitation - General Refuse (Continued)						
Greenbushes Green Waste Enclosure	WA04	0	0	160	160	Preliminary planning
		30,000	30,000	2,360	(27,640)	
Sewerage						
New Bridgetown Septic Pit Site	WA05	103,953	103,953	37,504	(66,449)	Works ongoing
		103,953	103,953	37,504	(66,449)	
Swimming Areas and Beaches						
Swimming Pool Infrastructure	1335240	12,090	12,090	1,187	(10,903)	Works ongoing
		12,090	12,090	1,187	(10,903)	
Other Recreation and Sport						
Blackwood River Boardwalk	10IN	30,000	0	0	0	
		30,000	0	0	0	
Infrastructure Other Total		176,043	146,043	41,051	(104,992)	
Plant and Equipment						
Other Governance						
EMCOR Vehicle	1055440	36,000	36,000	34,077	(1,923)	Savings made
		36,000	36,000	34,077	(1,923)	
Fire Prevention						
Fire Fighting Equipment - Brigades Funded	1065540	2,000	0	0	0	
Vehicles for Brigade	1065940	668,219	318,219	319,196	977	
Fire Equipment - Shire Funded	1065740	8,500	8,500	4,214	(4,286)	Equipment not yet purchased
		678,719	326,719	323,410	(3,309)	
Other Law, Order and Public Safety						
Rangers Vehicle	1080240	34,000	34,000	0	(34,000)	Vehicle not yet purchased
		34,000	34,000	0	(34,000)	
Town Planning & Regional Development						
Manager of Planning Vehicle	1306540	32,000	32,000	0	(32,000)	Vehicle not yet purchased
		32,000	32,000	0	(32,000)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 31 May 2018				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Community Amenities						
Community Bus	1310240	157,410	157,410	157,410	0	Purchase finalised
		157,410	157,410	157,410	0	
Other Recreation and Sport						
Manual Pool Vacuum	05EN	2,200	2,200	2,136	(64)	Savings on purchase of pool vacuum
Finishing Mower	02EQ	10,255	10,255	10,255	(0)	Purchase finalised
Portable Fencing	03EQ	5,000	5,000	4,660	(340)	Savings on purchase of fencing
Inflatable Obstacle Course	04EQ	0	0	0	0	
Parks & Gardens Vehicles	34524	63,000	63,000	25,677	(37,323)	Vehicle not yet purchased
		80,455	80,455	42,728	(37,727)	
Road Plant Purchases						
Tractor	PL03	61,000	61,000	0	(61,000)	Purchase order for tractor issued
Tip truck	PL04	160,000	160,000	0	(160,000)	Purchase order for truck issued
Front End Loader	PL13	248,890	248,890	248,890	0	Purchase finalised
Works and Services Fleet	1405040	77,000	77,000	51,354	(25,647)	Purchase order for vehicles issued
Sundry Equipment	1403740	19,000	9,500	0	(9,500)	Purchase order for equipment issued
		565,890	556,390	300,244	(256,147)	
Plant and Equipment Total		1,584,474	1,222,974	857,868	(365,106)	
Furniture and Equipment						
Members of Council						
Council Honour Boards	1040040	5,000	5,000	0	(5,000)	Works to be carried forward to 2018/19
		5,000	5,000	0	(5,000)	
Other Governance						
IT Communications Equipment and Software	1055140	10,000	10,000	8,401	(1,599)	Saving made on HR Module
Other Governance - Furniture & Equipment	1055340	12,000	12,000	11,709	(291)	Savings made on purchases
		22,000	22,000	20,109	(1,891)	
Law, Order & Public Safety						
DFES Furniture & Equipment	1065140	2,500	2,500	2,045	(455)	Savings on purchase of air conditioner
		2,500	2,500	2,045	(455)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 May 2018			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Law, Order and Public Safety						
SES Furniture & Equipment	1080040	3,500	3,500	3,640	140	Purchase finalised
		3,500	3,500	3,640	140	
Aged and Disabled						
Universal/Wheel Chair	1190140	8,990	8,990	8,990	0	Purchase finalised
		8,990	8,990	8,990	0	
Streets and Road Construction						
Depot - Air Conditioner	1380340	2,000	2,000	2,365	365	Purchase finalised
		2,000	2,000	2,365	365	
Furniture and Equipment Total		43,990	43,990	37,150	(6,840)	
Capital Expenditure Total		5,072,172	3,995,260	2,192,410	(1,802,850)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 10: INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1/07/2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$
Community Amenities								
Loan 107B Transfer Station	9,486		4,705	9,486	4,782	0	153	233
Loan 108 Landfill Plant	118,448		10,785	21,794	107,663	96,654	2,419	4,669
Loan 113 Landfill Site New Cell	404,482		48,577	97,708	355,905	306,774	4,586	8,669
Loan 114 Liquid & Inert Waste Sites	0		0	0	0	120,000	0	0
Recreation and Culture								
Loan 105 Memorial Park Improvements	54,304		12,956	26,317	41,348	27,987	1,688	2,989
Loan 106 Somme Creek Parkland	42,952		10,247	20,815	32,704	22,137	1,335	2,364
Loan 110 Bridgetown Bowling Club - SSL	45,215		14,989	10,685	30,226	34,530	1,143	1,588
Loan 112 Bridgetown Swimming Pool	1,593,786		30,535	61,687	1,563,251	1,532,099	32,020	63,772
	2,268,673	0	132,795	248,492	2,135,879	2,140,181	43,343	84,284

(b) New Debentures

Particulars	Amount to be Borrowed Budget	Institution	Loan Type	Term Years	Amount Borrowed Actual
	\$				\$
Economic Services					
Loan 114 Liquid Waste & Inert Waste	120,000	WATC	Debenture	5	0
	120,000				0

No new debentures were raised during the reporting period.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 11: RATING INFORMATION

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV Shire	0.087341	1,645	25,096,812	2,191,981	13,927	317	2,206,225	2,201,981			2,201,981
UV Shire Rural	0.006001	485	183,089,000	1,098,717	3,575		1,102,292	1,098,717			1,098,717
UV Bridgetown Urban Farmland	0.005101	3	2,200,000	11,222			11,222	11,222			11,222
UV Mining	0.078436	15	929,834	72,932	(1,641)		71,292	72,933			72,933
Sub-Totals		2,148	211,315,646	3,374,853	15,861	317	3,391,031	3,384,853	0	0	3,384,853
Minimum Payment	Minimum \$										
GRV Shire	867.00	829	4,138,195	718,743	333		719,076	718,743			718,743
UV Shire Rural	1,074.00	239	31,310,900	256,686	(3,048)		253,638	256,686			256,686
UV Bridgetown Urban Farmland	1,074.00	0	0	0			0	0			0
UV Mining	760.00	14	28,247	10,640	(3,314)		7,326	10,640			10,640
Sub-Totals		1,082	35,477,342	986,069	(6,029)	0	980,040	986,069	0	0	986,069
Rates Paid in Advance Amount from General Rates							4,371,071				4,370,922
Less Rates Written Off							(69,568)				0
Totals							4,301,503				4,370,922
							0				(100)
							4,301,503				4,370,822

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-17	Amount Received	Amount Paid	Closing Balance 31-May-18
	\$	\$	\$	\$
BCITF	3,663	19,564	(18,971)	4,256
Builders Registration Board Levy	6,232	31,366	(31,683)	5,915
Traffic Act	0	1,139,868	(1,139,868)	0
Relocated Housing Bonds	9,492	636	(4,060)	6,068
Subdivision Clearance Bonds	28,707	98	(6,735)	22,071
Cat Trap Bonds	52	500	(452)	100
Community Bus Bonds	850	8,150	(6,600)	2,400
Community Stall Bonds	250	700	(700)	250
Earthworks Bonds	52,442	1,433	(3,066)	50,810
Hall Hire Bonds	800	2,850	(2,250)	1,400
Standpipe Card Bonds	7,383	700	(200)	7,883
Council Built Asset Bonds	17,528	78		17,606
Bushfire Donations	5,367	24		5,391
Accommodation - Visitor Centre	60,510	206,599	(247,217)	19,892
South West Coach Lines	507	4,317	(4,159)	665
Other Visitor Centre	16	2,434	(2,046)	405
TransWA	1,184	11,816	(12,100)	900
Local Drug Action Group	758	3		761
Coral Marble - Extractive Industries Bond	4,470	20		4,490
Department of Agriculture - Bond	7,096	32		7,128
Bridgetown Tidy Town Bank A/C	824	4		828
Perry - Fee Relating to Caveat	103	0		103
Seagate Holdings - Turning Lane Bond	37,386	167		37,553
Ouch Festival	615	3		618
R Witlen Overpayment	21			21
Visitor Centre Accommodation Payment	230			230
Dress Down Donations	238	308		546
R Edwards Bond Gifford Rd	200			200
BG Hockey Windup of Assn	0	3,854		3,854
Commonwealth Bank Error	0	2,651	(2,651)	0
Interest to be Distributed	0	997	(841)	156
	246,924	1,439,173	(1,483,598)	202,498

SHIRE OF BRIDGETOWN-GREENBUSHES

ATTACHMENT 5

LIST OF ACCOUNTS PAID IN MAY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
<u>MUNICIPAL FUND</u>				
<u>DIRECT DEBITS</u>				
DD13069.5	01/05/2018	WESTNET PTY LTD	HOSTING EMAIL PROTECTION FOR 31/03/2018 - 31/03/2019	119.00
DD13069.1	07/05/2018	CALTEX STARGARD	FUEL FOR THE MONTH OF APRIL	4,264.81
DD13069.2	08/05/2018	LES MILLS AUSTRALIA	LES MILLS MONTHLY LICENSE FEES - MAY	280.95
DD13066.1	09/05/2018	WA SUPER	PAYROLL DEDUCTIONS	16,820.76
DD13066.10	09/05/2018	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	118.98
DD13066.11	09/05/2018	COMMONWEALTH BANK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	78.92
DD13066.12	09/05/2018	COLONIAL FIRST STATE - FIRSTCHOICE	SUPERANNUATION CONTRIBUTIONS	133.88
DD13066.13	09/05/2018	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	247.61
DD13066.14	09/05/2018	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	118.05
DD13066.2	09/05/2018	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	99.80
DD13066.3	09/05/2018	COLONIAL FIRST STATE ROLLOVER	SUPERANNUATION CONTRIBUTIONS	49.72
DD13066.4	09/05/2018	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	47.44
DD13066.5	09/05/2018	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	661.90
DD13066.6	09/05/2018	ASGARD SUPER	SUPERANNUATION CONTRIBUTIONS	250.19
DD13066.7	09/05/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	465.55
DD13066.8	09/05/2018	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	247.99
DD13066.9	09/05/2018	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	118.43
DD13069.3	10/05/2018	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	59.00
DD13069.4	15/05/2018	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY RENTAL/SERVICE WATER COOLER - MAY	136.88
DD13113.1	15/05/2018	COMMONWEALTH BANK	QUARTERLY RENTAL OF SERVERS FOR PERIOD - 28/05/2018 - 28/08/2018	3,212.89
DD13080.1	23/05/2018	WA SUPER	PAYROLL DEDUCTIONS	17,073.29
DD13080.10	23/05/2018	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	247.99
DD13080.11	23/05/2018	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	118.43
DD13080.12	23/05/2018	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	103.39
DD13080.13	23/05/2018	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	127.37
DD13080.14	23/05/2018	COMMONWEALTH BANK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	92.85
DD13080.15	23/05/2018	COLONIAL FIRST STATE - FIRSTCHOICE	SUPERANNUATION CONTRIBUTIONS	133.88
DD13080.16	23/05/2018	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	247.61
DD13080.2	23/05/2018	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	99.48
DD13080.3	23/05/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	51.51
DD13080.4	23/05/2018	AMP SUPERANNUATION SAVINGS TRUST -	SUPERANNUATION CONTRIBUTIONS	88.06
DD13080.5	23/05/2018	COLONIAL FIRST STATE ROLLOVER &	SUPERANNUATION CONTRIBUTIONS	36.16
DD13080.6	23/05/2018	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	97.59
DD13080.7	23/05/2018	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	661.90
DD13080.8	23/05/2018	ASGARD SUPER	SUPERANNUATION CONTRIBUTIONS	190.54
DD13080.9	23/05/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	537.84
B/S	02/05/2018	COMMONWEALTH BANK	MERCHANT FEES	731.80
B/S	06/06/2018	COMMONWEALTH BANK	TOTAL WAGES FOR 26.04.2018 - 09.05.2018	116,228.43
B/S	15/05/2018	COMMONWEALTH BANK	ACCOUNT KEEPING FEES	44.46
B/S	15/05/2018	COMMONWEALTH BANK	BPOINT/BPAY FEES	359.68

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN MAY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
B/S	23/05/2018	COMMONWEALTH BANK	TOTAL WAGES FOR 10.05.2018 - 23.05.2018	117,625.26
B/S	31/05/2018	COMMONWEALTH BANK	RETURNED EFT/CHEQUE FEES	7.50
B/S	1/05/2018	COMMONWEALTH BANK - CREDIT CARD	WARREN BLACKWOOD ALLIANCE OF COUNCILS EXPENSES - REIMBURSED BY WBAC	33.21
B/S	1/05/2018	COMMONWEALTH BANK - CREDIT CARD	ACCOMMODATION FOR CASUAL BUILDING SURVEYOR	145.00
B/S	1/05/2018	COMMONWEALTH BANK - CREDIT CARD	WARREN BLACKWOOD ALLIANCE OF COUNCILS EXPENSES - REIMBURSED BY WBAC	83.00
B/S	17/05/2018	COMMONWEALTH BANK - CREDIT CARD	LUNCH MEETING WITH WARREN BLACKWOOD ALLIANCE CEO'S	67.80
B/S	18/05/2018	COMMONWEALTH BANK - CREDIT CARD	WINE FOR VOLUNTEERS FUNCTION	328.80
B/S	18/05/2018	COMMONWEALTH BANK - CREDIT CARD	BREAKFAST FUNCTION WITH RICK WILSON MP	50.00
B/S	23/05/2018	COMMONWEALTH BANK - CREDIT CARD	SOFT DRINKS FOR VOLUNTEERS FUNCTION	64.00
B/S	23/05/2018	COMMONWEALTH BANK - CREDIT CARD	BEER FOR VOLUNTEERS FUNCTION	152.97
B/S	24/05/2018	COMMONWEALTH BANK - CREDIT CARD	DINNER FOR CEO & GEOFF LUSH - BUSHFIRE PLANNING CONSULTANT	88.00
B/S	25/05/2018	COMMONWEALTH BANK - CREDIT CARD	CRITICAL HORIZONS CONFERENCE ATTENDANCE FEE FOR ELIZABETH DENNISS	90.00
ELECTRONIC PAYMENTS				
EFT25825	03/05/2018	AFGRI EQUIPMENT AUSTRALIA PTY LTD	REPAIRS TO JOHN DEERE RIDE ON MOWER	67.09
EFT25826	03/05/2018	ASSOCIATION OF VOLUNTEER BUSH FIRE	BUSH FIRE BRIGADE PPE	300.00
EFT25827	03/05/2018	AUSTRALASIAN PERFORMING RIGHT	INDOOR FILM FOR YOUTH WEEK	82.50
EFT25828	03/05/2018	AUSTRALIA'S SOUTH WEST INC	VC MARKETING - AUSTRALIA'S SOUTH WEST WINTER CAMPAIGN	385.00
EFT25829	03/05/2018	AUSTRALIAN WILDFLOWER SEEDS PTY LTD	VC STOCK - WILDFLOWER SEEDS	387.60
EFT25830	03/05/2018	B & B STREET SWEEPING PTY LTD	STREET SWEEPING FOR APRIL	1,716.00
EFT25831	03/05/2018	B & J CATALANO PTY LTD	GRAVEL FOR RECONSTRUCTION OF JOHN & HAMPTON STREETS	17,388.27
EFT25832	03/05/2018	G & C BALLARDIN	VARIOUS FOOTPATH REPAIRS	2,000.00
EFT25833	03/05/2018	BELL FIRE EQUIPMENT CO PTY LTD	HOSE REEL WINDER AND FOAM PICK UP TUBE FOR SUNNYSIDE LIGHT UNIT	181.50
EFT25834	03/05/2018	BELIA ENGINEERING	REMOVAL OF E-WASTE & MATTRESSES FROM BRIDGETOWN WASTE FACILITY FOR APRIL	660.00
EFT25835	03/05/2018	BLACKWOOD RURAL SERVICES	VARIOUS MINOR ITEMS FOR THE MONTH OF APRIL	287.10
EFT25836	03/05/2018	BLISS FOR DESIGN	71 LINK REPLACEMENT CHAIN & DRESS CHAIN FOR CHAIN SAW PLUS MINOR ITEMS	267.10
EFT25837	03/05/2018	BLUE STEEL ROOFING	ROOF LEAK REPAIRS FOR RECREATION CENTRE	1,936.00
EFT25838	03/05/2018	BOOEASY AUSTRALIA PTY LTD	BOOEASY BOOKING RETURNS - MONTHLY FEES FOR MARCH	265.98
EFT25839	03/05/2018	BRIDGETOWN MUFFLER & TOWBAR CENTRE	LOCK FOR TRAILER	49.00
EFT25840	03/05/2018	BRIDGETOWN TIMBER SALES	VARIOUS MINOR ITEMS	67.77
EFT25841	03/05/2018	BRIDGETOWN FOOTBALL CLUB	2018 KIDSPORT FEES	40.00
EFT25842	03/05/2018	BRIDGETOWN GLASS SERVICE	SUPPLY DOOR AND HARDWARE FOR DEPOT	836.56
EFT25843	03/05/2018	BRIDGETOWN CARPETS &	INSURANCE CLAIM - REPLACEMENT CARPET AT BLC FOYER DUE TO WATER DAMAGE	14,190.00
EFT25844	03/05/2018	BRIDGETOWN NETBALL ASSOCIATION	2018 KIDSPORT FEES	2,325.00
EFT25845	03/05/2018	BRIDGETOWN MITRE 10 & RETRAVISION	TOOLS FOR PLANT MECHANIC, GRINDING DISC AND VARIOUS MINOR ITEMS	191.73
EFT25846	03/05/2018	BRIDGETOWN PAINT SALES	PAINT SUPPLIES FOR WALL REPAIRS AT THE DEPOT BUILDING	523.98
EFT25847	03/05/2018	GARY BRUHN	REIMBURSEMENT FOR COST OF PRE EMPLOYMENT MEDICAL AND NPC	302.60
EFT25848	03/05/2018	BUNBURY PRINT	36 X T-SHIRTS FOR BUSH FIRE BRIGADES	936.00
EFT25849	03/05/2018	BUSINESS FUEL CARDS PTY LTD	FUEL USAGE CHARGES FOR APRIL	385.06
EFT25850	03/05/2018	D & J COMMUNICATIONS	FIT RADIO TO WASTE COMPACTOR & TWO-WAY RADIO FOR KANGAROO GULLY CAPTAIN	800.80
EFT25851	03/05/2018	DAVMECH	REPLACEMENT HOSE & FITTINGS FOR TIP TRUCK	435.16
EFT25852	03/05/2018	DORMAKABA	SERVICE AUTOMATIC DOORS AT LIBRARY & LEISURE CENTRE	517.00
EFT25853	03/05/2018	GABRIEL EVANS	REIMBURSEMENT FOR PURCHASE OF DVD (JUMANJI) FOR YOUTH WEEK 2018 EVENT	24.97

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN MAY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
EFT25854	03/05/2018	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT25855	03/05/2018	PHILIP & ANN GREEN	SHIRES CONTRIBUTION TO CROSSOVER	669.85
EFT25856	03/05/2018	HANSENS HOT BREAD SHOP	CATERING FOR 3 X SHIRE EVENTS/MEETINGS	299.50
EFT25857	03/05/2018	H C JONES & CO	REPLACE LIMITING VALVE & SUPPLY INLET VALVE KIT FOR COMMUNITY TOILET FACILITIES	385.00
EFT25858	03/05/2018	ISA TECHNOLOGIES	FORTIGATE MAINTENANCE FOR REC CENTRE	525.80
EFT25859	03/05/2018	JOLYON ELLIOTT TREE SERVICES	REMOVAL AND PRUNING OF VARIOUS DANGEROUS TREES	2,750.00
EFT25860	03/05/2018	KEYBROOK UTILITY SERVICES	ASBESTOS REMOVAL FOR GREENBUSHES HALL & OLD COURT HOUSE	11,358.20
EFT25861	03/05/2018	RAD KOLOC	ROOF LEAK REPAIRS FOR RECREATION CENTRE	1,520.00
EFT25862	03/05/2018	LAMP REPLACEMENTS	VARIOUS LIGHTING SUPPLIES FOR REC CENTRE & LIBRARY FACILITIES	1,177.55
EFT25863	03/05/2018	LANDGATE	ECW IMAGERY DATA/EXTRACTION	275.00
EFT25864	03/05/2018	MANJIMUP MONOGRAMS	STAFF UNIFORMS/PPE	184.90
EFT25865	03/05/2018	MASTEC AUSTRALIA PTY LTD	39 x 240L MASTEC RECYCLING BINS	2,402.40
EFT25866	03/05/2018	NICK MAXFIELD	SAND FOR BFB SHED & TRANSPORT P&G'S VEHICLE TO MANJIMUP MUIRS	1,464.38
EFT25867	03/05/2018	MICK TUCK GRADER SERVICE PTY LTD	CONTRACT GRADER SERVICES	10,367.50
EFT25868	03/05/2018	MOORE STEPHENS	2 X REGISTRATIONS TO FINANCIAL REPORTING WORKSHOP	2,530.00
EFT25869	03/05/2018	ON2IT GRAPHICS	DESIGN, SUPPLY AND INSTALL COMMUNITY BUS DECALS	1,782.00
EFT25870	03/05/2018	ORBIT HEALTH & FITNESS SOLUTIONS	MONTHLY HIRE OF GYM EQUIPMENT FOR MAY	176.00
EFT25871	03/05/2018	PERTH SAFETY PRODUCTS PTY LTD	50 X 700mm ORANGE TRAFFIC CONES WITH REFLECTIVE STRIP AND SHIRE LOGO	852.50
EFT25872	03/05/2018	PINPOINT COMMUNICATION PTY LTD	INSTALL AVL SYSTEM IN BTN FAST ATTACK & BTN MITIGATION VEHICLES	3,137.62
EFT25873	03/05/2018	QUALITY SHOP	PRINTING AND FINISHING OF APRIL 2018 INSIGHT NEWSLETTER	1,495.00
EFT25874	03/05/2018	RED ELECTRICAL	SUPPLY & REPLACE REC CENTRE COURT LIGHT GLOBES & SUPPLY NEW FLOOD LIGHT	2,019.60
EFT25875	03/05/2018	RENDEZVOUS GRAND HOTEL PERTH	ACCOMMODATION FOR WALGA / LGIS HR CONFERENCE FOR HR OFFICER	195.00
EFT25876	03/05/2018	REPCO	20L PENRITE GREEN COOLANT CONCENTRATE FOR DEPOT WORKSHOP	119.90
EFT25877	03/05/2018	RYNAT INDUSTRIES	NEW SURFACE MOUNTED SOAP DISPENSERS FOR COMMUNITY FACILITIES	1,346.40
EFT25878	03/05/2018	SCHWEPPES AUSTRALIA PTY LTD	SUPPLIES FOR BLC KIOSK	323.31
EFT25879	03/05/2018	SEEK LIMITED	ADVERTISEMENT FOR LIBRARY MANAGER POSITION	302.50
EFT25880	03/05/2018	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF SOCIAL CLUB DEDUCTIONS FOR APRIL	160.00
EFT25881	03/05/2018	SOUTHERN LOCK & SECURITY	REPLACEMENT KEY BARREL	58.67
EFT25882	03/05/2018	SOUTH WEST FIRE UNITS	REPLACE SIREN SPEAKER & REPAIR FAULTY BEACONS FOR BFB VEHICLES	976.89
EFT25883	03/05/2018	SOUTH WEST ISUZU	CLUTCH REBUILD KIT & GASKET SET FOR TIP TRUCK	509.03
EFT25884	03/05/2018	KATHLEEN SPOONER	REFUND DIFFERENCE BETWEEN LIFETIME UNSTERILISED & STERILISED DOG REGO FEE	150.00
EFT25885	03/05/2018	STATE LIBRARY OF WESTERN AUSTRALIA	2017/18 STATE LIBRARY INTER-LIBRARY LOANS FREIGHT RECOUP	1,207.01
EFT25886	03/05/2018	ST JOHN AMBULANCE AUSTRALIA	FIRST AID TRAINING FOR SES MEMBERS	160.00
EFT25887	03/05/2018	THE STABLES IGA	VARIOUS SHIRE GROCERIES FOR THE MONTH OF APRIL	240.92
EFT25888	03/05/2018	THE MULBERRY TREE CAFE	CATERING - EMPOWER ME WORKSHOP - YOUTH WEEK	200.00
EFT25889	03/05/2018	TRAFFIC FORCE	SUPPLY TRAFFIC CONTROLLERS & SIGNAGE FOR WINNEJUP RD RECONSTRUCTION	8,745.28
EFT25890	03/05/2018	TRUCKLINE	VALVE PART FOR TIP TRUCK	674.30
EFT25891	03/05/2018	TUTORING AUSTRALASIA PTY LTD	YOUR TUTOR SUBSCRIPTION RENEWAL 01/09/2017 TO 31/08/2018	990.00
EFT25892	03/05/2018	WATTLEBROOK CONTRACTING PTY LTD	HIRE OF TRUCKS AND OPERATORS FOR HAMPTON & JOHN ST RECONSTRUCTION JOBS	5,988.96
EFT25893	03/05/2018	WEST COAST ANALYTICAL SERVICES	ANALYSIS OF 4 X BORE SAMPLES - APRIL	2,288.00
EFT25894	03/05/2018	KEITH WILKINS	SHIRES CONTRIBUTION TO CROSSOVER	669.85
EFT25895	03/05/2018	ANGELA J WINTER	PROVIDE 2 X FIRST AID REFRESHER COURSES	275.00

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN MAY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
EFT25896	03/05/2018	WINC AUSTRALIA PTY LTD	VARIOUS OFFICE & STATIONERY SUPPLIES	283.57
EFT25897	03/05/2018	RICHARD WITTENOOM & ASSOCIATES PTY	ENGINEERING ASSESSMENT FOR BRIDGETOWN BFB SHED	1,364.00
EFT25898	03/05/2018	DAVID WORSEY	SHIRE CONTRIBUTION TO CROSSOVER	845.55
EFT25899	09/05/2018	BUNBURY SUBARU	2018 SUBARU LIBERTY 2.5i PREMIUM SEDAN	37,641.40
EFT25900	09/05/2018	EASISALARY	EMPLOYEE SALARY PACKAGED ITEMS	997.35
EFT25907	18/05/2018	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES	210.08
EFT25908	18/05/2018	AFGRI EQUIPMENT AUSTRALIA PTY LTD	MOWER BLADES FOR X324 & MAIN BELT FOR RIDE ON MOWER	192.22
EFT25909	18/05/2018	ALS LIBRARY SERVICES PTY LTD	BOOKS FOR LIBRARY STOCK	185.36
EFT25910	18/05/2018	AMALGAMATED MOVIES	COPYRIGHT FEES FOR MOVIE SCREENING OF JUMANJI 2	290.40
EFT25911	18/05/2018	AMD CHARTERED ACCOUNTANTS	2017/18 INTERIM AUDIT	4,345.00
EFT25912	18/05/2018	AMITY SIGNS	STREET NAME BLADE INC BRACKETS FOR GREENBUSHES-GRIMWADE RD	252.12
EFT25913	18/05/2018	AMPAC DEBT RECOVERY	DEBT COLLECTION CHARGES	1,738.23
EFT25914	18/05/2018	ANTONY BALLARD	VARIOUS SHIRE MAINTENANCE JOBS	1,830.00
EFT25915	18/05/2018	G & C BALLARDIN	FOOTPATH REPAIRS WITHIN BRIDGETOWN CBD	2,000.00
EFT25916	18/05/2018	BKS REFRIGERATION & AIR CONDITIONING	DEGASSING OF FRIDGES AT THE WASTE FACILITY	528.00
EFT25917	18/05/2018	BLACKWOODS	EMPLOYEE SUPPLIES/PPE	156.04
EFT25918	18/05/2018	BOOEASY AUSTRALIA PTY LTD	BOOEASY BOOKING RETURNS - MONTHLY FEES FOR APRIL	220.00
EFT25919	18/05/2018	JONATHAN BOSWELL	REIMBURSEMENT FOR 6 X EXPEDITION COMPASSES PURCHASED FOR SES	504.78
EFT25920	18/05/2018	BRENDA STEAD ART	VC STOCK - BRIDGETOWN GREETING CARDS	100.00
EFT25921	18/05/2018	BRIDGETOWN TIMBER SALES	BUILDING MATERIALS FOR DEPOT BUILDING REPAIRS & OTHER MINOR ITEMS	3,558.55
EFT25922	18/05/2018	BRIDGETOWN COMMUNITY RESOURCE	SES POWER CONSUMPTION FOR PERIOD OF 22/02/2018 - 26/04/2018	266.09
EFT25923	18/05/2018	BRIDGETOWN MITRE 10 & RETRAVISION	PAINT & SUPPLIES FOR DEPOT BUILDING, 1.8M TABLE FOR TOWN HALL & MINOR ITEMS	629.72
EFT25924	18/05/2018	BRIDGETOWN PAINT SALES	MINOR ITEMS	75.00
EFT25925	18/05/2018	BRIDGETOWN TYRES	NEW TYRE FOR GRADER, 2 X TYRES FOR PLANT TRAILER, BATTERIES & MINOR ITEMS	2,735.00
EFT25926	18/05/2018	BRIDGETOWN NEWSAGENCY	MONTHLY NEWSPAPER CHARGES, BULK A4 PAPER & OFFICE STATIONERY SUPPLIES	369.40
EFT25927	18/05/2018	BUILT RIGHT APPROVALS	BUILDING SURVEYING CONTRACTOR SERVICES	924.00
EFT25928	18/05/2018	BUNBURY TRUCKS	MINOR PARTS & EQUIPMENT	67.25
EFT25929	18/05/2018	BUSINESS FUEL CARDS PTY LTD	FUEL USAGE CHARGES FOR APRIL	98.66
EFT25930	18/05/2018	CHUBB FIRE SAFETY LTD	MONTHLY TESTING OF FIRE DETECTION SYSTEM AT LEISURE CENTRE FOR JANUARY	42.50
EFT25931	18/05/2018	CITY & REGIONAL FUELS	BULK FUEL SUPPLIES FOR APRIL	4,831.20
EFT25932	18/05/2018	CLEANAWAY PTY LTD	WASTE COLLECTION SERVICES FOR APRIL	25,485.36
EFT25933	18/05/2018	CUSTOM SERVICE LEASING LTD	VEHICLE LEASING FOR MAY	625.09
EFT25934	18/05/2018	DOMESTIC MAINTENANCE SW	LABOUR AND MATERIALS TO REPAIR DAMAGED CAPPING ON SKATE RAMPS	500.00
EFT25935	18/05/2018	EMPORIUM BISTRO	MEAL FOR COUNCIL MEETING	360.00
EFT25936	18/05/2018	GABRIEL EVANS	VC STOCK - GABRIEL EVANS GREETING CARDS	199.30
EFT25937	18/05/2018	FONTY'S HIRE	HIRE OF PORTABLE TOILET FOR WINNEJUP RD RECONSTRUCTION JOB 20/03/18 - 30/04/18	450.00
EFT25938	18/05/2018	FORPARK AUSTRALIA	REPLACEMENT EQUIPMENT FOR SOMME CREEK FITNESS TRAIL	3,927.00
EFT25939	18/05/2018	FULTON HOGAN PTY LTD	4 X 20KG BAGS OF RED (OCHRE) PREMIX	216.70
EFT25940	18/05/2018	GREENBUSHES RSL	ANZAC DAY WREATH FOR GREENBUSHES SERVICE	88.00
EFT25941	18/05/2018	HARVEY NORMAN BUSSELTON	LENOVO ALL IN ONE PC & HISENSE TV FOR BRIDGETOWN SES	2,010.00
EFT25942	18/05/2018	H C JONES & CO	NEW TOILET CISTERN, EMERGENCY SEPTIC REPAIRS & SERVICE GAS HEATERS IN HALL	1,258.65
EFT25943	18/05/2018	IEQUIP	JCB T 260 & FAE DRUM MULCHER HIRE & GET WEAR FOR 02/04/2018 - 27/04/2018	11,727.18

SHIRE OF BRIDGETOWN-GREENBUSHES

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EFT25944	18/05/2018	INTERPHONE	NBN FOR ADMIN OFFICE - MAY	130.90
EFT25945	18/05/2018	ISA TECHNOLOGIES	MONTHLY IT SUPPORT - MAY	1,694.00
EFT25946	18/05/2018	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL/SERVICE FEE FOR 920KG CHLORINE CYLINDER - APRIL	168.63
EFT25947	18/05/2018	ADAM JENKINS TREE SERVICES	EWP FOR ROOF REPAIRS AT RECREATION CENTRE	1,320.00
EFT25948	18/05/2018	JETLINE KERBING CONTRACTORS	INSTALL APPROX 87 METRES OF CONCRETE FOOTPATH TO LOCKLEY STREET	7,530.60
EFT25949	18/05/2018	KANIK EXPRESS	FREIGHT CHARGES	130.35
EFT25950	18/05/2018	KESTRAL COMPUTING	50% CHARGE FOR PHOENIX ANNUAL LICENCE & SUPPORT FEES FOR 2016-2017	3,455.65
EFT25951	18/05/2018	ALBERT KLAASSEN ELECTRICAL	INSTALL 2 LIGHT FITTINGS AT G/B COURT HOUSE & REMOVE BROKEN FITTING AT LIBRARY	649.00
EFT25952	18/05/2018	RAD KOLOC	PREP-WORK FOR PLANNED ASBESTOS REMOVAL & PAINTING AT G/B COURT HOUSE	1,680.00
EFT25953	18/05/2018	LAMP REPLACEMENTS	40 X 10W 4 PIN TUBES FOR LIBRARY BUILDING	264.00
EFT25954	18/05/2018	LANDGATE	LAND VALUATION ENQUIRY CHARGES	12,274.47
EFT25955	18/05/2018	LUCKY 7 BRIDGETOWN	WREATH FOR ANZAC DAY SERVICE - BRIDGETOWN	80.00
EFT25956	18/05/2018	MARKETFORCE	SHIRE ADVERTISEMENTS FOR APRIL	1,446.53
EFT25957	18/05/2018	MICK TUCK GRADER SERVICE PTY LTD	CONTRACT GRADER SERVICES	11,563.75
EFT25958	18/05/2018	MJB INDUSTRIES	15 X CLASS 4 CONCRETE PIPE X 2.34M FOR ROUTINE DRAINAGE WORKS	4,372.50
EFT25959	18/05/2018	MUIRS MANJIMUP	REPLACEMENT MIRROR COVER FOR SHIRE FAST ATTACK UNIT	72.15
EFT25960	18/05/2018	N-COM PTY LTD	ROUTINE ANNUAL SERVICE OF SBS RETRANSMISSION SITE - BTWN SPORTSGROUND	1,782.00
EFT25961	18/05/2018	NELSON'S OF BRIDGETOWN	2 NIGHTS ACCOMMODATION FOR CASUAL BUILDING SURVEYOR	290.00
EFT25962	18/05/2018	NEXT PRACTICE	CONCEPT DESIGN & DEVELOPMENT - INFORMATION BAY UPGRADE	1,375.00
EFT25963	18/05/2018	NORTHCLIFFE VISITOR CENTRE	VC STOCK - BLOOMING WILD GREETING CARDS	80.00
EFT25964	18/05/2018	ONESTEEL DISTRIBUTION	PURCHASE OF 37 X SIGN POSTS & 50 X END CAPS	1,813.91
EFT25965	18/05/2018	RICHFEEDS AND RURAL SUPPLIERS	VARIOUS CHEMICALS/SUPPLIES FOR P&G'S, STAFF PPE, BUNDLES OF FENCE DROPPERS	2,532.95
EFT25966	18/05/2018	RONS EXPRESS	FREIGHT CHARGES	156.20
EFT25967	18/05/2018	STEVEN SCHRAMA	REIMBURSEMENT OF MILEAGE CHARGES INCURRED WHILST ATTENDING CONFERENCES	382.80
EFT25968	18/05/2018	SCOPE BUSINESS IMAGING	MONTHLY PRINTING AND COPYING CHARGES	4,149.42
EFT25969	18/05/2018	SCULLEY'S SMASH REPAIRS	EXCESS ON INSURANCE POLICY CLAIM - B0102	300.00
EFT25970	18/05/2018	SHIRE OF MANJIMUP	ASBESTOS TIPPING FEES FOR APRIL	85.75
EFT25971	18/05/2018	SHIRE OF DERBY - WEST KIMBERLEY	LONG SERVICE LEAVE ENTITLEMENT PAYOUT FOR PREVIOUS EMPLOYEE	9,924.09
EFT25972	18/05/2018	SOUTHERN LOCK & SECURITY	REPAIR TO PIR IN DEPOT CRIB ROOM ALARM SYSTEM	183.75
EFT25973	18/05/2018	SOUTH WEST ISUZU	VARIOUS MINOR PARTS & EQUIPMENT	197.15
EFT25974	18/05/2018	SOUTH WEST OIL SUPPLIES	FUEL & OILS SUPPLIES	744.70
EFT25975	18/05/2018	SOUTHERN FOREST PEST MANAGEMENT	REINSPECT/REFILL RODENT BAITING STATIONS & BAIT AS REQUIRED	240.01
EFT25976	18/05/2018	THE STABLES IGA	SHIRE GROCERIES & SUPPLIES	66.85
EFT25977	18/05/2018	TPG NETWORK PTY LTD	MONTHLY LIBRARY NBN CHARGE - MAY	159.50
EFT25978	18/05/2018	TRAFFIC FORCE	TRAFFIC CONTROLLERS & SIGNAGE FOR WINNEJUP RD RECONSTRUCTION WORKS	18,164.61
EFT25979	18/05/2018	TRUCKLINE	MINOR PARTS & EQUIPMENT	92.38
EFT25980	18/05/2018	TYRECYCLE PTY LTD	COLLECT & REMOVE VARIOUS USED TYRES FROM THE WASTE FACILITY	1,198.47
EFT25981	18/05/2018	VERGE EARTHMOVING	MOBILISATION & MULCHING OF GREENWASTE PILE AT THE WASTE TIP	5,803.60
EFT25982	18/05/2018	VMG PRINT GROUP	VC STOCK - NUMBER PLATE SURROUNDS	520.30
EFT25983	18/05/2018	WESTRAC EQUIPMENT	PARTS FOR TRAXCAVATOR REPAIRS	2,949.70
EFT25984	18/05/2018	WINC AUSTRALIA PTY LTD	13 X LOCKABLE S/S PAPER TOWEL DISPENSERS & BULK STATIONERY SUPPLIES	1,811.88
EFT25985	18/05/2018	WORKWEAR GROUP	CORPORATE UNIFORM	79.20

SHIRE OF BRIDGETOWN-GREENBUSHES

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EFT25986	18/05/2018	WRITING WA	2018 CALENDAR YEAR MEMBERSHIP RENEWAL	135.00
EFT25987	21/05/2018	AUSTRALIAN TAXATION OFFICE	BASAPR2018	51,485.00
EFT25988	23/05/2018	EASISALARY	EMPLOYEE SALARY PACKAGED ITEMS	998.35
EFT25996	31/05/2018	ABEC ENVIRONMENTAL CONSULTING PTY	ASBESTOS REGISTER CLEARANCE INSPECTIONS/CERTIFICATES	2,497.00
EFT25997	31/05/2018	ALS LIBRARY SERVICES PTY LTD	BOOKS FOR LIBRARY STOCK	467.65
EFT25998	31/05/2018	AMITY SIGNS	20 X AED STICKERS FOR BFB'S	97.90
EFT25999	31/05/2018	APPLIN ELECTRONICS	IT CABLE REPAIRS AT VISITOR CENTRE	181.50
EFT26000	31/05/2018	ARROW BRONZE	NICHE WALL ATTACHMENT PLAQUE	159.88
EFT26001	31/05/2018	AUSTRALIA POST	POSTAGE FOR THE MONTH OF APRIL	599.12
EFT26002	31/05/2018	AUSQ TRAINING	DEPOSIT FOR TRAFFIC MANAGEMENT TRAINING COURSE AT SHIRE DEPOT- 26 JUNE 2018.	1,000.00
EFT26003	31/05/2018	B & B STREET SWEEPING PTY LTD	STREET SWEEPING OF CBD & SURROUNDING AREAS FOR MAY	1,716.00
EFT26004	31/05/2018	ANTONY BALLARD	VARIOUS SHIRE MAINTENANCE JOBS	1,500.00
EFT26005	31/05/2018	BEYOND BRICKS MANDURAH PTY LTD	3PKS PILBRA IRON H/D PAVERS & 1PK ALMONDBURY H/D PAVERS FOR BTWN CBD	1,304.00
EFT26006	31/05/2018	BLACKWOOD RURAL SERVICES	TOW CHAIN & TOOLBOX FOR MITIGATION VEHICLE & VARIOUS PARTS & EQUIPMENT	573.75
EFT26007	31/05/2018	BLACKWOOD FRESH	REFRESHMENTS FOR CONCEPT FORUMS/COUNCIL MEETINGS	55.41
EFT26008	31/05/2018	BLACKWOOD KARATE	2018 KIDSPORT FEES	150.00
EFT26009	31/05/2018	BLACKWOOD UNITED FOOTBALL CLUB INC	2018 KIDSPORT FEES	1,640.00
EFT26010	31/05/2018	BLACKWOOD HEAVY TILT	MACHINERY TRANSPORT FOR MAF PROJECT	1,848.00
EFT26011	31/05/2018	BLISS FOR DESIGN	PETROL TRANSFER PUMP FOR WATER TANK & VARIOUS MINOR ITEMS	616.80
EFT26012	31/05/2018	BOOK TALK	BOOKS FOR LIBRARY STOCK	210.00
EFT26013	31/05/2018	JOHN CARTER BOOKLESS	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT26014	31/05/2018	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT26015	31/05/2018	BRIDGETOWN LIQUID WASTE DISPOSAL	PUMP OUT SEPTIC TANK AT ABLUTION BLOCK BEHIND GREENBUSHES OFFICES	450.00
EFT26016	31/05/2018	BRIDGETOWN TIMBER SALES	VARIOUS MINOR ITEMS	79.31
EFT26017	31/05/2018	BRIDGETOWN HOTEL	REFRESHMENTS FOR LIBRARY AUTHOR TALK - NICOLA E. SHERIDAN	20.00
EFT26018	31/05/2018	BRIDGETOWN JUNIOR FOOTBALL CLUB	2018 KIDSPORT FEES	300.00
EFT26019	31/05/2018	BRIDGETOWN NETBALL ASSOCIATION	2018 KIDSPORT FEES	750.00
EFT26020	31/05/2018	BRIDGETOWN VOLUNTEER BUSH FIRE	BRIGADE'S ASSISTANCE AT REE'S MRFT BURN (COLLIE)	661.81
EFT26021	31/05/2018	BRIDGETOWN MITRE 10 & RETRAVISION	TOOLS FOR P&G'S, SUPPLIES FOR MECHANIC & VARIOUS MINOR ITEMS	408.15
EFT26022	31/05/2018	BRIDGETOWN MARTIAL ARTS	2018 KIDSPORT FEES	75.00
EFT26023	31/05/2018	BRIDGETOWN TYRES	REPAIR TO TYRE	45.00
EFT26024	31/05/2018	CAMPBELLS	STOCK FOR BLC CAFE	229.08
EFT26025	31/05/2018	CB TRAFFIC SOLUTIONS PTY LTD	RE-MARK CAR BAYS INCLUDING TRAFFIC CONTROL, WITHIN BRIDGETOWN CBD	3,406.85
EFT26026	31/05/2018	CLOVERS GENERAL & LIQUOR STORE	4L POT OF SOUP FOR BLC & MONTHLY GROCERY SUPPLIES FOR BLC KIOSK	72.45
EFT26027	31/05/2018	COMMISSIONER OF POLICE	VOLUNTEER POLICE CLEARANCE REQUEST	14.90
EFT26028	31/05/2018	COURIER AUSTRALIA	FREIGHT CHARGES	1,394.81
EFT26029	31/05/2018	LINDSAY CROOKS	REIMBURSEMENT FOR THE COST OF FUEL	103.15
EFT26030	31/05/2018	CUTTS TRANSPORT PTY LTD	TRANSPORT 4 PACKS BRICK PAVERS FROM MANDURAH TO BRIDGETOWN	286.09
EFT26031	31/05/2018	DAVMECH	HIRE OF LOADER TO COVER TRAXCAVATOR REPAIR & PARTS FOR TIP TRUCK	6,140.57
EFT26032	31/05/2018	DELRON CLEANING BUNBURY	MONTHLY CONTRACT CLEANING OF RECREATION CENTRE - MAY	649.35
EFT26033	31/05/2018	DELTA FORCE CABLING SOLUTIONS -	SERVICE MARANUP BFB SOLAR POWER SYSTEM	346.50
EFT26034	31/05/2018	DEPARTMENT OF WATER &	2018/2019 ANNUAL LICENCE FEE FOR BRIDGETOWN LANDFILL SITE L6818/1997/11	1,068.00

SHIRE OF BRIDGETOWN-GREENBUSHES

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EFT26035	31/05/2018	DOMESTIC MAINTENANCE SW	INSTALL NEW TOILET ROLL HOLDERS TO MEMORIAL PARK & HAMPTON ST TOILETS	200.00
EFT26036	31/05/2018	MAUREEN ELLEN ELLEFSEN	RATES REFUND	985.14
EFT26037	31/05/2018	ENVIRONMENTAL HEALTH AUSTRALIA INC	'I'M ALERT' ONLINE FOOD SAFETY SUBSCRIPTION - 2017/18	330.00
EFT26038	31/05/2018	ESPRESSO ESSENTIAL WA	SUPPLIES FOR LIBRARY COFFEE MACHINE	344.40
EFT26039	31/05/2018	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT26040	31/05/2018	FEEL GOOD AND CO PTY LTD	9 CARTONS OF SUNSCREEN LOTION SPF50 - 200ML FOR DEPOT STAFF	702.00
EFT26041	31/05/2018	HELEN FISK	SHIRE CONTRIBUTION TO CROSSOVER	669.85
EFT26042	31/05/2018	FORTUS	TEETH SCARIFIER TIP PARTS FOR ROAD GRADERS	240.02
EFT26043	31/05/2018	H2 ENERGY SOLUTIONS	SOLAR ASSESSMENT FOR SHIRE BUILDINGS	13,508.00
EFT26044	31/05/2018	H C JONES & CO	REINSTALLED BASIN IN TOILET, REPAIR CISTERN & NEW TOILETS SEATS	426.77
EFT26045	31/05/2018	IEQUIP	JCB T 260 AND FAE DRUM MULCHER HIRE	6,314.01
EFT26046	31/05/2018	ISA TECHNOLOGIES	REPLACEMENT COMMS CABINET FOR LIBRARY	1,069.20
EFT26047	31/05/2018	J&P GROUP PTY LTD	REFUND OF AMOUNTS DEPOSITED INTO OUR BANK ACCOUNT IN ERROR FOR 3 RCTI'S	9,892.19
EFT26048	31/05/2018	JASON SIGNMAKERS	3 X WARNING - GRAVEL ROADS SIGNS INCLUDING BRACKETS & STRUTS	749.10
EFT26049	31/05/2018	RAYMOND JEFFERY	SHIRES CONTRIBUTION TO CROSSOVER	1,120.05
EFT26050	31/05/2018	JOHNSON'S FOOD SERVICES	KIOSK SUPPLIES FOR BLC CAFE	417.47
EFT26051	31/05/2018	KANGAROO GULLY BUSHFIRE BRIGADE	BRIGADE ASSISTANCE AT MAF BURN OFFS - HACKETT ST AND MOTTRAM STREET	1,800.00
EFT26052	31/05/2018	STEPHANIE KARAFILIS	REIMBURSEMENT FOR COST OF FOOD & BEVERAGES AT FINANCIAL WORKSHOP	116.00
EFT26053	31/05/2018	ALBERT KLAASSEN ELECTRICAL	REPLACE 3 X EXHAUST FANS & ELECTRICAL TESTING OF RCDS AT GIFFORD RD HOUSE	847.00
EFT26054	31/05/2018	RAD KOLOC	SHIRE MAINTENANCE JOB	640.00
EFT26055	31/05/2018	LAMP REPLACEMENTS	10 X SKYLIGHT DIFFUSERS FOR ADMIN OFFICE	330.00
EFT26056	31/05/2018	LPD SURVEYS	BOUNDARY SURVEY LOT 230 HAMPTON STREET BRIDGETOWN (VISITOR CENTRE)	3,000.00
EFT26057	31/05/2018	LUCKY 7 BRIDGETOWN	FLOWERS FOR MEMORIAL SERVICE	50.00
EFT26058	31/05/2018	JUSTINE MACKAY	REIMBURSEMENT FOR COST OF CPR & FIRST AID TRAINING	55.00
EFT26059	31/05/2018	DOREEN MACKMAN	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT26060	31/05/2018	MANJIMUP TOYOTA & MITSUBISHI	2 X 2018 MITSUBISHI TRITON 4x2 SINGLE CAB INCLUDING TRAYS & ACCESSORIES	84,696.00
EFT26061	31/05/2018	MAROO WILDLIFE REFUGE INC	VC STOCK - MAROO WILDLIFE REFUGE POSTCARDS	106.00
EFT26062	31/05/2018	MEERES FREIGHTLINES AUSTRALIA	FREIGHT	39.96
EFT26063	31/05/2018	MICK TUCK GRADER SERVICE PTY LTD	CONTRACT GRADER SERVICES	10,208.00
EFT26064	31/05/2018	JOANN ROBERTA MOORE	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT26065	31/05/2018	DI, IJ & ME MUIR	GRAVEL FOR WINNEJUP ROAD CONSTRUCTION WORKS	20,381.41
EFT26066	31/05/2018	NATURALISTE HYGIENE SERVICES	PROVISION OF NAPPY DISPOSAL BIN SERVICE FOR PUBLIC TOILET AT CIVIC CENTRE	159.41
EFT26067	31/05/2018	NELSON'S OF BRIDGETOWN	2 NIGHTS ACCOMMODATION FOR CASUAL BUILDING SURVEYOR	260.00
EFT26068	31/05/2018	JOHN NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT26069	31/05/2018	ORBIT HEALTH & FITNESS SOLUTIONS	ROWING MACHINE FOOT STRAPS	53.20
EFT26070	31/05/2018	PEEL RESOURCE RECOVERY PTY LTD	HIRE OF WOOD SHREDDER FOR GREENWASTE PILE AT BRIDGETOWN WASTE SITE	5,795.35
EFT26071	31/05/2018	POWER CRANK BATTERIES PTY LTD	2 X 12V BATTERY FOR MAINTENANCE TRUCK	194.04
EFT26072	31/05/2018	A PRATICO	MONTHLY COUNCILLOR ALLOWANCE	1,730.00
EFT26073	31/05/2018	QUALITY SHOP	6,000 X TAX INVOICE/RECEIPTS	810.00
EFT26074	31/05/2018	REPCO	JOCKEY WHEEL PART FOR RECYCLING TRAILER	133.00
EFT26075	31/05/2018	ROADSIDE PRODUCTS PTY LTD	ORANGE LED 360 LIGHT PACK FOR WORKS SUPERVISOR	322.58
EFT26076	31/05/2018	P M SCALLAN	MONTHLY COUNCILLOR ALLOWANCE	880.00

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN MAY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
EFT26077	31/05/2018	SCOPE BUSINESS IMAGING	MONTHLY PRINTING AND COPYING CHARGES - BRIDGETOWN SES	115.52
EFT26078	31/05/2018	SHIRE OF BRIDGETOWN-GREENBUSHES	SOCIAL CLUB DEDUCTIONS FOR MAY	160.00
EFT26079	31/05/2018	SOUTHERN LOCK & SECURITY	4 X ORANGE PADLOCKS	261.12
EFT26080	31/05/2018	STEWART & HEATON CLOTHING CO PTY LTD	BFB PPE/UNIFORM SUPPLIES	527.70
EFT26081	31/05/2018	ST JOHN AMBULANCE AUSTRALIA	FIRST AID COURSES - BRIDGETOWN SES -	1,440.00
EFT26082	31/05/2018	SW HART & CO	DISPOSABLE PAPER AIR CONDITIONER FILTERS FOR LIBRARY	330.00
EFT26083	31/05/2018	THE WEST AUSTRALIAN	PROMO FOR YOUTH WEEK & APRIL SCHOOL HOLIDAY GUIDE	500.00
EFT26084	31/05/2018	THE STABLES IGA	SHIRE GROCERY SUPPLIES FOR OFFICES & EVENTS	492.92
EFT26085	31/05/2018	THE WHITE ANT MAN	TERMITE INSPECTIONS AT VARIOUS SHIRE BUILDINGS	5,000.00
EFT26086	31/05/2018	TRAFFIC FORCE	TRAFFIC CONTROLLERS & SIGNAGE FOR WINNEJUP RD RECONSTRUCTION WORKS	16,033.90
EFT26087	31/05/2018	DENNIS ULPH	SHIRE CONTRIBUTION TO CROSSOVER	845.55
EFT26088	31/05/2018	VJZOO	PRODUCTION AND DELIVERY OF THE BRIDGETOWN 150TH SOUND & LIGHT SHOW	19,250.00
EFT26089	31/05/2018	CHRISTOPHER PHILLIP WALLACE	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT26090	31/05/2018	WESTRAC EQUIPMENT	O-RING SEAL KIT FOR TRACK LOADER	1,062.09
EFT26091	31/05/2018	WESTERN AUSTRALIAN LOCAL	ADVERTISING FOR DISPOSAL OF MAINTENANCE TRUCK B0101	542.61
EFT26092	31/05/2018	WEST COAST ANALYTICAL SERVICES	MAY 2018 SAMPLE ANALYSIS OF 3 X BORES	1,716.00
EFT26093	31/05/2018	ALAN WILSON	MONTHLY COUNCILLOR ALLOWANCE	1,057.08
EFT26094	31/05/2018	WINC AUSTRALIA PTY LTD	BULK CLEANING SUPPLIES FOR SHIRE OFFICES & FACILITIES & STATIONERY SUPPLIES	2,832.94
EFT26095	31/05/2018	WORKWEAR GROUP	CORPORATE UNIFORM	207.97
CHEQUES				
30654	03/05/2018	DAVID RICHARD BUTLER	REFUND OF DUPLICATE CHARGE DUE TO EFTPOS MACHINE ERROR	54.70
30655	03/05/2018	PETER DAVIS	RATES REFUND	118.74
30656	03/05/2018	MAGSHOP	ANNUAL SUBSCRIPTION TO EMPIRE MAGAZINE	69.99
30657	03/05/2018	CASSANDRA PANIZZA	RATES REFUND	235.50
30658	03/05/2018	DAVID SCHRANDT	RATES REFUND	815.82
30659	03/05/2018	KYM SCOTT	REFUND DIFFERENCE BETWEEN UNSTERILISED & STERILISED DOG REGISTRATION FEE	15.00
30660	03/05/2018	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTORS FOR APRIL	1,977.00
30661	03/05/2018	SHIRE OF DARDANUP	SIRSI-DYNIX LIBRARY MANAGEMENT SYSTEMS - YEAR 2 RE-COUP 01/04/2018 TO 30/06/2018	784.58
30662	03/05/2018	ST BARNABAS ANGLICAN CHURCH GUILD	BAGS OF COTTON RAG	40.00
30663	03/05/2018	SYNERGY	ELECTRICITY	7,573.45
30664	03/05/2018	TELSTRA	TELEPHONE	159.99
30665	03/05/2018	WATER CORPORATION	WATER CHARGES	226.24
30666	18/05/2018	BP BRIDGETOWN	FUEL FOR MITIGATION WORKS PROGRAM	300.00
30667	18/05/2018	ALICE NAOMI MORGAN	REFUND OF OVERCHARGE DUE TO EFTPOS MACHINE ERROR	42.50
30668	18/05/2018	RAC	ANNUAL RENEWAL FOR BUSINESSWISE ABSOLUTE FOR COMMUNITY BUS	194.00
30669	18/05/2018	SHIRE OF BRIDGETOWN-GREENBUSHES	PETTY CASH RE-COUP	35.80
30670	18/05/2018	SYNERGY	ELECTRICITY	16,931.65
30671	18/05/2018	TELSTRA	TELEPHONE	3,498.10
30672	31/05/2018	BP BRIDGETOWN	MEALS FOR BFAC MEETING	78.00
30673	31/05/2018	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTORS FOR MAY	1,977.00

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN MAY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
30674	31/05/2018	SYNERGY	ELECTRICITY	2,229.20
30675	31/05/2018	TELSTRA	TELEPHONE	1,353.99
				<u>968,013.82</u>
TRUST FUND				
DIRECT DEBITS - LICENSING TRUST				
22419	01/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 01/05/2018	4,577.25
22420	02/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 02/05/2018	3,376.65
22421	03/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 03/05/2018	3,841.30
22422	04/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 04/05/2018	7,635.00
22423	07/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 07/05/2018	4,903.00
22424	08/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/05/2018	3,236.60
22425	09/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 09/05/2018	2,802.50
22426	10/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 10/05/2018	4,023.70
22427	11/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 11/05/2018	5,647.05
22428	14/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 14/05/2018	5,389.10
22429	15/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/05/2018	2,261.75
22430	16/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 16/05/2018	8,858.65
22431	17/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 17/05/2018	3,739.30
22432	18/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 18/05/2018	2,804.05
22433	21/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 21/05/2018	4,331.45
22434	22/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/05/2018	4,951.50
22435	23/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 23/05/2018	2,923.15
22436	24/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 24/05/2018	3,220.40
22437	25/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 25/05/2018	6,889.40
22438	28/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 28/05/2018	9,226.15
22439	29/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 29/05/2018	4,293.05
22440	30/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 30/05/2018	3,491.40
22441	31/05/2018	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 31/05/2018	3,176.40
CHEQUES - GENERAL TRUST				
2213	10/05/2018	BRIDGETOWN LIONS CLUB	COMMUNITY BUS BOND REFUND LESS MILEAGE CHARGES	72.30
2214	10/05/2018	GREG BROOKES	ANIMAL TRAP BOND REFUND	50.00
2215	10/05/2018	BUILDING & CONSTRUCTION INDUSTRY	BCITF LEVIES COLLECTED FOR APRIL	1,483.25
2216	10/05/2018	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES PORTION OF FEES RETAINED	552.15
ELECTRONIC PAYMENTS - GENERAL TRUST				
EFT25901	10/05/2018	BLACKWOOD ENVIRONMENT SOCIETY	COMMUNITY BUS BOND REFUND LESS MILEAGE CHARGES	479.55
EFT25902	10/05/2018	BLACKWOOD YOUTH ACTION GROUP	COMMUNITY BUS BOND REFUND LESS MILEAGE CHARGES	225.75
EFT25903	10/05/2018	BUILDING COMMISSION	BSL'S COLLECTED FOR APRIL	2,277.62
EFT25904	10/05/2018	SHANE & PETA CADELL	LANDSCAPING BOND REFUND, LESS ADMIN FEE, PLUS INTEREST	579.24
EFT25905	10/05/2018	GAIL MCCOY	COMMUNITY STALL BOND REFUND	50.00
EFT25906	10/05/2018	LAURA K NATION	ANIMAL TRAP BOND REFUND	50.00
CHEQUES - VISITOR CENTRE TRUST				
1286	29/05/2018	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS FOR APRIL	445.46

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN MAY TO BE RECEIVED

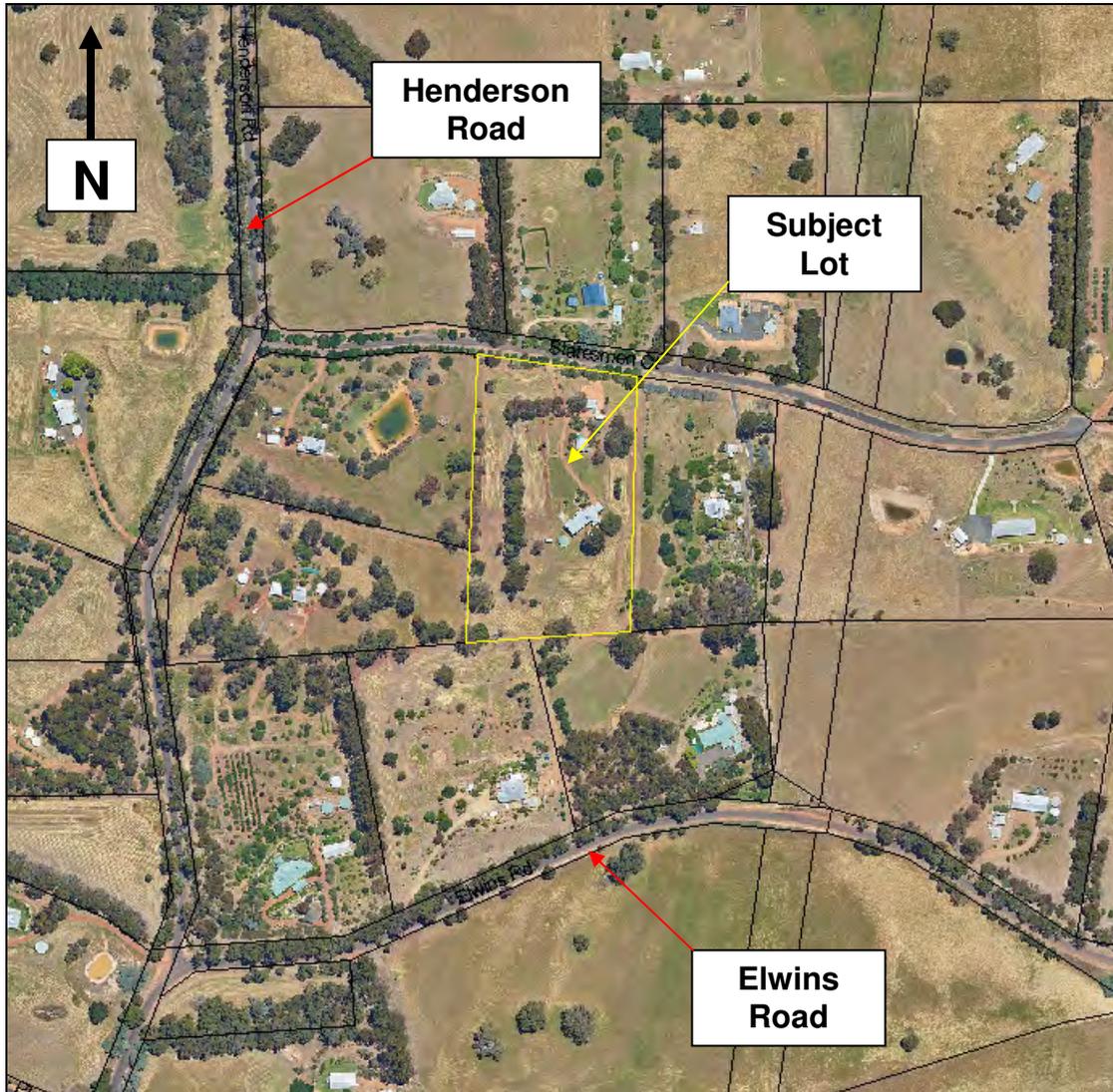
Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT25989	29/05/2018	ADRIAN BOLTON	CONSIGNMENT STOCK SOLD FOR APRIL	26.25
EFT25990	29/05/2018	MCSWEENEY PUBLISHING	CONSIGNMENT STOCK SOLD FOR APRIL	30.00
EFT25991	29/05/2018	NEWLGALUP GRAZING COMPANY	CONSIGNMENT STOCK SOLD FOR APRIL	11.25
EFT25992	29/05/2018	PUBLIC TRANSPORT AUTHORITY OF	BUS TICKETS SOLD FOR APRIL	984.28
EFT25993	29/05/2018	SOUTH WEST COACH LINES	BUS TICKETS SOLD FOR APRIL	280.25
EFT25994	29/05/2018	JENNIFER WRIGHT	CONSIGNMENT STOCK SOLD FOR APRIL	359.40
EFT25995	29/05/2018	WUD	CONSIGNMENT STOCK SOLD FOR APRIL	43.46
V300164	07/05/2018	COMMONWEALTH BANK	TOTAL ACCOMMODATION FOR THE MONTH OF MAY	28,068.38
				<u>141,667.39</u>

This schedule of accounts paid for the Municipal Fund totalling **\$968,013.82** and for the Trust Fund totalling **\$141,667.39** which was submitted to each member of the Council on 28th June 2018 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 31.05.2018 is \$ 271,435.07


.....
CHIEF EXECUTIVE OFFICER

28 June 2018



**Proposed Building Envelope Modification (Setback Variation) and
Home Occupation (Policy Variation) –
Lot 58 (RSN 24) Statesmen Court, Kangaroo Gully**

GRAEME AND LISA HAGUE
24 (LOT 58) STATESMEN COURT
BRIDGETOWN WA 6255
97614476 OR 0431873055

Shire of Bridgetown-Greenbushes	
File No:	A35263
Document No:	1PC186
- 1 MAY 2018	
Officer	MP
Copy	

X-Ref 1-PA201849757

To: The Chief Executive Office
 Shire of Bridgetown-Greenbushes
 Development Application:
 Home Occupation Business at 24 Statesmen Court, Bridgetown.
 Plus Building Envelope Extension.
 Owners: Graeme and Lisa Hague.

This is an application (Item 1) for a Home Occupation Business, plus (Item 2) includes an application to extend an existing Building Envelope to rectify a small issue discovered during the preparation and pre-planning for Item 1.

Item 1:

Summary: The proposed home business will be a small hair dressing salon set up in a partitioned area inside an adjacent building. For seven years Lisa (Hague) has been a principal partner in an existing Bridgetown business, Elements Hair and Beauty Salon in Steere Street, and now wants to significantly reduce her daily workload and responsibilities. "Elements" will be offered for sale and, if no buyer is found within a reasonable period of time, the business will be wound up. However, Lisa still wants to cater for her long-term and in some cases elderly clients and the home business will provide for these.

The adjacent building is a flat-floor, Colourbond shed that will be partitioned into an eighteen square metre space (6m x 3m). No elevation plans apply.

1: Lisa will be providing a service only. There will be no retail products available.

2: Lisa specialises in cutting and styling hair. Only very occasional colours or "perms" will be done. Therefore wastewater management and removal of chemical products will be minimal, and any products that are used (as is the case already in Elements) are ammonia-free and environmentally friendly.

3: Clients will be serviced by appointment only. We plan for an average of two clients per day, one appointment at a time during normal business hours only, which will not adversely affect local traffic or noise, etc.

4: Ample parking on flat ground is already available in front of the shed. Access via Statesmen Court is a sealed road.

5: The property already has a bushfire management in accordance with Shire regulations including firebreaks and required slashing, etc.

6: One departure in the proposal with regards to Home Based Business Policy TP.20 is that the adjacent building (shed) is forty (40) metres distance from the principal dwelling (on a property of 2.8 hectares and 233 metres in length—see site plan). This is in part due to an approved Building Envelope relocation application in 2011 (approx) when, after extensive consultation with the Shire and a neighbouring property, it was recommended our building envelope be separated into two different sections roughly thirty metres apart, thus the extra distance between the principal dwelling and long-established shed. However, the shed is still integral to the principal dwelling.

Conclusion: The proposed business will be small in scale and not run in an aggressively competitive manner. The concept is to generate a small income for Lisa and, as mentioned above, provide for a limited number of long-established clients who will welcome being able to continue having their hair cared for by Lisa.

Item 2:

In preparing for the above application and providing site plans, it's been revealed that an existing, approved storage shed, **not the shed** involved in the Home Business Application, has been inadvertently located just outside the northern building envelope, and an extension of that envelope by eight (8) metres will be sufficient to bring the shed within the required rules. This was done accidentally during construction—a small error that with the passing of time can't be explained. Therefore, on the advice of Mr Scott Donaldson, the simple solution is to apply for

this adjustment to that building envelope. The required enlargement is eight (8) metres of the northern edge of the northern building envelope. The extension needed is illustrated on a separate site map that still includes the Home Business application information for reference. In summary, the new northern boundary will be 22 metres from the edge of the property instead of the existing, approved 30 metres, illustrated in RED on the plan. The east boundary will not change. No further buildings or structures will be constructed in this extra space, it is—as explained—to correctly encompass an existing structure.

I trust these applications have all the required information.

Sincerely,



Graeme Hague.

Scott Donaldson

From: Scott Donaldson
Sent: Thursday, 10 May 2018 9:01 AM
To: Graeme Hague (mail@graemehague.com.au)
Subject: Development Application - RSN 24 Statesmen Court, Kangaroo Gully

Graeme and Lisa

I refer to the revised proposal received on 1 May 2018 for the building envelope extension and home occupation (hair salon) at the above property.

Please be advised that the neighbour referral period commenced yesterday with comments requested by 1 June 2018, with the application to then be presented to Council at the next available Ordinary Meeting which will be 28 June 2018.

In the meantime, please make payment of the required application fee being \$616 quoting reference P36/2018, with the fee consisting of \$295 for the building envelope extension, \$270.30 for variation of the Home Based Business Policy, plus \$51 for neighbour referral. As previously advised the Shire will not charge the \$222 for the home occupation or \$136.20 for the envelope setback variation.

Should you have any queries in the meantime please contact me on 9761 0800 or via email sdonaldson@bridgetown.wa.gov.au.

Best regards

Scott Donaldson

Manager Planning

Shire of Bridgetown-Greenbushes

PO Box 271

BRIDGETOWN WA 6255

PH: (08) 9761 0800

FAX: (08) 9761 2023

Website: www.bridgetown.wa.gov.au

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Scott Donaldson

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Best regards

Scott Donaldson

Manager Planning

Shire of Bridgetown-Greenbushes

PO Box 271

BRIDGETOWN WA 6255

PH: (08) 9761 0800

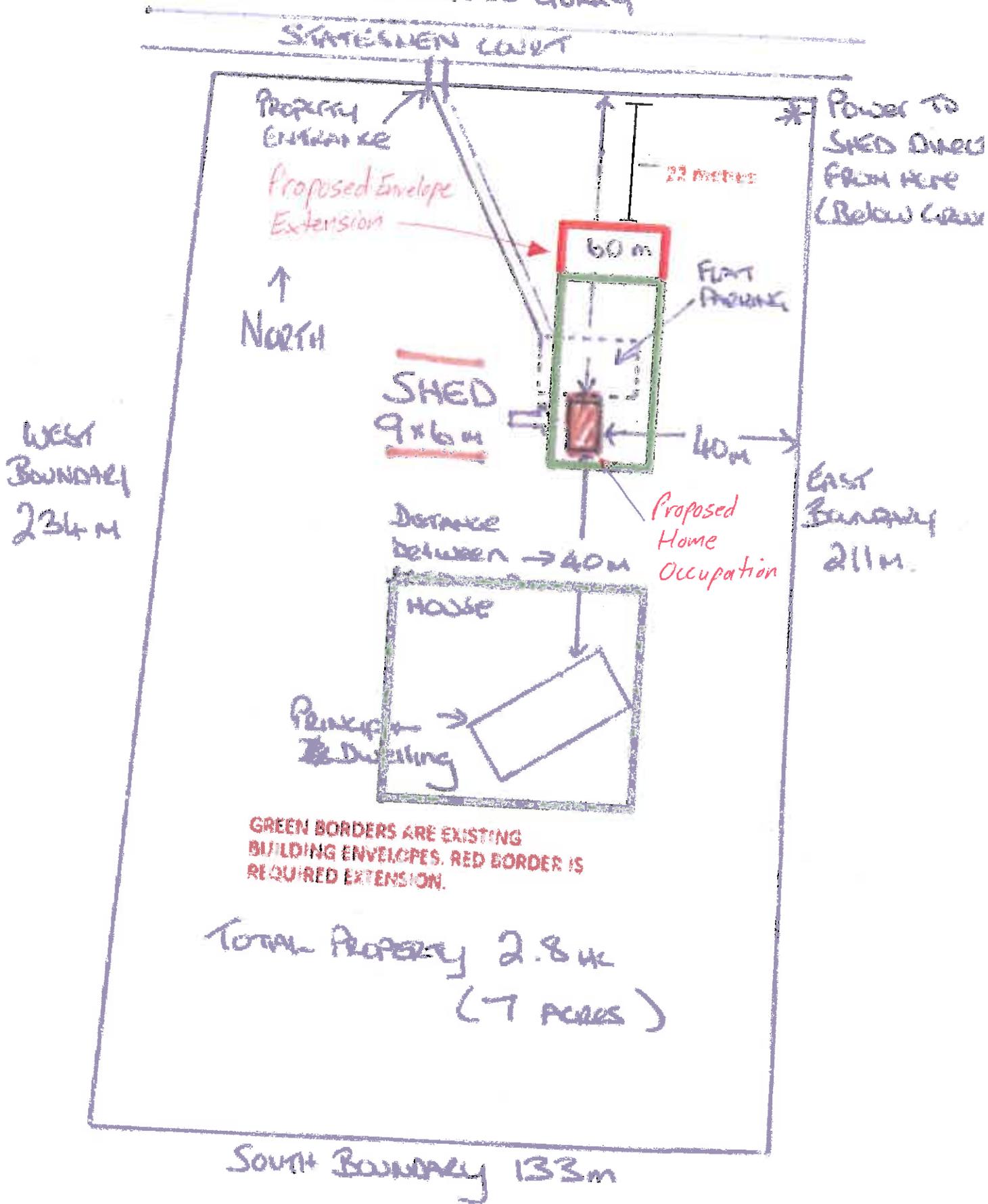
FAX: (08) 9761 2023

Website: www.bridgetown.wa.gov.au

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SITE MAP: DEVELOPMENT APPLICATION
 HOME OCCUPATION
 HAQUE. 24 STATESMEN CT. (LOT 58)
 KANGAROO GULLY



GREEN BORDERS ARE EXISTING BUILDING ENVELOPES. RED BORDER IS REQUIRED EXTENSION.

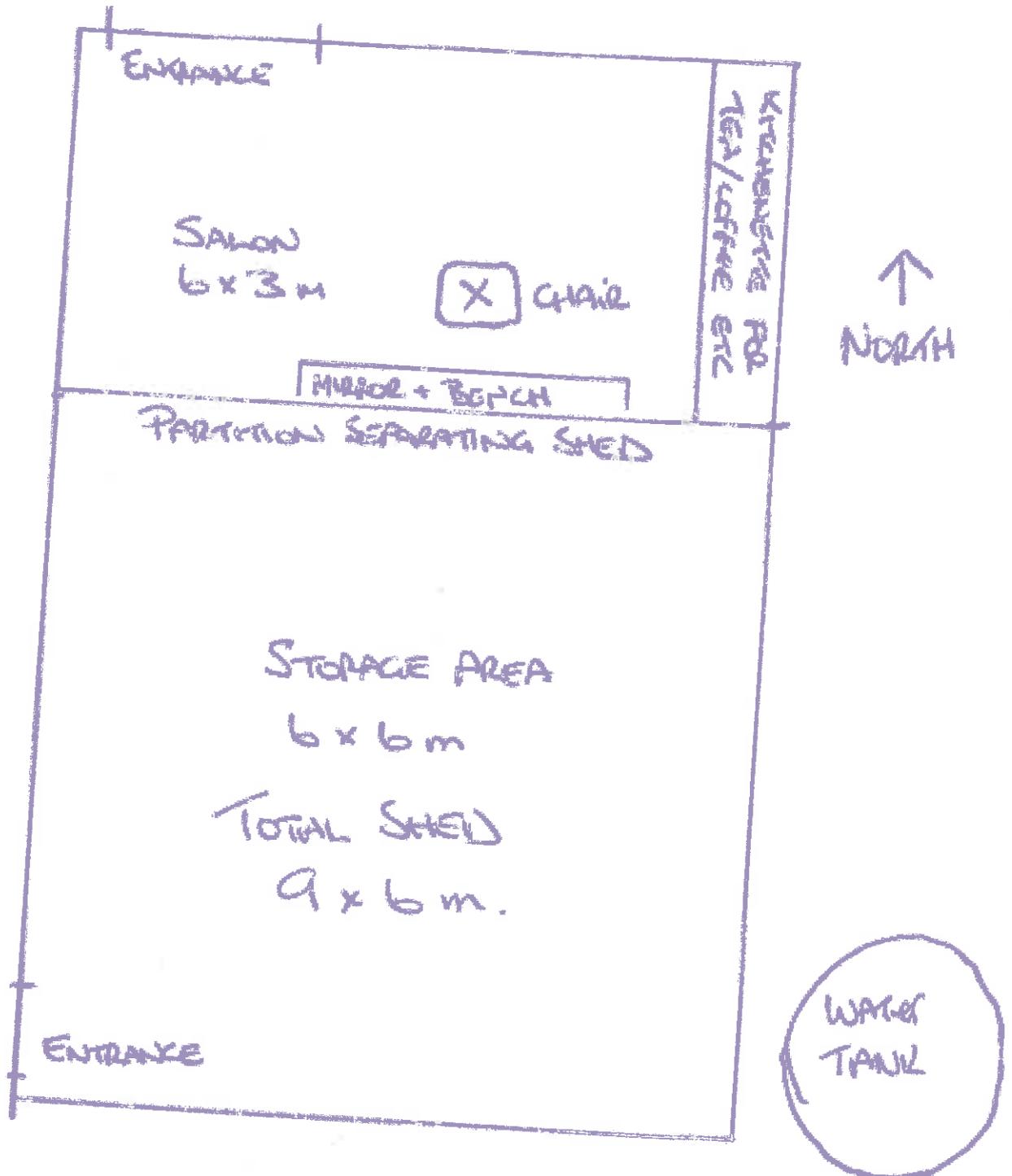
TOTAL PROPERTY 2.8 HA
 (7 ACRES)

SCALE 1:1 (1mm = 1metre)

FLOOR PLAN: DEVELOPMENT APPLICATION
HOME OCCUPATION

HAGUE: 24 STATESMEN COURT (LOT 58)
KANGAROO GULLY

PARKING AREA



SCALE 20 mm = 1 metre

Scott Donaldson

From: Scott Donaldson
Sent: Tuesday, 20 February 2018 3:38 PM
To: 'NAUDE Daniel (RCPM)'
Subject: RE: I-CO201849511 - RE: Lot 1400 South Western Highway, Glenlynn - Gravel Extraction Operation

Thanks Daniel

I will refer the application formally to MRWA once the final copy of the application report has been received, as part of the formal consultation process.

Regards

Scott Donaldson

Manager Planning
Shire of Bridgetown-Greenbushes
PO Box 271
BRIDGETOWN WA 6255
PH: (08) 9761 0800
FAX: (08) 9761 2023
Website: www.bridgetown.wa.gov.au

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From: NAUDE Daniel (RCPM) [<mailto:Daniel.Naude@mainroads.wa.gov.au>]
Sent: Tuesday, 20 February 2018 2:57 PM
To: Scott Donaldson
Subject: I-CO201849511 - RE: Lot 1400 South Western Highway, Glenlynn - Gravel Extraction Operation

Dear Scott,

I refer to the attached correspondence received from Lundstrom Environmental Consultants and advice that Main Roads has no objection to an extension of the proposed extractive industry for a further 5 year period.

Regards,

Daniel Naude
Road Corridor Planning Manager
Metropolitan and Southern Regions / South West
p: 08 9724 5724 | m: 0418931078
w: www.mainroads.wa.gov.au



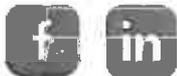
From: Julia [<mailto:julia@lundstrom-environmental.com.au>]
Sent: Tuesday, 6 February 2018 2:54 PM
To: WEB South West Region <swreg@mainroads.wa.gov.au>
Subject: Lot 1400 South Western Highway, Glenlynn - Gravel Extraction Operation

Please find attached correspondence relating to proposed heavy vehicle movements from Lot 1400 South Western Highway, Glenlynn, Shire of Bridgetown-Greenbushes for the purpose of gravel extraction.

Kind regards

Julia Stewart (LLB BSc. Hons)
Environmental Consultant

LUNDSTROM ENVIRONMENTAL CONSULTANTS PTY LTD
Phone: 9310 3297 | Mobile: 0403 063 327





LUNDSTROM ENVIRONMENTAL CONSULTANTS PTY LTD

ACN 600 398 945

21 Sellen Court
LEEMING
WA 6149

Tel 08 93103297 MOB:0417934863
email: mikelund1@bigpond.com
www.Lundstrom-Environmental.com.au

Main Roads
South West Region
PO Box 5010
Bunbury WA 6231

Dear Sir/Madam

EXTRACTIVE INDUSTRY LICENCE APPLICATION, LOT 1400 SOUTH WEST HIGHWAY GLENLYNN, SHIRE OF BRIDGETOWN GREENBUSHES

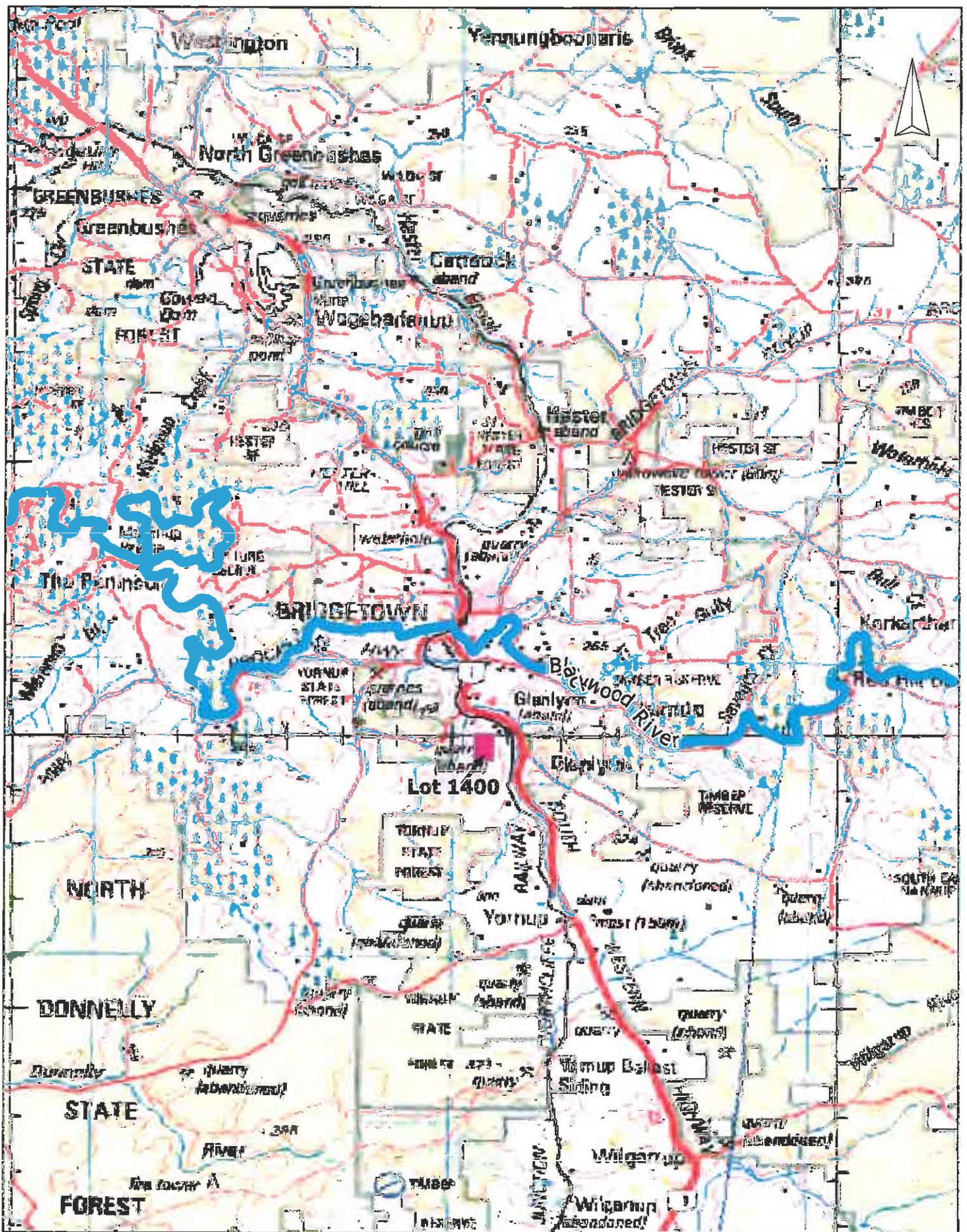
B & J Catalano Pty Ltd of South West Highway, Brunswick Junction have conducted gravel extraction on Lot 1400 South Western Highway for the past 5 years and are currently applying for Planning Approval to continue this extractive operation. The location of the property and the surrounding areas is shown on Figures 1 and 2 attached.

B & J Catalano intend to extract approximately 60,000 tonnes of gravel per annum for a period of 5 years using a combination of 24, 40 and 50 tonne vehicles, with over 70% of vehicle movements being made by the 40 tonne and under vehicles. It is anticipated that there will be on average a total of 5 to 15 truck movements per day, depending upon resource demand. Vehicles will leave and enter South Western Highway via Lynham Road, which has been sealed and constructed to Shire specifications.

Please direct any comments in this regard to the Shire of Bridgetown Greenbushes by 20 February 2018.

Yours faithfully

Michael Lundstrom
Principal Environmental Consultant
6 February 2018



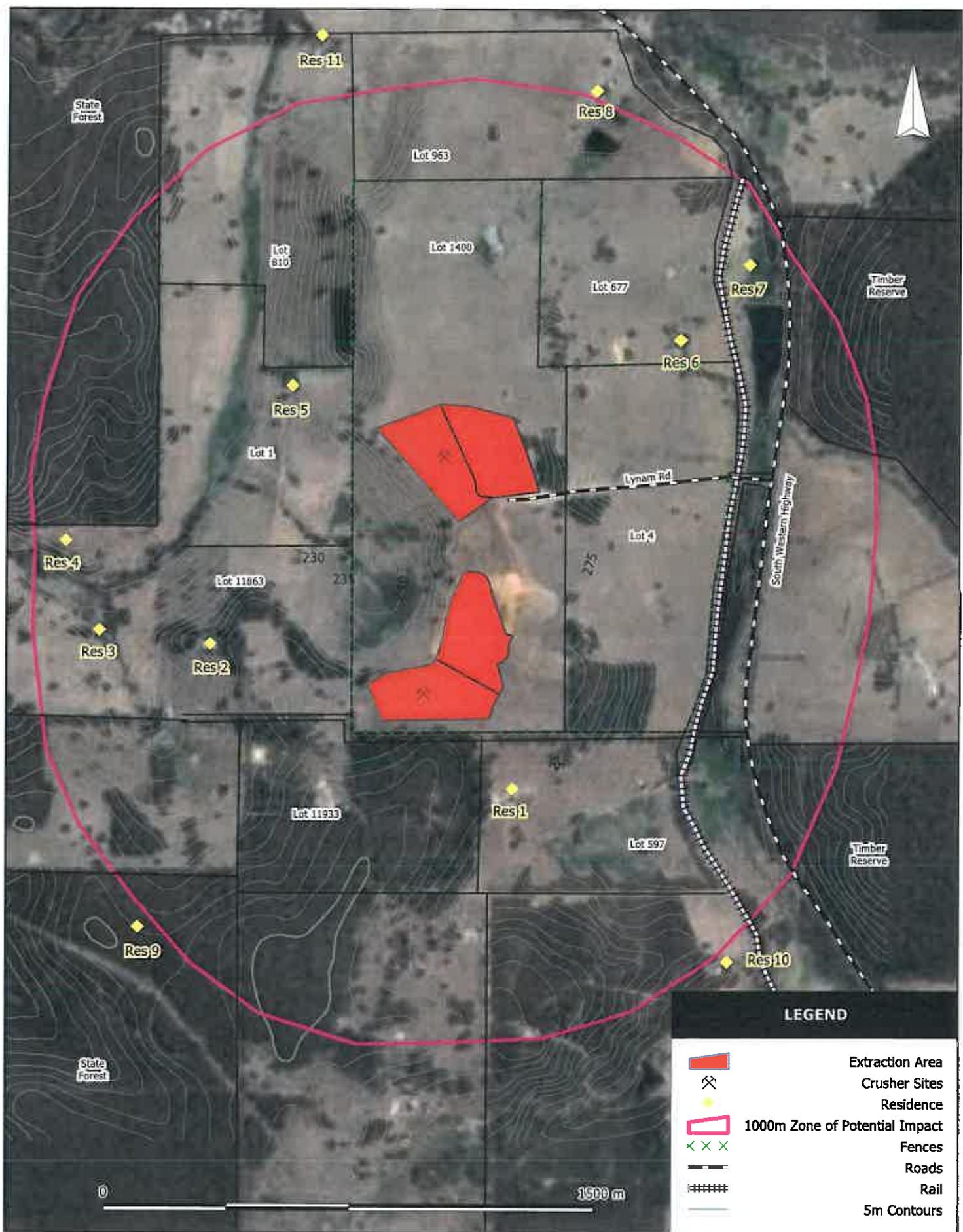
LUNDSTROM ENVIRONMENTAL CONSULTANTS PTY LTD
 21 Sellen Court, Leeming WA 6148
 mike@Lundstrom-Environmental.com.au
 0417934863
 www.Lundstrom-Environmental.com.au

Original Size: A4
 Source: NATMAP Digital Maps 2008
 Datum: Australian Geocentric 1994 (GDA84)

B&J Catalano Pty Ltd
Lot 1400 South West Highway
Glenlynn
Shire of Bridgetown Green bushes
Gravel Extraction

Locality Plan

Figure 1



LUNDSTROM ENVIRONMENTAL CONSULTANTS PTY LTD

21 Sellen Court Leeming WA 6149
 mike@Lundstrom-Environmental.com.au
 0417934863
 www.Lundstrom-Environmental.com.au

Scale: 1:15000
 Original Size: A4
 Air Photo Date: Nearmap (with Google 2017)
 Datum: Australian Geocentric 1994 (GDA94)

B&J Catalano Pty Ltd

Lot 1400 South West Highway, Glenlynn Gravel Extraction

Lot 1400 and Surrounds

Figure 2

From: Customer Service Centre SSR <customer.service.centre.ssr@westernpower.com.au>
Sent: Tuesday, 15 May 2018 1:22 PM
To: Scott Donaldson
Subject: I-CO201850209 - Ref# A47331/O-PA201827124/P162/2017 - PROPOSED EXTRACTIVE INDUSTRY - LARGE OPERATION (GRAVEL) - LOT 1400 SOUTH WESTERN HWY, GLENLYNN
Attachments: PROPOSED EXTRACTIVE INDUSTRY - LARGE OPERATION (GRAVEL) - LOT 1400 SOUTH....pdf
SynergySoft: I-CO201850209

Good afternoon Scott

Thank you for your Notification of intent to carry out work, received on 11th May, 2018.

As previously advised Western Power has recently streamlined the Due Diligence process to make it a more efficient process for our customers. This service has now been available on our website to be completed as a self-service option and has been renamed 'Preliminary Assessment' since the end of March. We ask that you use the website, see link below, for all upcoming notification of works, planning schemes, road closures or enquiries.

<https://westernpower.com.au/services/preliminary-assessment/>.

This mailbox will no longer be in use as of **Monday 21st May**. Should any emails or paper copies be received, they will not be processed and will be emailed back to the recipient referring them to the website.

Please see Western Power's response below.

A Danger Zone, Registered Easement, Restriction Zone or Minimum approach distance represent areas of high risk when building or working near the Western Power network. Before commencing any work it is essential that you complete a Dial Before You Dig enquiry to obtain the location and voltage of the Western Power network.

Areas of high risk include;

- Danger Zone – Defined by regulation 3.64 of the Occupational Safety and Health Regulations 1996
- Registered Easement - Western Power easements are registered on the Certificate of Title for the property. Easements and conditions are available from Landgate (www.landgate.wa.gov.au)
- Restriction Zone – These are applied in the absence of a registered easement and are calculated in line with the Australian Standard for overhead line design (AS/NZS 7000:2010)
- Minimum approach distance

It is recommended that persons planning to build or undertake works in high risk areas near transmission or communication assets (including those listed above) act in a safe manner at all times and in accordance with all applicable legal and safety requirements (including the 'duty of care' under the laws of negligence, Worksafe requirements and guidelines, Australian Standards and Western Power policies and procedures).

Western Power provides services that may assist persons planning to build or work within high risk areas near transmission or communication assets (refer to your Dial Before You Dig enquiry for location and voltage). These services can be found by visiting the Transmission and communication assets section of the Western Power website (<https://www.westernpower.com.au/safety-access/working-near-our-network/>).

Kind regards
Kelly
Customer Service Coordinator

Customer Service
Western Power – 363 Wellington Street Perth WA 6000

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From: Brendan Kelly <brendan.kelly@dwer.wa.gov.au>
Sent: Tuesday, 29 May 2018 9:32 AM
To: Scott Donaldson
Subject: I-SUB201850318 - Proposed Extractive Industry - Lot 1400 South Western Highway, Glenlynn.

SynergySoft: I-SUB201850318

29th May 2018

Our Reference: PA020908, DWERT1450~2

Your Reference: A1671643

To: Shire of Bridgetown-Greenbushes

From: Department of Water and Environmental Regulation

Attention: Scott Donaldson

Re: Proposed Extractive Industry - Large Gravel Operation - Lot 1400 South Western Highway, Glenlynn.

Dear Scott,

The Shire of Bridgetown-Greenbushes (Sh.B-G) has referred this extractive industry proposal to the Department of Water and Environmental Regulation (DWER) for comment.

The referral includes the consultant's report:

'Extractive Industry Application and Environmental Management Plan - Lot 1400 South Western Highway, Lundstrom Environmental Consultants Pty Ltd, April 2018' (Lundstrom).

It is understood that the Sh.B-G will assess the proposal under its 'Extractive Industry Policy TP.15', specifically to meet Objective 4 (cl. b, c & d).

The development application is for the extraction of 166,500m³ of bank gravel and 27,636m³ of loose gravel over a five year period, on Lot 1400 South Western Highway (Lot 1400).

Accordingly, TP.15 (s.5.4) defines the proposed operations as a 'Large Operation', at more than 10,000m³ per year.

Although neither groundwater nor surface water resources in the area are proclaimed under the '*Rights in Water and Irrigation Act, 1914*', the proposal is located in the Blackwood River catchment of the Hardy Estuary.

RISK: in assessing the proposed operations at Lot 1400, DWER considers any risk to groundwater resources as negligible, however the risk to surface water resources is adjudged as moderate.

DWER has identified the 'moderate' risk as being in surface water (stormwater) runoff from disturbed ground, particularly turbid runoff with the potential for sedimentation downstream.

Management of runoff from operations will be critical to ensure that offsite impacts - turbidity, sediment, hydrocarbons, or the like - are appropriately managed, prior to stormwater discharging to the receiving surface water environment.

In context, DWER supports best management practise for gravel extraction operations, including specific management of runoff from disturbed areas, i.e. roads, laydown areas, pits and stockpiles.

In terms of surface water management, key to managing risk from the EI activities is the retention of stormwater in ponds in the active operational area.

The detailed design and construction of diversion drains, contour banks/bunds, drainage channels, stormwater detention basins and associated works should be completed prior to the EI commencing.

Lundstrom p.12-13, s.5.5 'Water', including Figure 4, has provided (storm) water management strategies, which are key to the proposal.

If the project is properly resourced and implemented, downstream impacts occurring to water resources from the extractive industry can be managed at low risk.

RECOMMENDATION: DWER recommends stormwater management measures as per Lundstrom p.12-13, s.5.5, be assigned as operational conditions on any EI licence approved by the Sh.B-G.

The following standard recommendations are also made:

- **Stormwater detention ponds shall include an overflow spillway, or acceptable alternative, to manage discharge of excess water during major rainfall events.**
- **Following the occurrence of a rainfall event greater than the 10% / 2 hour Annual Exceedance Probability, the proponent shall inspect the site and within 72 hours report to the Local Government, with details of impacts and remediation actions (if required).**
- **There will be no storage of hydrocarbons on-site,**
- **On-site refuelling of equipment will be from a mobile service vehicle carrying appropriate spill prevention and clean-up equipment,**
- **No major repairs or maintenance will take place on site.**

DWER emphasises the need for strong regulatory measures, to ensure that the integrity of the extractive industry operations are upheld and therefore recommends that a condition be included for annual reports to be provided.

Finally, it is noted that the Bureau of Meteorology (BoM) has updated its 'Rainfall IFD Data System', which provides more accurate design rainfall estimates, to inform (storm) water management designs, link:

<http://www.bom.gov.au/water/designRainfalls/revised-ifd/?year=2016>

Lundstrom has used the earlier calculation method, rather than the new method in estimating run-off volume, which is based on the 10% / 2 hour Annual Exceedance Probability (AEP).

In terms of the proposed extractive industry at Lot 1400, it would be appropriate for the calculations for stormwater management (Lundstrom p.12, s.5.5.2.1, Table 2) to be updated.

Whereas the volume differences are not huge, the new system should apply.

Note that DWER has contacted Mike Lundstrom, who has agreed to provide the Sh.B-G with the new calculation.

Please contact this office as required.

Brendan Kelly

Senior Natural Resource Management Officer

Department of Water & Environmental Regulation, South West Region

Telephone: 08 97264194 | Mobile: 0407219515

Email: brendan.kelly@dwer.wa.gov.au

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From: WAPCreferrals <WAPCreferrals@pta.wa.gov.au>
Sent: Wednesday, 6 June 2018 5:15 PM
To: Scott Donaldson
Subject: I-SUB201850396 - DA at Lot 1400 South Western Hwy, Glenlynn (Large Gravel Operation)

SynergySoft: I-SUB201850396

Ref: PTA01376/17

Your ref: A47331/O-PA201827124/P162/2017

Hello,

Thank you for your letter dated 9 May seeking the Public Transport Authority's (PTA) comment on the above Development Application.

As Arc Infrastructure lease the freight network from the PTA and are the licensee, the PTA consulted with Arc for their comment also.

As there will be an increase in gravel extraction and trucks using the crossing at Lynam Road, Arc and PTA have no objection to DA on the proviso that the Shire enter into an Interface Agreement with Arc for the at-grade level crossing in this location.

Kind regards,

Caroline Francis

Acting Lands Officer | IPL&S

Public Transport Authority of Western Australia

Public Transport Centre, West Parade, Perth, 6000

PO Box 8125, Perth Business Centre, WA, 6849

Tel: (08) 9326 2374 Email: caroline.francis@pta.wa.gov.au | Web: www.pta.wa.gov.au



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Your ref: A47331
Our ref: CEO552/18
Enquiries: Teresa Gepp
Phone: 6364 6989
Email: teresa.gepp@dwer.wa.gov.au

Mr Tim Clynch
Chief Executive Officer
Shire of Bridgetown-Greenbushes
Via email: btshire@bridgetown.wa.gov.au

Attention: Scott Donaldson

Dear Mr Clynch

**EXTRACTIVE INDUSTRY APPLICATION – LOT 1400 SOUTH WESTERN HIGHWAY
GLENLYNN**

I refer to the letter dated 9 May 2018 seeking comment from the Department of Water and Environmental Regulation (DWER) on an application for an extractive industry operation (gravel) at the above location. Please note that the advice in this correspondence relates only to Part V of the *Environmental Protection Act 1986* (EP Act).

Activities such as crushing and screening during extractive industry operations, may be a prescribed premises for the purposes of Part V Division 3 of the *Environmental Protection Act 1986* (EP Act) if it is carried out at a rate that meets or exceeds the specified production or design capacity of the relevant category under Schedule 1 of the *Environmental Protection Regulations 1987*.

Category 12 or 70 prescribed premises are premises on which material extracted from the ground is screened, washed, crushed, ground, milled, sized or separated. The production or design capacity of Category 12 is 50,000 tonnes or more per year and Category 70 is more than 5,000 tonnes but less than 50,000 tonnes per year.

It is understood that crushing and screening will form part of future operations. The applicant can be advised that should activities make the premises prescribed, an application for a Works Approval will be required. Further information on licensing is available at <https://www.der.wa.gov.au/our-work/licences-and-works-approvals>.

The purpose of a works approval is to allow DWER to assess the environmental acceptability of a proposal's potential to cause emissions and discharges against standards and policies. Note that any works approval or licence issued under Part V of the EP Act will only regulate emissions associated with the crushing and screening operation (such as dust, noise and contaminated stormwater). It does not extend to the environmental impacts of extracting the material from the ground or transport off-site.

As indicated in the application documentation, on 5 November 2015, the then Department of Environment Regulation granted B&J Catalano Pty Ltd a clearing permit (Reference CPS 6776/1) for the purpose of extractive industry at this location. Clearing permit CPS 6776/1 expired on 11 September 2017. Section 5.1 of the application documentation states that all clearing has been undertaken under CPS 6776/1 and that no further clearing is required. Should the applicant be required to clear any native vegetation, a separate clearing permit is required.

This is provided to inform the Shire on the Department's regulatory role with respect to the proposal. Should you wish to discuss any aspects of this correspondence please contact Planning and Advice Coordinator, Teresa Gepp, on 6364 6989.

Yours sincerely



Kelly Faulkner
**EXECUTIVE DIRECTOR
REGULATORY SERVICES (ENVIRONMENT)**

12 June 2018

EXTRACTIVE INDUSTRY APPLICATION LOT 1400 SOUTHWEST HIGHWAY GLENLYNN, SHIRE OF BRIDGETOWN-GREENBUSHES

Submission lodged by B Bebbington

I have no issue with the continuation of extractive industries on this property within the shire's policy, however would like to raise some issues from the application.

I have concerns about the proposed early start times, vehicle numbers and dieback management.

4.3 Site access and egress road

Lynam Road is a gazetted local road, being a shire road from South Western Highway to the cadastral boundary.

As it is a local road, for restricted access vehicles to use the portion between South Western Highway and the boundary, the shire would need to apply to Main Roads for approval and assessment, Main Roads would need to grant approval and permits would need to be issued to the user of the local government road.

This would currently preclude the use of any restricted access vehicles on the local government portion of the road.

The conditions below are from the Main Roads WA

"Prime Mover, Trailer Combination - Operating Conditions - February 2018

8.1 A RAV must not be driven on any road that is not listed in the RAV Network specified for the particular vehicle category in Section 2."

4.4 Estimated traffic to be generated.

"The above factors suggest there will be between 6 and 16 truck movements in total (both in and out) per day, which will be dependent on demand"

For the residents to be able to assess the impacts fairly, the maximum number of truck and vehicle movements is necessary.

The application later refers to the gravel being available for local contractors and the Shire of Bridgetown-Greenbushes.

The Shire's gravel use involves period of very high-volume traffic to meet the demands of roadworks, rather than a consistent daily usage. Similarly, local contractors are likely to use the gravel for projects such as house or shed pads, or subdivision, which again, involve irregular periods of activity and high number of movements during those periods of activity.

The term "...16 truck movements in total (both in and out) per day," whilst complying with the policy, is not a true statement of the total truck movements that will be generated from the site.

The applicant and the shire would understand actual movements can exceed 100 per day during haulage operations by the shire for road projects, and this should be made clear.

Main Roads contracts also require large amounts of gravel over the period of a project and would generate higher traffic volumes.

The type of Main Roads projects in the planning stage include the remaining stages of the Bunbury outer ring road.

Should these residents be impacted with earlier start times by a project in Bunbury?

The noise assessments only relate to the extraction and crushing operations and do not make any reference to the haul route along Lynam Road which presents both a climb for arriving trucks and a descent to a stop at South Western Highway for laden vehicles.

There is also no reference to the impact of brake use and noise for laden vehicles and whether this is likely to impact on surrounding residents.

OPERATING HOURS

The operating hours should remain within the timeframes listed in the shire's extractive industry policy.

This condition has been reviewed recently when the extractive industry local law was revoked, and the times are consistent with what the community expected.

Earlier operating hours would only be necessitated if the material was intended to be sold, used or transported in areas other than the shire, such as the Bunbury area, so that material could be made available for the work hours in that area.

This is an issue for the operator and should not be the problem of the shire and its residents.

The application states

"Vehicle movements from the quarry will be to areas throughout the Bridgetown-Greenbushes Shire, with material being provided to local contractors as well as Main Roads contracts for use on the road network. B & J Catalano maintains a high standard of driver training and awareness and hold a Heavy Vehicle Accreditation (HVA)

Certificate. Vehicles entering the quarry are required to abide by all relevant legislation and company policy requirements.”

As the applicant has made the statement in support of the granting of their application, that the gravel will be used throughout the Bridgetown-Greenbushes shire, with material being provided to local contractors as well as Main Roads contracts...” there is no evidence that there is any need for an earlier start time.

If the applicant wishes to change their application to state that the intention is to continue the quarry to supply gravel over extended distances and that therefore they require earlier start times, then this would require further consultation with the community.

“5.8.2 Dieback Management

The following management measures will be put in place to minimise future spread of dieback:

- The site will be fenced at all times.
- Access to the site will be via a single entrance gate.
- All machinery, trucks and other vehicles will arrive in a clean condition free of soil and organic matter that may contain dieback.
- Any soil and plant material brought to the site for rehabilitation purposes should be from dieback free sources.
- Employees and contractors working on the site will be informed of the purpose of the above measures and their responsibilities in relation to dieback prevention.”.

The applicant can not guarantee the third point, that “all machinery, trucks and other vehicles will arrive in clean condition free of soil and organic matter that may contain dieback”.

As indicated earlier in the application, the gravel from the quarry will be made for use within the Shire of Bridgetown-Greenbushes. This would include the shire itself.

If, for example, the shire were to use the gravel for roadworks on at the western end of Glentulloch Road, which is within a reserve that may or may not currently or in the future be a dieback area, it is highly likely that soil or organic matter would enter the Lynams Road property, due to Glentulloch Road being less than 200 metres from the property.

Similarly, other shire roadworks projects near or using gravel roads through bush areas, such as Rifle Rang Road, could introduce dieback to the site.

With no strict management of this the dieback could enter the site and then be transmitted to other areas.

If the shire or local contractor were allowed to use their own loaders and be allowed to operate without supervision, dieback could be brought onto the site.

The shire has historically operated on sites with a quarantine ban due to the presence of prohibited weeds and transported material to non-affected areas and allowed a bulldozer to leave that site without a clean down, to operate in a canola growing property when the weed was a canola pest.

The applicant should be made aware of these practises, so it can determine if it needs to place dieback measures and restrictions, as it would be the applicant that would be liable for the dieback transmission from their site, not the shire.

NOISE ASSESSMENT SHOULD PRECLUDE EARLIER OPERATING TIMES

The noise assessment reports indicate higher levels of noise than permitted and the recommendation of the first report is-

“1. Pit is to operate between the hours of 7am and 7pm, Mondays to Saturdays only.”

The second noise assessment report also states

The results of this assessment has shown that the noise from Stage 1 of the gravel extraction operations at Lot 1400 South West Hwy Glenlynn, is predicted to comply with the *Environmental Protection (Noise) Regulations 1997*, between 7.00am and 7.00pm Monday to Saturday”

The requirement for operations before 7am Monday to Saturday are for lower noise levels, and the proposed application does not comply with those standards.

As such no operations should be permitted on the site before 7am, and not before 7.30am which is the recently reviewed and publicly consulted shire policy.

As I mentioned earlier, there is no assessment of the truck movements along Lynams Road.

31 May 2018
B Bebbington
RMB 313a Bridgetown 6255
08 97617535
Email bebbington@westnet.com.au

**EXTRACTIVE INDUSTRY APPLICATION
AND
ENVIRONMENTAL MANAGEMENT PLAN (EMP)**

**LOT 1400 SOUTH WEST HIGHWAY
GLENLYNN, SHIRE OF BRIDGETOWN-GREENBUSHES**

PREPARED FOR

B&J CATALANO PTY LTD



BY

**LUNDSTROM ENVIRONMENTAL
CONSULTANTS PTY LTD**

EARTH, WATER AND ENVIRONMENTAL CONSULTANTS
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APRIL 2018



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- Appendix 1: Development Application Form
- Appendix 2: Previous Clearing Permit CPS 6776/1
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1. INTRODUCTION

1.1 PURPOSE

The purpose of this report is to provide all the necessary information in support of a Development Application to the Shire of Bridgetown-Greenbushes by the Proponent, B & J Catalano Pty Ltd. The Development Application Form is included with this report as Appendix 1.

This report sets out the details for the extraction of laterite gravel on the property together with maps. It also provides an environmental assessment of the proposal and a rehabilitation plan. This application is for the continuation of an existing extractive operation which was initially granted Planning Consent on 7 January 2002 and renewed in 2012.

1.2 ADVERTISING & COMMUNITY CONSULTATION

In accordance with the Shire's updated Extractive Industry Policy, any community consultation and advertising will be undertaken by the Shire.

2. PROPERTY DESCRIPTION, OWNERSHIP AND LOCALITY

Property Description:	Lot 1400 on Plan 119617 South West Highway, Glenlynn
Area:	105.97ha
Ownership:	J. S. & E. J. Gifford

The property is situated approximately 5km by road south of Bridgetown. Figure 1 shows the location.

3. DESCRIPTION OF THE SITE AND ITS SURROUNDS

3.1 PRESENT LAND USE

The property is largely cleared and used for pastures and extractive industry (Figure 2). There are some remaining scattered trees and a small area (approximately 1ha) of remnant Jarrah forest. The current extractive industry onsite consists of:

Stage 1 extraction area (075ha still to be extracted)	5.30 ha
Proposed Stages 2 to 4	15.9ha
Previous extraction/Rehabilitated Area	6.40 ha
Total Lot Area	105.97 ha

Lot 1400 and Lot 4 are fenced within the same area, having the same owner, as shown on Figure 2. Figure 2 contains a recent aerial photograph of the site showing present and surrounding land use.

Extraction has been active on this property for a period of 15 years, future and past operations are outlined on Figure 3. Further detail on past operations are included in section 4 of this report.

3.2 TOPOGRAPHY AND DRAINAGE

The majority of the property comprises medium slopes of between 5 and 10% with the proposed extraction areas having gentle slopes averaging 3% (Stages 4 and 5) and 7% (Stages 1 and 2). The proposed extraction area has an elevation of approximately 275m AHD and drainage is towards the west into a tributary of the Blackwood River, which is approximately 5km downstream (as shown in Figure 4).

3.3 GEOLOGY AND SOILS

A thin veneer of topsoil overlies approximately 1m of laterite caprock and gravel. The indurated material grades into kaolinitic clays which are approximately 20 metres deep before fresh granitoid material is encountered.

3.4 GROUNDWATER HYDROLOGY

Groundwater resources are limited within the area due to the low permeability of the sub-surface materials. Small quantities may be obtained at some depth below the weathered clays. This may be at between 15 to 20m below ground level (De Silva et al, 2000). Due to the very low permeability of the clay materials below the laterite, it is unlikely that proposed gravel extraction will impact groundwater.

As a requirement of the previous Shire approval (11 September 2012) for this operation, 8 pits were excavated to a depth of 3 metres to check for the presence of groundwater. The majority of these pits were dry but 3 pits had some perched water from recent heavy rainfall. As the excavations were made, the water then seeped into the base of the pit. The excavations confirmed that there is no permanent groundwater that occurs within 3 metres of the landsurface within the proposed excavation area.

3.5 VEGETATION

There is no further clearing required to proceed with the proposed extraction. Clearing Permit CPS 6776/1 (attached as Appendix 2) granted 5 November 2015, allowed for the clearing of 14 scattered jarrah and marri trees within the extraction area.

The closest State Forest areas occur to the east and west of the subject property and these are shown on Figure 2. These forest areas are managed by the Department of Biodiversity Conservation and Attractions and comprise vegetation of the Balingup Vegetation Complex described as Open Forest of *Eucalyptus marginata-Corymbia calophylla* on slopes and *Eucalyptus rudis* on valley floors (Mattiske and Havel 1998).

3.6 CURRENT ZONING

The area is zoned as "Rural 2 - General Agriculture" in terms of the Shire of Bridgetown-Greenbushes Town Planning Scheme No 4.

3.7 EXISTING PUBLIC INFRASTRUCTURE

A Dial Before You Dig (DBYD) application was submitted on 21 November 2017 and responses were received from the following:

- Western Power Corporation
- Water Corporation
- Telstra

These respondents indicated that no infrastructure exists that will be impacted by the proposed extraction activities. A copy of these responses is included in Appendix 3.

4. EXTRACTION ACTIVITIES

4.1 PREVIOUS EXTRACTION ACTIVITIES

The original approval for extractive industry on this property in 2002 consisted of 7 stages of approximately 4ha each and totalled 26ha. Rehabilitation to pastures has been undertaken on 6.4ha of the original extraction area (see Figure 3). The previous extraction application in 2012 proposed extraction in 4 cells of 5.3ha each (Totaling 21.2ha). Currently the majority of Stage 1 has had gravel extracted and processed and three product stockpiles remain on Stage 1. On average, extraction activities have resulted in the ground surface being lowered by approximately 1 metre (which is the average depth of the gravel resource).

The rehabilitation method employed to date on this site has been to rip the ground and replace topsoil. Thereafter pasture seed has been sown and fertilized. This has occurred over an area of 6.4ha to date and has proven to be successful (As seen from the recent aerial photograph in Figure 3).

4.2 PROPOSED NEW EXTRACTION ACTIVITIES

The Development Approval application is required for the following proposed extractive activities:

- The removal of the three product stockpiles on Stage 1 (see Figure 3). The Stockpiles were surveyed on 24 November 2017 and indicate a total of 27,636m³ of processed gravel product. However, as there has been removal of this product offsite, the stockpile volumes have diminished in the time since. A copy of the certified survey is attached as Appendix 10.
- The extraction of a small area of gravel within the south eastern portion of Stage 1 (less than 0.75ha / 7,500m³).
- Extraction over 15.9ha within Stages 2 to 4. Each stage will be 5.3ha and yield approximately 53,000m³. Total extraction from Stages 2 to 4 will be approximately 159,000m³ (in situ volume) or 318,000 tonnes.
- Total extraction, including the remaining in situ gravel in Stage 1, will be 166,500m³ (333,000 tonnes). In addition to this amount, the volume of material in the three existing processed product stockpiles (27,636m³ as surveyed in November 2017 with some reduction for removal that has occurred since) will also be removed offsite as part of this Development Application.
- Stages 2 to 4 have been divided into 3 substages of 1.76ha and extraction will progress from Sub-Stage (a) to (c), with Sub-Stage (a) being the furthest point along the access road. This will assist with the progressive rehabilitation of the extraction area, which will occur as each substage is extracted.
- The Extraction areas have datum pegs in place as shown in Figure 3 and each extraction area has been pegged out by a surveyor.
- Topsoil and overburden will be removed from the extraction areas in the substages, with only the areas targeted for immediate extraction being opened.

Topsoil and over burden will be stockpiled separately along the edges of the extraction area, in locations to give the greatest noise attenuation benefits.

- Extraction will result in the lowering of the ground level by on average 1.25 metres, but once topsoils and overburden is replaced, the final surface will be 1 metre lower than the original ground level.
- Crushing and screening will be undertaken in 3 campaigns of around 55,500m³ (111,000 tonnes) and it is anticipated that this will occur every 2 years, depending on demand. Crushing usually occurs over a 6 week period. It is likely that crushing on this site will be undertaken in 2018, 2020 and 2022.
- Arising from the noise study in 2012 (Appendix 4) two crusher positions were identified. It is intended that the proposed north crusher position will remain in its original location, however the position of the south crusher has been amended since the 2012 noise study. The proposed location of the north and south crushers are illustrated on Figure 3. An updated noise study undertaken in 2018 to supplement to the 2012 noise study is attached as Appendix 4A. This study takes into account the changed south crusher position and new residence on Lot 11933. Four metre high noise bunds will be constructed with extracted gravel material, around both the north and south crushers to ensure compliance with the *Environmental Protection (Noise) Regulations 1997*.
- Measures to limit noise and dust from this part of the operation are discussed separately in 5.6 and 5.7 below.
- There will be no blasting.
- The completion of rehabilitation commitments will be undertaken.
- Extraction areas are setback at least 20 metres from the property boundaries.

Table 1 below summarises the actions that are to take place on the property over the next 5 year extraction period between 2018 to 2023. Table 1 refers to the stages of extraction that are illustrated on Figure 3.

TABLE 1: Stages of the Extraction Operation

Stage	Action	2018	2019	2020	2021	2022	2023
1	Rip, blade and crush remaining gravel (>7,500m ³)						
1	Remove remaining gravel product (approximately >27,636m ³)						
1	Rehabilitate areas previously mined 5.3ha						
2 (Sub-Stage a-c)	Rip, blade and crush 53,000m ³ laterite to gravel						
2	Remove 53,000m ³ crushed gravel from site						
2	Rehabilitate 5.3ha mined area						
3 (Sub-Stage a-c)	Rip, blade and crush 53,000m ³ laterite to gravel						
3	Remove 53,000m ³ crushed gravel from site						
3	Rehabilitate areas previously mined 5.3ha						
4 (Sub-Stage a-c)	Rip, blade and crush 53,000m ³ laterite to gravel						
4	Remove 53,000m ³ crushed gravel from site						
4	Rehabilitate areas previously mined 5.3ha						
All	Monitoring and remediation of rehabilitated areas						

Batters of 1:6 will be maintained throughout the operation. Rehabilitation is described in Section 7 of this report.

When operations are carried out, the following equipment is present/used on site:

- D10/D9 Bulldozer
- CAT 980 Front End Loader (FEL)
- Striker 1320 Crusher
- Finlay Screen 693
- Striker 25m Stacker
- Standard Rigid Truck (14 tonnes)
- Single Semi-loader (24 tonnes)
- Truck and Dog (40 tonnes)
- Road Train (50 tonnes)
- Water Carts
- Amenities building with generator
- A mobile refueling vehicle will refuel all machinery on a daily basis. No fuel or lubricant will be stored on site.

4.3 SITE ACCESS AND EGRESS ROADS

It is proposed to continue to access the site from South Western Highway via Lynam Road, turning west through Lot 4 and then into Lot 1400. This road has been sealed from South Western Highway to the extraction area and is the subject of a current formal agreement between B&J Catalano and the Shire of Bridgetown-Greenbushes.

At the entrance to Lynam Road, just after the railway line, a gate exists which will be locked at all times when the pit is not being used. The gate position is marked on Figure 2.

4.4 ESTIMATED TRAFFIC TO BE GENERATED

Trucks that will be entering and exiting the site will be a combination of sizes between 24 tonne (and less), 40 tonne and 50 tonne. The 40 tonne and under will make up approximately 70% of vehicle movements.

The following estimates are made:

Approximate Total annual gravel removal: 33,300 m³ (66,600 tonnes)

Number of working days per month: 24 days

The above factors suggest there will be between 6 and 16 truck movements in total (both in and out) per day, which will be dependent on demand. The site will operate Monday to Saturday and no work will be conducted on Sundays and Public Holidays. Operating times will be discussed with the Shire as the current Extractive Industry Policy states operating hours shall be between 7.30am and 5.30pm. However, it is Catalano's preference to commence operations at 6.30 or 7am and finish at 5pm. A separate

application for a Policy variation will be submitted to the Shire to request a change to the operations starting time.

Vehicle movements from the quarry will be to areas throughout the Bridgetown-Greenbushes Shire, with material being provided to local contractors as well as Main Roads contracts for use on the road network. B & J Catalano maintains a high standard of driver training and awareness and hold a Heavy Vehicle Accreditation (HVA) Certificate. Vehicles entering the quarry are required to abide by all relevant legislation and company policy requirements.

While this proposal is classified under the Shires Extractive Industry Policy as a medium sized extractive operation, it is requested that the proponent be exempt from submitting a full Resource Haulage Plan and Traffic Impact Assessment, as the extracted material will be hauled directly from the access road to South Western Highway. As outlined in the Shire's Policy, operations that have direct access to South Western Highway may be exempt from this requirement. Main Roads have been provided with information regarding the potential truck movements likely to occur with this proposal (see Appendix 5) and requested to provide any comments or concerns directly to the Shire of Bridgetown-Greenbushes.

4.5 GATES AND SIGNAGE

A gate is situated at the entrance to the property and this is locked during periods when the pit is not being operated. Warning signs carrying the appropriate wording are situated at the entrance to the site, in clear view. In addition, B&J Catalano will place warning signs around the perimeter of the operation.

5. POTENTIAL ENVIRONMENTAL IMPACTS AND PROPOSED MANAGEMENT

Short term negative environmental impacts may be expected in the process of all extraction actions. However, these can largely be mitigated over the medium to long term, provided that operating procedures are in accordance with acceptable standards and that rehabilitation measures are implemented as proposed. The following listed potential impacts are used as a check list to ensure that all potential major impacts are addressed.

5.1 FLORA AND FAUNA

No further clearing is required for the proposed extractive operations. All clearing was undertaken in accordance with Clearing Permit CPS 6776/1 (Appendix 2) which permitted the clearing of 14 trees.

The closest areas of State Forest are located approximately 700m to the south west, 800m north east and 900m north west, from the boundary of the proposed extraction areas. It is unlikely that extraction activities will impact these areas.

5.2 WEEDS

B&J Catalano will continue to implement the Weed Management Plan as is described in Appendix 6 of this report.

5.3 ALTERATION OF THE LAND SURFACE

No steep slopes will remain after extraction and this will ensure that the extraction area will blend into the surrounding landscape. The final land surface will be approximately 1 metre below the original ground level after topsoil and overburden are replaced and the edges will be battered down at a gradient of 1:6. As the gravel resource is only on average 1 metre thick, the extraction process does not significantly impact upon the land surface and there are no deep pits created in the process of extracting gravel on this site.

5.4 VISUAL IMPACT

The proposed extraction is not in a visually sensitive area and it is unlikely that problems will be encountered from this source. The extraction area is not visible from South Western Highway. Appendix 9 attached shows the view from south western highway up Lynam Road, illustrating that the geographical features of the surrounding area shield the view of the extraction area. It can also be extrapolated from information provided in Figure 2 that the natural landsurface contours and vegetation shown in the aerial photograph screen the extraction area from surrounding residences. Once rehabilitation has been completed and vegetation regrown, there will be little evidence that extraction has taken place.

5.5 WATER

5.5.1 Potential Impacts

Uncontrolled stormwater running through the pit has the potential to cause erosion on-site and sedimentation off-site. The water management strategies outlined below will ensure that these potential impacts do not occur.

5.5.2 Water Management

5.5.2.1 Stormwater Management

Storm water management will be based on the Department of Water Guideline, "Water Resource Considerations for Extractive Industries" (DoW 2014) which takes into account both runoff within the extraction area and runoff from adjacent catchments. Figure 4 outlines the measures that will be undertaken to manage stormwater on site.

All surface runoff from unmined areas above an active pit will be directed around the workings by means of cut-off bunds, to ensure that this water does not enter the disturbed pit areas. As the extraction area lies on the plateau of a hill, only a small portion of Stage 2 will require cut-off bunding. All other areas will not have stormwater inflow.

Management of runoff generated within the extraction area will be contained via detention ponds designed to hold stormwater generated from a 10 year, 2 hour Average Recurrence Interval (ARI) Design Storm. The detention pond sizes have been calculated using the Rational Method as detailed in Table 2. Stormwater management structures will be designed to manage at minimum this runoff.

Table 2: Surface Water Management Area (sub-catchment) and Runoff Volume

Sub-catchment	Extraction Stages	Total Area (m ²)	Design Storm Runoff* (m ³)	Detention Pond Storage (m ³)
Extraction Area	1 & 2	106 000	947.64	950
Extraction Area	3	53 000	473.82	480
Extraction Area	4	53 000	473.82	480

*Calculated by Rational Method with a 2hr rainfall of 14.9mm/hr (10 yr ARI) obtained from the Bureau of Meteorology (BoM) website (BOM February 2018). Runoff coefficients used for Rational Method calculations are 0.6 for disturbed areas.

Based on the calculated storm design runoff shown in Table 2, the following measures are proposed to achieve comprehensive onsite management of surface water runoff from the proposed extractive industry operation:

- Three stormwater detention ponds are proposed between Stages 1 & 2, with the combined potential to store 950m³.
- Stage 3 will have two detention ponds with a total storage capacity of 480m³. The ponds will be located at the northern and south-eastern extraction boundaries.

- Stage 4 will have one detention pond with the capacity to hold 480m³.
- The depths of these ponds will be approximately 1 metre below the base of the excavations.
- All stormwater generated within the extraction area will be directed to the ponds by the use of contour bunds. The contour bunds will be constructed to a grade of 0.5 to 1% and will be spaced approximately 30 metres apart.
- As part of the rehabilitation process, the ground will be ripped along the contour at six metre intervals leaving low bunds which will attenuate surface water flow and prevent rill erosion during the period that the pastures are becoming established.
- Detention ponds and contour bunds will be retained as part of the final land surface, while pastures establish.
- Regular monitoring of the erosion control measures will be undertaken and repairs implemented where necessary throughout the approval period or longer if necessary.

With the implementation of the above storm water management measures, the drainage channel to the west of the extraction area should not be impacted upon by the extraction activities as stormwater generated within the active pit areas will not directly flow to the drainage channel. The extraction area is approximately 100m from the point where stormwater converges and the drainage channel commences. This will also ensure that there will be no significant impact on the water quality of the stream/tributary that drains to the Blackwood River from the drainage channel. The Department of Water (DoW) suggests a separation distance of at least 20 metres to any water course (DoW 2008).

5.5.2.2 Groundwater Management

The project does not involve abstracting ground water for operational purposes. No groundwater will be exposed as the floor of the pit will be 15 to 20 metres above the water table level.

The extraction area is not in a declared Public Drinking Water Source Area (PDWSA), the closest Priority areas are approximately 10km north and 20km north west (Locate V4).

Due to the low scale nature of the operations, no groundwater contamination is anticipated. No fuel or lubricant storage will occur on the site. Refuelling will take place using a mobile refuelling vehicle which is equipped with a "snap-on snap-off, fast-fill and auto shut-off" facility. Plant will be refuelled each morning, leaving the vehicles almost empty overnight. No major servicing, which could lead to fuel and oil spills, will take place on the site. B & J Catalano will implement the Spill Management Plan contained in Appendix 7.

5.6 NOISE

A noise study was undertaken by Lloyd George Acoustics in 2012 (Appendix 4) and a supplementary noise study (Appendix 4A) was undertaken in 2018 to assess changes to the proposed south crusher location and two new residential dwellings. The area to be extracted remains unchanged and there are no changes to the surrounding topography or vegetation. Over the life of the gravel extraction operation the crusher will be sited in either the north location or south location in different years of the operations. The north crusher location and the updated south crusher location are illustrated in Figure 3.

The main findings of the Lloyd George Acoustics' 2012 noise study and 2018 supplementary noise study are summarised below:

The noise modelling undertaken estimates the sound levels which may be incurred from the operation under worst-case conditions. The modelling is not an average of the likely noise to occur at each residence but a process to determine whether the operation will comply at all times with the *Environmental Protection (Noise) Regulations 1997*.

The two new residential dwellings to the east and south of the proposed EIL are within locations covered by Lloyd George Acoustics' noise modelling maps. For the new residential dwelling to the east of the proposed EIL (Lot 1), the noise modelling shows predicted noise levels for both crusher locations to be below the assigned level (see Figures 4.1 in Appendix 4 and Figure 3 in Appendix 4A).

The 2012 modelling shows that without the construction of a 4 metre high bund around the north crusher, noise impacts may be incurred by 4 of the surrounding residences and may also impact the location of the new residence on Lot 11933 if tonality is present (Figure 4.1 Appendix 4). The installation of a 4 metre high bund around the north crusher will mitigate the impacts on residents and ensure the operation is in compliance within the *Environmental Protection (Noise) Regulations 1997* (Figure 5.3 Appendix 4).

The 2018 supplementary noise study assesses the impacts of the south crusher in its updated location. For the updated southern crusher location, noise modelling shows predicted noise levels to be below the assigned level with the placement of noise bunds if no tonality is present (Figure 3 in Appendix 4A). The 2018 report discusses that tonality will not be present if multiple noise generating equipment is operating simultaneously and the assigned level under the regulations would apply. If individual equipment is operating, tonality may be present but then the noise generated would be lower and the level received at residences would be below the assigned level, even with the tonal penalty applied.

B&J Catalano will apply the following noise management practices for the proposed EIL operations:

- 4 metre high noise bunds will be constructed for the north and south crusher locations as recommended by Lloyd George Acoustics. Bunds will be created with

existing gravel product on site and a soil binding agent may be utilised to stabilise the bunding if necessary.

- All plant will be maintained in good condition with efficient mufflers and noise shielding.
- Mobile equipment will be fitted with broadband reversing alarms.
- A contact number for complaints will be advertised on the site notice board at the entrance to the property, and a complaints system will be in place with any complaints recorded by the Operations Manager and acted on promptly.

No noise complaints have been received from the EIL operations to date. In the event that the operation receives noise complaints from nearby residences, additional management measures will be put into place, including restricting operating hours.

5.7 DUST

5.7.1 Potentially Sensitive Receptors

5.7.1.1 Residential Dwellings

The details of closest residential dwellings are listed in Table 3 and shown on Figure 2.

Table 3: Residential Dwellings within 1000m of the Site

Reference No. On Figure 2	Lot No.	Occupants Name	Distance to closest area of proposed pit (metres)	Distance to centre of pit (metres)
Res 1	597	Starbronze Holdings Pty Ltd	250	720
New Res	11933	S & S Tilley	302	930
Res 2	1863	John Tillman	508	867
Res 3	1944	N., D. & M. Rokich	505	580
Res 4	1 Tilmans Rd	P., T. & C. Barker	1042	1250
Res 5	1 Lowe Rd	A & E Alston	304	796
Res 6	Lot 677	J & E Gifford	570	750
Res 7	Lot 677	J & E Gifford	860	1070
Res 8	Lot 963	J & E Gifford	1050	1217
Res 9	3644	Master T.C. P/L	1013	1641
Res 10	13	L & K Pearce	1098	1542
Res 11	810	P. & L. Whitney	1201	1583

5.7.1.2 Prevailing Winds

Winds are strongest in this area in the afternoon and data has been extracted for this time from the Bridgetown weather station (Bureau of Meteorology 2017). These data

show that prevailing winds are from the west, north-west and north during the wetter months of winter and spring and from the south, south east and east during the drier months of summer and autumn. During the drier parts of the year, when there is potential for dust to be generated, it will mainly be blown towards the residences to the north and west of the proposed pit. B & J Catalano acknowledge that there is potential for a dust nuisance to be incurred during summer and intend to implement dust management measures identified below.

5.7.1.3 Measures Proposed for Managing Dust

The measures proposed to manage dust impacts are listed below:

- A 15kl water cart will be on site during all periods when earth is being moved or crushing is being conducted. If and when dust is caused to occur during these periods, the water cart will be employed to damp down the areas of concern. During crushing a spray-bar will be employed at all times.
- Employees and contractors working on site will be provided with information on how to minimise dust emissions.
- If the wind is blowing towards the closest residences and conditions are dusty, then operations will be stopped until such time as adequate wetting down has occurred.
- A polymer based spray-on soil stabilizer will be applied to topsoil and overburden stockpiles if they do not stabilize by crusting and grass regrowth.
- Internal roads will be surfaced with gravel.
- Truck loads will always be covered so that no dust is generated in transit.
- A complaints system will be put in place and these will be recorded by the Quarry Manager and acted on promptly.
- A notice will be erected at the front gate and this will provide emergency contact details for the Quarry Manager.

5.8 DIEBACK

5.8.1 Potential Impacts

No obvious signs of dieback infestation were observed in the uncleared forest surrounding the proposed extraction areas. Since the majority of the area within which the extraction is to be undertaken has been completely cleared, the status of this area could not be readily ascertained. On the basis of this, the site should be classified as

uninterpretable and managed as such. Guidelines for the management of the pit and the movement of vehicles in and out of the pit are contained in the guideline document available from the Department Biodiversity, Conservation and Attractions website (<https://www.dpaw.wa.gov.au/management/pests-diseases/phytophthora-dieback>, accessed 2017).

5.8.2 Dieback Management

The following management measures will be put in place to minimise future spread of dieback:

- The site will be fenced at all times.
- Access to the site will be via a single entrance gate.
- All machinery, trucks and other vehicles will arrive in a clean condition free of soil and organic matter that may contain dieback.
- Any soil and plant material brought to the site for rehabilitation purposes should be from dieback free sources.
- Employees and contractors working on the site will be informed of the purpose of the above measures and their responsibilities in relation to dieback prevention.

5.9 HERITAGE SITES

A search of the Department of Planning Lands and Heritage, Aboriginal Heritage Inquiry System (Accessed 2017 via: <https://maps.daa.wa.gov.au/ahis/>) shows no specific sites of aboriginal significance on Lot 1400. A search of the State Heritage Register showed no heritage places within the Glenlynn locality (Accessed 2018 via: <http://inherit.stateheritage.wa.gov.au/Public/Search/Results?newSearch=True&placeNameContains=&streetNameContains=&suburbOrTownContains=&lgaContains=Bridgetown+&isCurrentlyStateRegistered=false>). In the event that during the course of extraction an Aboriginal cultural heritage site is discovered, the proponent will immediately advise the Department of Indigenous Affairs and abide by the *Aboriginal Heritage Act 1972*.

5.10 BUSHFIRES

The threat of bushfire from this operation is considered to be low, however as there is a chance that it may occur, a Bushfire Management Plan is included as Appendix 8.

6. ADDITIONAL REQUIREMENTS

6.1 OTHER PLANNING CONSIDERATIONS AND IMPACTS

A number of additional planning matters were requested to be considered by the Shire of Bridgetown-Greenbushes, these are listed and addressed below:

- **Local economy and employment opportunities and surrounding attractions (none to shires knowledge) -**
The proposed gravel extraction operation will provide ready access to gravel resources for the surrounding area to meet local demand for this product at a low cost. The majority of operational staff are direct employees of B&J Catalano.
- **Community services and health and local amenity including landscape values -**
The placement of the operation will have minimal impact upon landscape values and local amenity, due to its placement within the landscape. As the operation is situated on the plateau of a ridge, there will be little visible evidence of the extraction once the operation is complete. Existing vegetation largely screens the operation from surrounding properties and it is not visible from South Western Highway.
- **State Planning Policy 2.0 Environment and Natural Resources -**
Potential environmental impacts arising from this operation are addressed in Section 5. The proposed management measures should ensure that there will be no unacceptable impacts on the environment, including impacts on biodiversity and water. This SPP also takes into account the management of resources such as basic raw materials and the need to ensure these are in ready supply close to developments to keep costs down, as is the case for this extractive operation.
- **State Planning Policy 2.5 Rural Planning -**
This operation will only result in a short term impact on a small area of rural land. The affected area will be returned to its pre-existing usage at the completion of extraction, as the area will be rehabilitated to pastures and be available as grazing land.
- **Warren blackwood rural strategy -**
The extractive operation is located within a rural, grazing and commercial tree planting area and is not in conflict with this strategy, as the area will be returned to grazing land.
- **State Planning Policy 2.7 Public Drinking Water Source Policy -**
The extractive operation is not situated within or near a proclaimed Public Drinking Water Source Area, as addressed in section 5.5.2.2.

- **State Planning Policy 2.9 Water Resources -**
The measures to manage potential impacts on water resources from this development have been addressed in Section 5.5. Appropriate management measures have been developed to prevent impacts upon the drainage system. There is minimal risk of encountering acid sulphate soils. There is no fuel or contaminants stored on site and machinery will be well maintained. Fertiliser spread during pasture establishment will be applied at an acceptable rate to prevent excess nutrient load in the soil entering the drainage system.
- **State Planning Policy 3.7 Planning in Bushfire Prone Areas -**
A bushfire management plan is attached as Appendix 8
- **State Planning Policy No. 4.1 State Industrial Buffer Policy -**
The Shire is to have due regard to this policy in their approvals process. The Environmental Protection Authority, Draft Environmental Assessment Guideline for Separation distances between industrial and sensitive land uses, 2015 has been considered as part of this application. This Guideline recommends for extractive industry a separation distance of 300-500 metres where there is only extraction, and a separation distance of 500-1000 metres where grinding, milling or separation is undertaken. While actual gravel extraction will be within 300-500 metres of the nearest residential dwelling, crushing activities on site will be at least 500 metres from the nearest residence, in line with this EPA Policy. Extraction has occurred within Stage 1 with a similar separation distance to the nearest sensitive receptor and was managed without any complaints from residents in this dwelling.

6.2 DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION

A Works Approval and Licence Application will be submitted to the Department of Water and Environmental Regulation (DWER) for a *Category 12: Screening etc of material* operation.

7. REHABILITATION

7.1 PROPOSED REHABILITATION MEASURES

Rehabilitation of the completed areas is progressive and the following steps will be implemented:

- The rehabilitation method used in the past will continue. Rehabilitation will be progressive and no more than 2ha will be open at one time.
- Stormwater management will be undertaken by the construction of contour drains and storm water detention ponds which will be extended from existing rehabilitated areas.
- Once stockpiles have been removed, the area will be ripped and smoothed with the edges of the excavation being blended into the adjacent land and seeded with pasture grasses.
- During each winter that the extraction activities are operational, progressive rehabilitation of previously extracted areas will take place.

7.2 MONITORING AND MAINTENANCE

Monitoring of rehabilitated areas will ensure that any areas requiring remedial work are identified. Monitoring will be carried out on an annual basis to assess:

- The physical stability of the landform in the rehabilitated areas;
- The success of the sown pasture grasses; and
- The emergence of weeds.

Monitoring will continue until the completion criteria presented in Section 7.3 have been fulfilled. Maintenance procedures will be carried out where necessary and may include:

- Repair of any erosion damage;
- Replanting/seeding areas that may not have regenerated; and
- Weed control.

7.3 COMPLETION CRITERIA

Completion criteria must be sufficiently stringent to ensure that the overall objectives of the rehabilitation have been met. These criteria must also be designed to allow effective reporting and auditing to define an endpoint for the rehabilitation activities.

The completion criteria proposed for extractive operations on Lot 1400 are presented in Table 4.

Table 4: Closure Criteria, Objectives and Interim Targets

Criteria	Objective	Interim Targets
1. Safety	The site is safe to humans.	<ul style="list-style-type: none"> Site is safe to humans during operations.
2. Sustainability	The site is sustainable in the long term without additional management inputs.	-
3. Suitability	The site is suitable for the agreed land uses.	-
4. Visual amenity and heritage	The rehabilitated extraction area blends into the surrounding environment.	-
5. Off-site impacts	Significant adverse off-site impacts are prevented.	-
6. Hydrology	a. Site hydrology does not prevent the establishment of desired vegetation. b. Site hydrology does not reduce the stability of the landform. c. Stormwater is contained within the site.	<ul style="list-style-type: none"> Stormwater is contained within the site during operations. Identification and mitigation of any hydrology related issues during operations.
7. Soils and stability	a. Soil profiles and structures are sufficient to ensure vegetation establishment. b. The landform is stable.	<ul style="list-style-type: none"> Topsoil is respread in all rehabilitation areas. Identification and mitigation of potential erosion scars and scours during operations.
8. Vegetation	a. Pasture grasses cover the entire extraction area. b. Pasture grass cover is sufficiently resilient to sustain grazing pressure.	-
9. Weeds	a. Declared pest weeds are absent. b. The level of weed species should not be detrimental to the planted seedlings or pasture grasses.	<ul style="list-style-type: none"> Declared weed species removed systematically during operations.

8. REFERENCES

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FIGURES

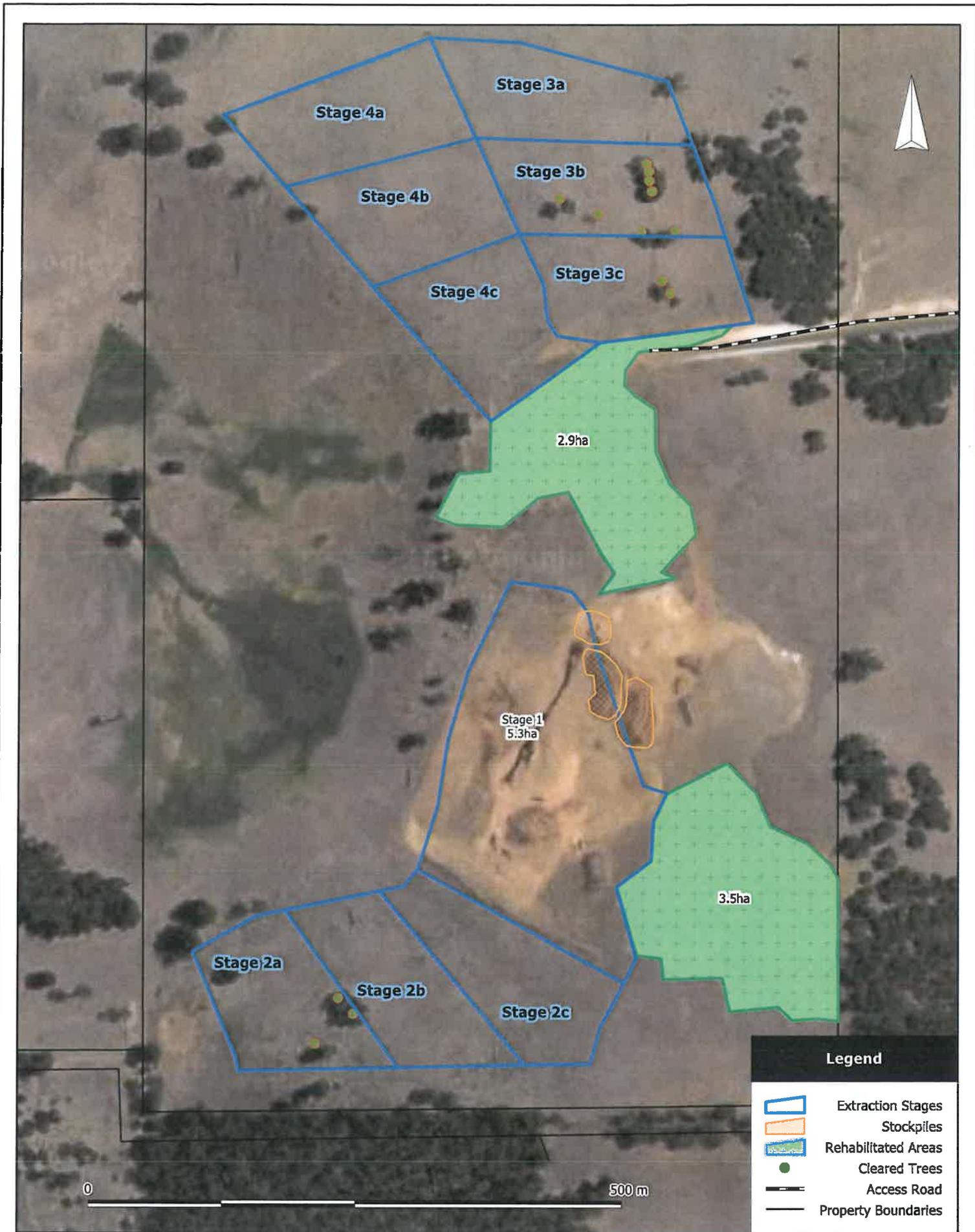


LUNDSTROM ENVIRONMENTAL CONSULTANTS PTY LTD
 21 Sellen Court Leeming WA 6149
 mike@Lundstrom-Environmental.com.au
 0417934863
 www.Lundstrom-Environmental.com.au

Scale: 1:13000
 Original Size: A4
 Air Photo Date: Nearmap
 (with Google 2015)
 Datum: Australian Geocentric 1994 (GDA94)

B&J Catalano Pty Ltd
Lot 1400 South West Highway, Glenlynn
Gravel Extraction

Site & Surrounds
Figure 1



LUNDSTROM ENVIRONMENTAL CONSULTANTS PTY LTD

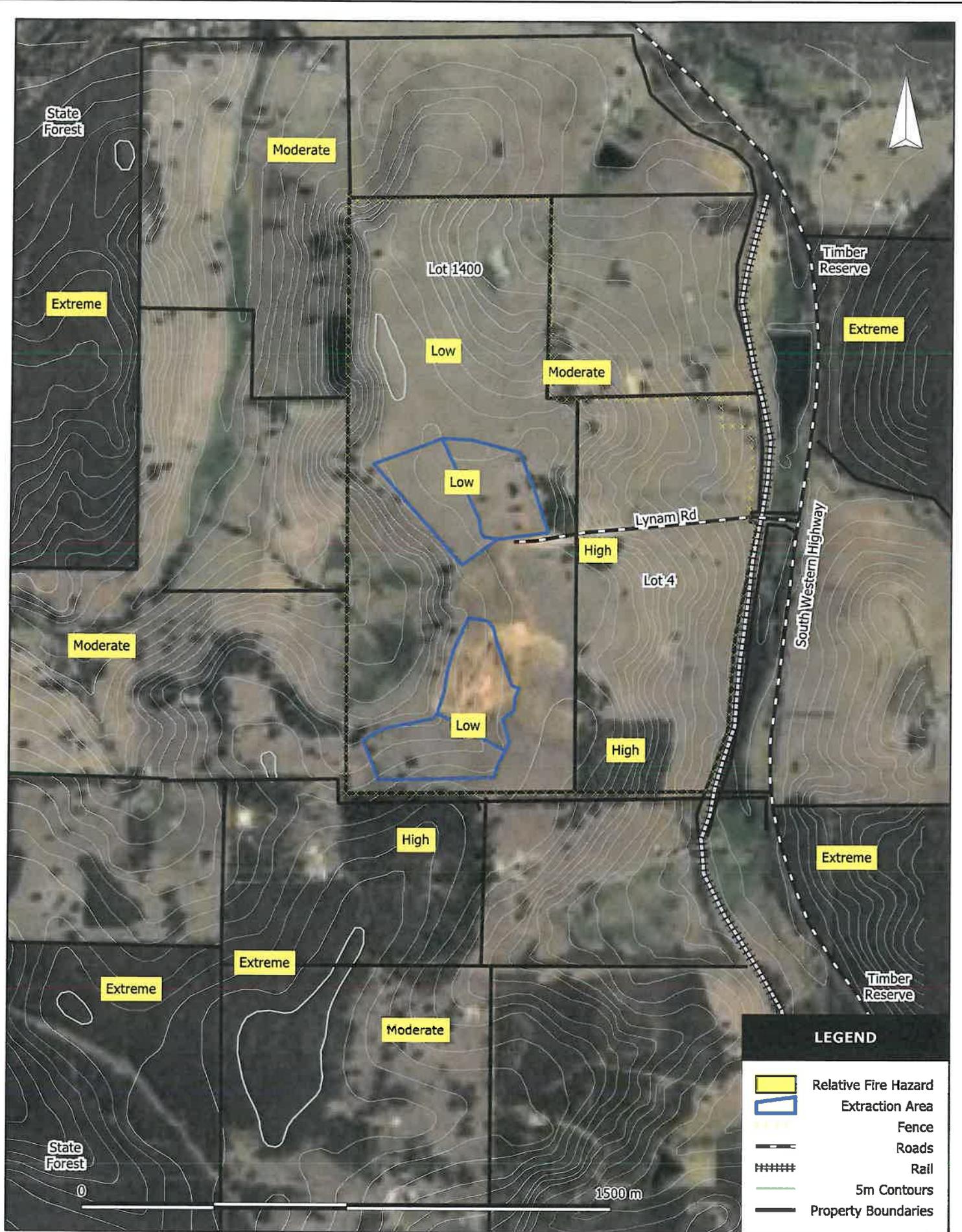
21 Sellen Court Leeming WA 6148
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Scale: 1:4400
 Original Size: A4
 Air Photo Date: Nearmap
 (with 2015 Google image)

B&J Catalano Pty Ltd
 Lot 1400 South West Highway
 Glenlynn
 Gravel Extraction

Extraction Operation

Figure 2



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Scale: 1:13000
 Original Size: A4
 Air Photo Date: Nearmap (with Google 2015)
 Datum: Australian Geocentric 1994 (GDA94)

B&J Catalano Pty Ltd
Lot 1400 South West Highway, Glenlynn Gravel Extraction

Bush Fire Hazard Assessment

Figure 3

APPENDICES

**APPENDIX 1:
DEVELOPMENT APPLICATION FORM**



Shire of
Bridgetown-Greenbushes
Simply beautiful

DEVELOPMENT APPLICATION FORM

OWNER DETAILS		
Names(s): James Stephens Gifford & Eleanor Jean Gifford		ABN (if applicable):
Postal Address: RMB 388 South Western Highway, Bridgetown		State/Post Code: WA 6255
Home Phone: 08 9761 1137 08 97611140	Work Phone: 08 9761 1137 08 97611140	Mobile Phone: 0429 925 738
E-mail Address: jamesgifford@bigpond.com		Fax:
Owner's Signature(s): 		Date: 28.11.2017
Contact person for correspondence: James & Eleanor Gifford		

APPLICANT DETAILS (IF DIFFERENT FROM OWNER)		
Name(s): B&J Catalano Pty Ltd		ABN (if applicable): 68 008 961 975
Postal Address: South Western Highway, Brunswick Junction		State/Post Code: WA 6224
Home Phone:	Work Phone: 9726 8100	Mobile Phone: 0407 857 026
E-mail Address: peterbennett@catalano.com.au		Fax:
Applicant's Signature: 		Date:
Contact person for correspondence: Peter Bennett (must be signed)		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input type="checkbox"/> Yes <input type="checkbox"/> No		

PROPERTY DETAILS		
Location No(s):	Lot No(s): 1400	Street No(s)(urban or rural):
Diagram or Plan No: P119617	Certificate of Title Volume/Folio: 826 / 15	Title Encumbrances (if any):
Street Name: LYNAM Lynham Road		Suburb/Locality: GLENLYN Glenlynn
Nearest Street Intersection: Lynham Rd & South Western Hwy		Total Land Area (m ² or ha): 105ha

LYNAM



Shire of

Bridgetown-Greenbushes

.... simply beautiful

DEVELOPMENT APPLICATION CHECKLIST

All sections to be ticked ✓ where relevant or crossed X where not applicable

- Development Application Form**
 - All required sections completed
 - Signature of Applicant
 - Signature(s) of each Owner/Registered Proprietor(s) of subject land

- Covering Letter** (may be waived for compliant or minor proposals)
 - Addressed to the Chief Executive Officer
 - Thoroughly, accurately and truthfully outlines details of the proposal
 - If applicable, justification why the proposal does not comply with requirements of the Residential Design Codes (see Part 3 of the R-Codes), relevant Town Planning Scheme or Shire Policy

- Development Application Checklist** (this form)
 - All required section completed
 - Signature of Applicant

- Site Plan x 2 (A4 or A3 only)**
 - For Residential zoned development see application information matrix in Part 3 of R-Codes
 - Scale not less than 1:100 or 1:200 (Residential, Commercial, Industrial), 1:1000 (Rural)
 - Full Address: Lot No, Street No. (urban or rural), Street Name and Suburb/Locality
 - North Point and Scale Bar
 - Natural features (e.g. streams, lakes, rock outcrops)
 - Setbacks of all structures from lot boundaries or building envelope
 - Stream or Landscape Protection Area
 - Full site area and all lot boundaries
 - Dimensions of all boundaries (Rural and Special Rural zones exempt)
 - Site area by survey
 - Location of any easements and services (ie. power lines, water lines, service lines)
 - Vehicle entrance and exit points
 - Vehicle access ways and parking bays, all pedestrian areas
 - Location and description of open space areas, landscaped areas, types of screening or fencing
 - Proximity of adjoining buildings and their uses
 - Existing and proposed buildings and structures
 - Structures and vegetation proposed to be removed
 - Height Contours and Spot Levels
 - Finished Ground Levels and Finished Floor Levels
 - Height of Cut and Fill and Location of Embankments
 - Onsite effluent disposal system

- Floor Plan x 2 (A4 or A3 only)**
 - For Residential zoned development see application information matrix in Part 3 of R-Codes
 - Scale not less than 1:100
 - Finished Floor Levels
 - Proposed and existing buildings
 - All windows, doors and other entryways
 - Use of buildings clearly indicated

APPENDIX 2
CLEARING PERMIT



CLEARING PERMIT

Granted under section 51E of the Environmental Protection Act 1986

Purpose Permit number:	CPS 6776/1
Permit Holder:	B&J Catalano Pty Ltd
Duration of Permit:	5 December 2015 – 11 September 2017

The Permit Holder is authorised to clear native vegetation subject to the following conditions of this Permit.

- 1. Purpose for which clearing may be done**
Clearing for the purpose of extractive industry.
- 2. Land on which clearing is to be done**
Lot 1400 on Deposited Plan 119617, Glenlynn.
- 3. Area of Clearing**
The Permit Holder must not clear more than 14 native trees within the area hatched yellow on attached Plan 6776/1.
- 4. Application**
This Permit allows the Permit Holder to authorise persons, including employees, contractors and agents of the Permit Holder, to clear native vegetation for the purposes of this Permit subject to compliance with the conditions of this Permit and approval from the Permit Holder.

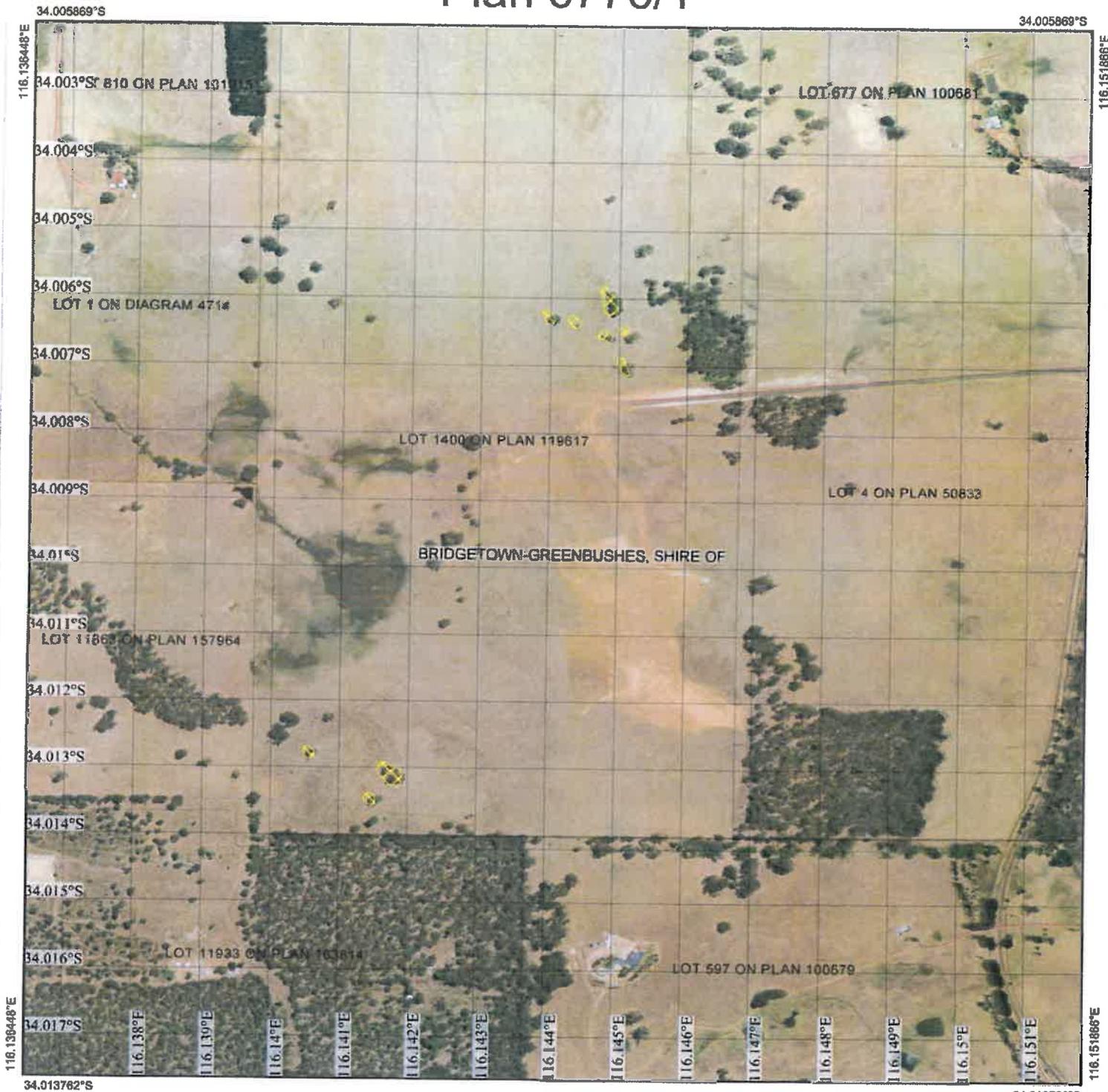
A handwritten signature in black ink, appearing to read "M Warnock", written over a horizontal line.

M Warnock
SENIOR MANAGER
CLEARING REGULATION

*Officer delegated under Section 20
of the Environmental Protection Act 1986*

5 November 2015

Plan 6776/1



Legend

-  Roads
-  Imagery
-  Clearing Instruments Activities
-  Local Government Authority



1:7,544

(Approximate when reproduced at A4)
GDA 94 (Lat/Long)

Geocentric Datum of Australia 1994

M Wamock Date *5/11/15*
M Wamock

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986



GOVERNMENT OF
WESTERN AUSTRALIA
WA Crown Copyright 2015



1. Application details

1.1. Permit application details

Permit application No.: CPS 6776/1
Permit type: Purpose Permit

1.2. Proponent details

Proponent's name: B & J Catalano Pty Ltd

1.3. Property details

Property: LOT 1400 ON PLAN 119617 (GLENLYNN 6256)
Local Government Area: Shire of Bridgetown-Greenbushes
Colloquial name:

1.4. Application

Clearing Area (ha)	No. Trees	Method of Clearing	For the purpose of:
	14	Mechanical Removal	Extractive Industry

1.5. Decision on application

Decision on Permit Application: Grant
Decision Date: 5 November 2015

2. Site Information

2.1. Existing environment and information

2.1.1. Description of the native vegetation under application

Vegetation Description	Mapped Beard Vegetation Association 3: Medium forest; jarrah-marri (Shepherd et al 2001).	Vegetation Condition	Completely Degraded: No longer intact; completely/almost completely without native species (Keighery 1994)
------------------------	---	----------------------	--

3. Assessment of application against clearing principles, planning instruments and other relevant matters

Comments The application is to clear 14 native trees within Lot 1400 on Deposited Plan 119617, Glenlynn for the purpose of gravel extraction. Clearing Permits CPS 4987/1 and 6383/1 were previously granted for the same area however, these permits expired on 12 October 2014 and 11 September 2015 respectively.

The vegetation is in a completely degraded (Keighery 1994) condition. The trees to be cleared are situated adjacent to an existing clay extraction pit.

The Shire of Bridgetown-Greenbushes issued Development Approval for the purpose of extractive industry, this expires on 11 September 2017 (Shire of Bridgetown-Greenbushes 2012). The Shire of Bridgetown-Greenbushes (2015) has advised that the Shire supports the proposed clearing of native vegetation necessary for the approved extractive industry activities.

Consideration has been given to impacts to biodiversity, significant fauna habitat, rare flora, threatened ecological communities, remnant vegetation values, wetlands, watercourses, land degradation, surface water quality, groundwater quality and flooding. The assessment has found that the proposed clearing is not likely to be at variance to any of the clearing principles.

No submissions have been received.

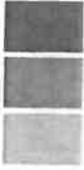
Methodology Reference:
- Shire of Bridgetown-Greenbushes (2012)
- Shire of Bridgetown-Greenbushes (2014)

GIS Databases:
- Hydrology, linear
- IBRA, Australia
- Aboriginal Sites of Significance
- Parks and Wildlife Tenure
- Geomorphic Wetlands

- Groundwater salinity, statewide
- RIWI Act, Areas
- Pre-European Vegetation
- SAC Biodatasets Accessed December 2014
- Town Planning Scheme Zones

4. References

- Keighery, B.J. (1994) Bushland Plant Survey: A Guide to Plant Community Survey for the Community. Wildflower Society of WA (Inc). Nedlands, Western Australia.
- Mattiske, E.M. and Havel, J.J. (1998) Vegetation Complexes of the South-west Forest Region of Western Australia. Maps and report prepared as part of the Regional Forest Agreement, Western Australia for the Department of Conservation and Land Management and Environment Australia.
- Shepherd, D.P., Beeston, G.R., and Hopkins, A.J.M. (2001), Native Vegetation in Western Australia. Technical Report 249. Department of Agriculture Western Australia, South Perth.
- Shire of Bridgetown-Greenbushes (2012) Planning Approval – P27/2012. (DER Ref: A544787)
- Shire of Bridgetown-Greenbushes (2015) Advice received in relation to clearing permit application CPS 6776/1 received 13 October 2015. Shire of Bridgetown-Greenbushes (DER Ref: A988364).



Complying with your permit to clear native vegetation

Environmental Protection Act 1986

Purpose

This fact sheet provides information about clearing permits granted under the *Environmental Protection Act 1986* (EP Act).

Clearing permits

A clearing permit allows for legal clearing of native vegetation.

Clearing permit holders are responsible for ensuring the requirements of the clearing permit are followed.

Clearing permits should be stored in a secure place which can be accessed if details need to be checked.

If there are any particulars of the clearing permit that are unclear, please contact the Department of Environment Regulation (DER) on +61 8 6467 5000. If the clearing permit is for a mining or petroleum project please contact the Department of Mines and Petroleum (DMP) on +61 8 9222 3333.

Types of clearing permits

Clearing permits either allow the clearing of a specific area (area permit) or for a specific purpose (purpose permit):

Area permits

An area permit specifies how and where the clearing will be undertaken.

- **Land on which clearing is to be done**—describes the land covered by the clearing permit. The clearing permit plan will show where on this land clearing is allowed.

- **Authorised activity:** Describes how the clearing is to be carried out.

Purpose permits

Conditions set within the clearing permit will describe for what purpose and areas where clearing is allowed.

Clearing permits may contain conditions

Area permits and purpose permits may be subject to conditions. The types of conditions that are placed on a clearing permit depend on the outcome of the environmental impact assessment. Conditions are used to prevent, control, abate or mitigate environmental harm or to offset the loss of the cleared vegetation.

Conditions may relate to record keeping, reporting, revegetating or other actions.

- **Record keeping and submitting reports:** If the clearing permit requires the holder to keep records or submit reports, they must be submitted by the due date. If this is not possible DER or DMP should be notified.
- **Revegetating:** Some clearing permits require land to be revegetated. A range of companies and organisations provide advice and services to achieve this.

Some clearing permits will have no conditions attached.

Definitions of terms specific to the conditions may be included to clarify what is required. Additional terms may be defined separately in the EP Act.

lodge an appeal can be found on the Office of the Appeals Convenor's website.

Area permits may be transferred to a new property owner by submitting a 'Notification of change of land ownership' (Form C5). The clearing permit will not be valid until this transfer is completed.

Permit holders who no longer wish to clear or have completed clearing before the end of the permitted period may submit an 'Application to surrender a clearing permit' (Form C6) to end the clearing permit and any conditional requirements.

On completion of clearing or expiry of the clearing permit, ensure all required records have been submitted.

More information

For advice on native vegetation clearing, or related matters, please contact DER on +61 8 6467 5000 and for State Agreements, mining or petroleum contact DMP on +61 8 9222 3333.

This document is available in alternative formats and other languages on request.

Related documents

More guidelines and fact sheets on native vegetation clearing processes are available from DER's website.

Legislation

This document is provided for guidance only. It should not be relied upon to address every aspect of the relevant legislation. Please refer to the State Law Publisher (SLP) for copies of the relevant legislation, available electronically from the SLP website.

Disclaimer

The information contained in this document is provided by DER in good faith as a public service. However, DER does not guarantee the accuracy of the information contained in this document and it is the responsibility of recipients to make their own enquiries as to its accuracy, currency and relevance. The State of Western Australia, DER and their servants and agents expressly disclaim liability, in negligence or otherwise, for any act or omission occurring in reliance on the information contained in this document or for any consequence of such act or omission.

Limitation

The Western Australian Government is committed to providing quality information to the community and makes every attempt to ensure accuracy, currency and reliability of the data contained in this document. However, changes in circumstances after the time of publication may impact on the quality of information. Confirmation of the information may be sought from the relevant originating bodies or the department providing the information. DER and the State of Western Australia reserve the right to amend the content of this document at any time without notice.

Legal advice

The information provided to you by DER in relation to this matter does not constitute legal advice. Due to the range of legal issues potentially involved in this matter, DER recommends that you obtain independent legal advice.

APPENDIX 3
DBYD RESPONSES



To: Mrs Julia Stewart
Company: Lundstrom Environmental Consultants
Phone Details: 0893315789
Email Address: julia@lundstrom-environmental.com.au

Sequence Number: 66411255
Job Number: 13300179
Dig Site Location: S Western Highway
Glenlynn
WA, 6256

Western Power
363 Wellington Street
Perth WA 6000
T: 13 10 87 F: (08) 9326 6079
www.westernpower.com.au
Electricity Networks Corporation ABN 18 540 492 861

DIAL BEFORE YOU DIG 1100 INFORMATION SHEET

This information relates to both underground and overhead network assets
and is valid for 30 days from date of issue –21/11/2017 10:23 AM

ENQUIRY SUMMARY:

Western Power has identified no assets in the vicinity of the scope of your enquiry.

This reply is only to the location requested and is valid for 30 days. Where additional works are planned, that are not specified within scope of this request, then Western Power requires that an additional Dial Before You Dig enquiry be lodged.

IMPORTANT CONTEXT

NOT depicted on Western Power Dial Before You Dig Plans are:

- Cables within a private property, for example, from pillar (green dome) to your electric meter. A cable-locating company will have to be contacted for on-site locations in your private property.
- Private cables belonging to government authorities, for example, Main Roads, Transperth, etc.
- Private streetlight cables belonging to local government, private estates etc.

A danger zone, Western Power easement and restriction zone represents an area of high risk when working and developing around the Western Power network. Danger zones apply only to work around the network, whilst easement and restriction zone areas apply only to development and land use.

It is a requirement to work and develop outside of these areas so as far as is reasonably practicable. If you propose to work and/or develop within these areas, refer to the Western Power website for available information, services and lead times at <http://www.westernpower.com.au/safety-working-near-electricity.html> or by contacting Western Power's Customer Service Centre on 13 10 87.

In the event that you discover a Western Power assets, within the scope of the enquiry - contact Western Power – Dial Before You Dig Team : **1300 769 345.**

**IN THE EVENT OF DAMAGE
TO A WESTERN POWER ASSET
CALL WESTERN POWER FAULTS AND EMERGENCIES ON 13 13 51**

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The provisions of this Disclaimer cannot and do not purport to limit or otherwise exclude the application of, or any warranties, rights, powers or remedies under, any Commonwealth or Western Australian legislation that does not permit or otherwise makes void any such exclusion or limitation provisions, including but not limited to, section 18 of the *Competition and Consumer Act 2010 (Cth)*

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Western Power and each of its Associates:

1. do not make or give any representation or warranty, express or implied, as to the accuracy, reliability, currency, timeliness or completeness of;
2. disclaim to the fullest extent the law permits and will not be liable or responsible for, any liability, loss or damage, whether direct or indirect (and whether or not arising out of negligence, breach of duty or statutory duty, or lack of care, of Western Power and its Associates or of any of them) Users may suffer or incur arising out of, or in connection with, any use or reliance on; and
3. are under no obligation to correct, update or revise, the Information.

WATER CORPORATION UNDERGROUND ASSET DETAILS



629 Newcastle Street
Leederville, WA, 6007

PO Box 100
Leederville, WA, 6902

www.watercorporation.com.au
(08) 9424 8115

Requestor details

Mrs Julia Stewart
Lundstrom Environmental Consultants
21 Sellen Court
Leeming WA 6149

Phone: 0893315789

Mobile: 0403063327

Fax: Not Supplied

Email: julia@lundstrom-environmental.com.au

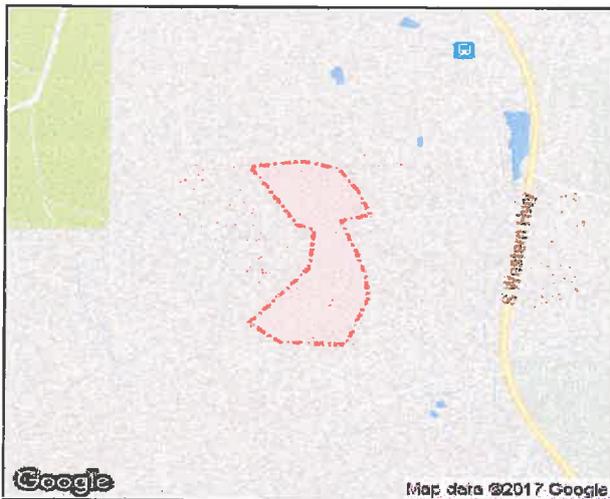
Sequence No: 66411257

DBYD Job No: 13300179

Enquiry Date: 21/11/2017

Issue Date: 21/11/2017

Requested location details



Address S Western Highway
Glenlynn WA 6256

GPS X Coordinate

GPS Y Coordinate

Map Ref 18A1

Note: The response for this enquiry has been interpreted from details in the picture location only.

Water Corporation asset impact

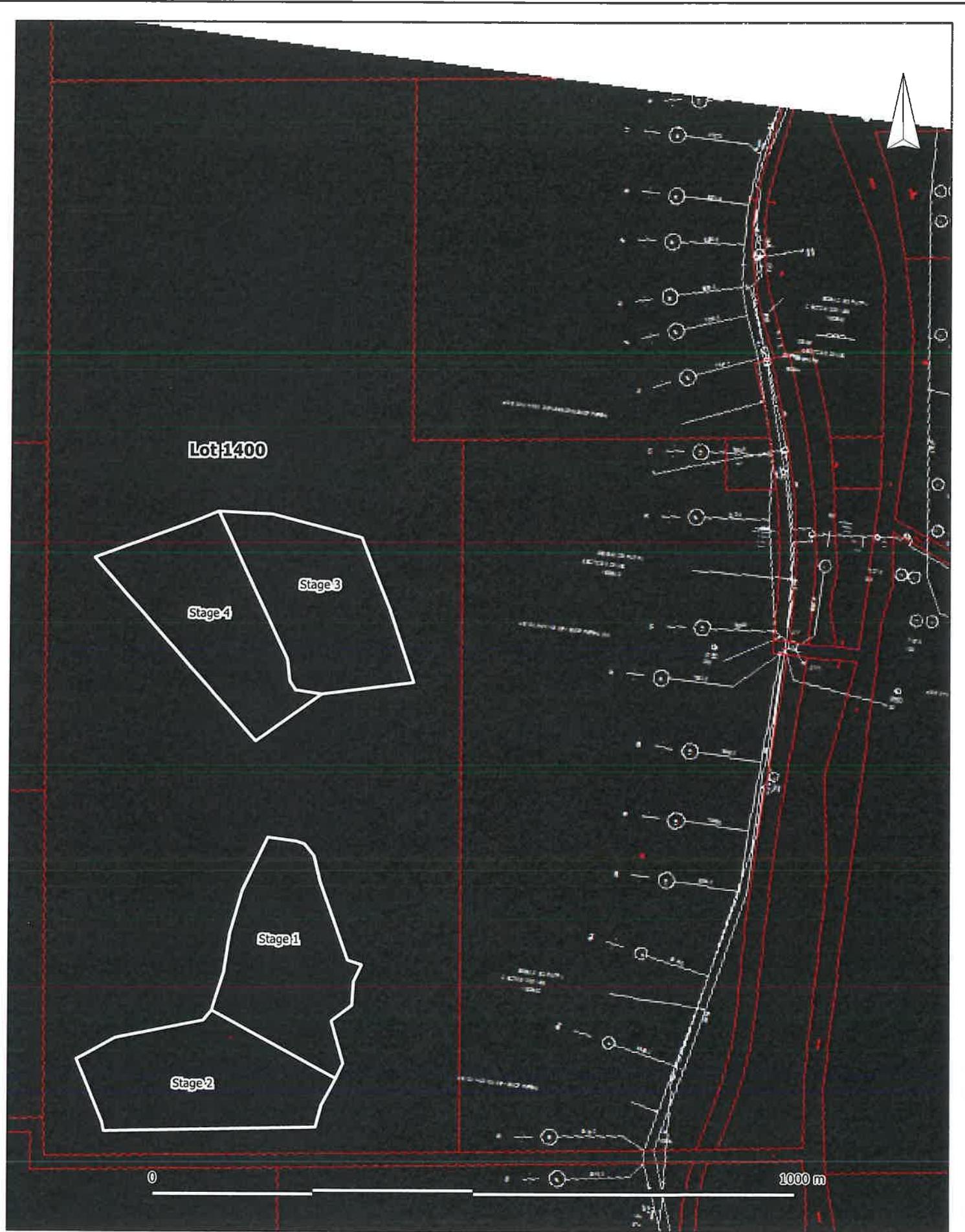
NO PIPELINES FOUND

No underground pipes were identified. However be aware that pipes may still exist in your work area.

NOTE: For best results use the polygon function to define your work area. Point and line requests only generate a limited search of the surrounding area.

Important

1. Plans show approximate location only – verify location by potholing before using powered machinery.
2. Please read all information and attachments.
3. All documents must be kept together and retained on site by the work team.
4. This information is valid for 30 days from date of issue.



Lot 1400

Stage 4

Stage 3

Stage 1

Stage 2

0

1000 m

LUNDSTROM ENVIRONMENTAL

21 Sellen Court LEEMING WA6149
 mikelund1@bigpond.com
 0417934863
 www.Lundstrom-Environmental.com.au

Scale: 1:7400
 Original Size: A4
 Air Photo Date: Teistra Infrastructure
 Datum: Australian Geocentric 1994 (GDA94)

B&J Catalano Pty Ltd

**Lot 1400 South West
 Highway, Glenlyn
 Gravel Extraction**

Teistra Infrastructure

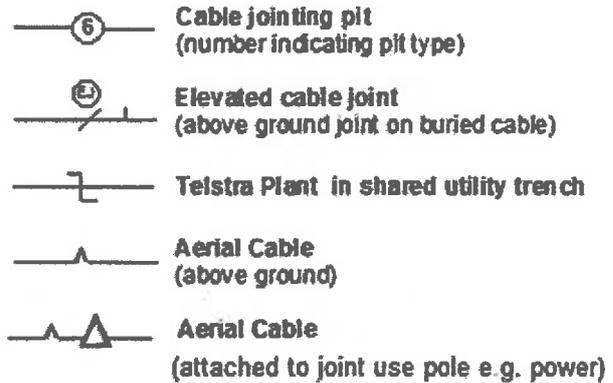
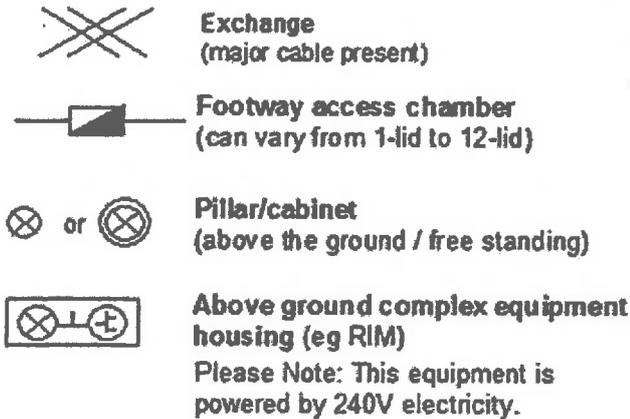
Dial Before You Dig

LEGEND

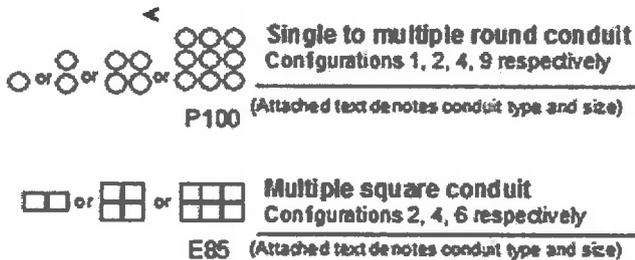
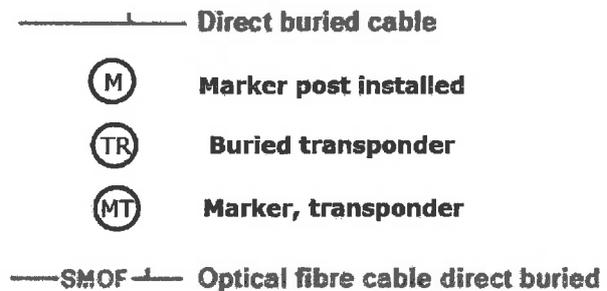
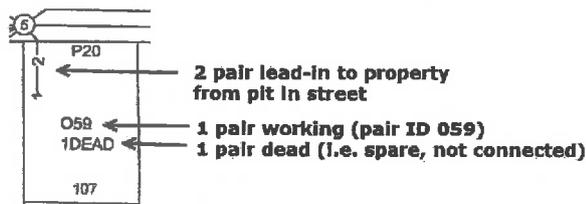
IT'S HOW
WE CONNECT



For more info contact a Telstra Accredited Locator or Telstra Plan Services 1800 653 935



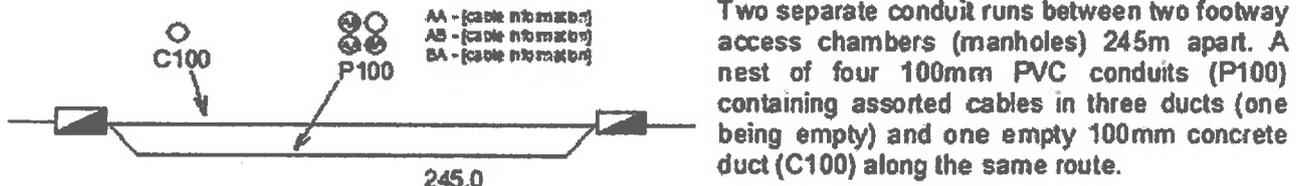
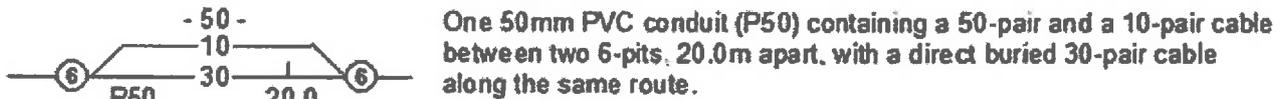
OC other carrier



Some examples of conduit type and size:
A - Asbestos cement, P - PVC / plastic, C - Concrete, GI - Galvanised iron, E - Earthenware.
Conduit sizes *normally* range from 20mm to 100mm.

P50	50mm PVC conduit
P100	100mm PVC conduit
A100	100mm asbestos cement conduit
E 85	85mm square earthenware conduit

Some examples of how to read Telstra plans:



WARNING: Telstra plans and location information conform to Quality Level 'D' of the Australian Standard AS 5488 - Classification of Subsurface Utility Information. As such, Telstra supplied location information is indicative only. Spatial accuracy is not applicable to Quality Level D. Refer to AS 5488 for further details. Telstra does not warrant or hold out that its plans are accurate and accepts no responsibility for any inaccuracy shown on the plans. **FURTHER ON SITE INVESTIGATION IS REQUIRED TO VALIDATE THE EXACT LOCATION OF TELSTRA PLANT PRIOR TO COMMENCING CONSTRUCTION WORK.** A plant location service is an essential part of the process to validate the exact location of Telstra assets and to ensure the asset is protected during construction works. The exact position of Telstra assets can only be validated by physically exposing it. Telstra will seek compensation for damages caused to its property and losses caused to Telstra and its customers.

APPENDIX 4

NOISE STUDY BY LLOYD ACOUSTICS

Noise Impact Assessment

Lot 1400 South West Hwy Glenlynn Gravel Extraction Pit

Prepared For

B&J Catalano

April 2012

Reference: 12042101-01

Report: 12042101-01

Lloyd George Acoustics Pty Ltd ABN: 79 125 812 544 PO Box 717 Hillarys WA 6923				
Offices:	Ocean Reef	Padbury	Scarborough	Waterford
Phone:	9300 4188	9401 7770	9245 3223	9313 3655
Fax:	9300 4199	9401 7770	9300 4199	9300 4199
Email:	daniel@lgacoustics.com.au	terry@lgacoustics.com.au	mike@lgacoustics.com.au	rebecca@lgacoustics.com.au
Mobile:	0439 032 844	0400 414 197	0438 201 071	0427 388 876
Member of the Association of Australian Acoustical Consultants – (AAAC)				

This report has been prepared in accordance with the scope of services described in the contract or agreement between Lloyd George Acoustics Pty Ltd and the Client. The report relies upon data, surveys, measurements and results taken at or under the particular times and conditions specified herein. Any findings, conclusions or recommendations only apply to the aforementioned circumstances and no greater reliance should be assumed or drawn by the Client. Furthermore, the report has been prepared solely for use by the Client, and Lloyd George Acoustics Pty Ltd accepts no responsibility for its use by other parties.

Prepared By:	Terry George 
Position:	Project Director
Date:	17 April 2012

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APPENDICES

A Terminology

1 INTRODUCTION

An extraction pit is proposed on Lot Lot 1400 South West Highway, Glenlynn as shown in *Figure 1.1*. This report has been prepared to assess the likely noise impacts from the pit and compares the predicted noise levels against the Environmental Protection (Noise) Regulations 1997.

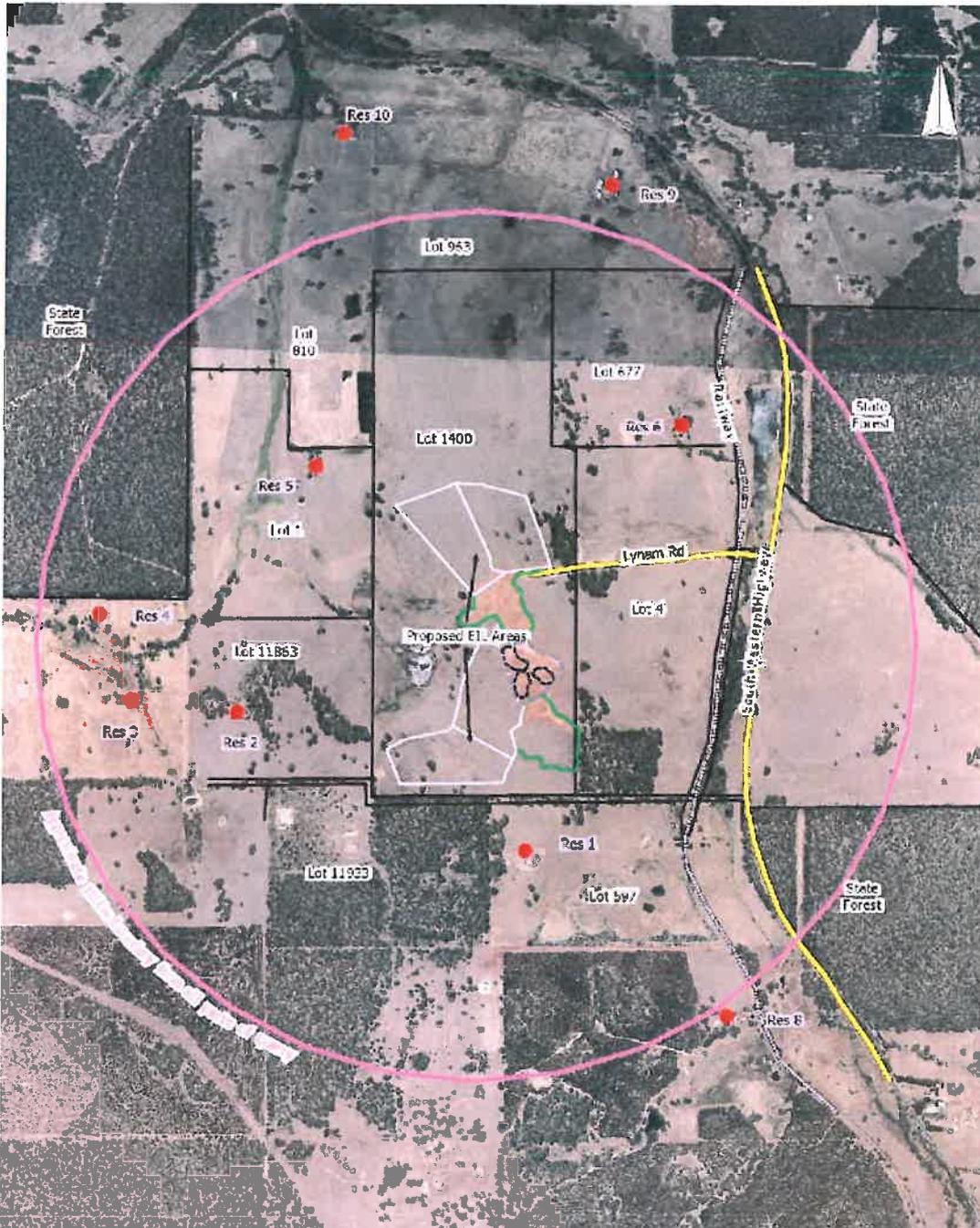


Figure 1.1 – General Locality Map

Appendix A contains a description of some of the terminology used throughout this report.

2 CRITERIA

Environmental noise in Western Australia is governed by the *Environmental Protection Act 1986*, through the *Environmental Protection (Noise) Regulations 1997* (the Regulations).

Regulation 7 defines the prescribed standard for noise emissions as follows:

- “7. (1) Noise emitted from any premises or public place when received at other premises –
- (a) Must not cause or *significantly contribute to*, a level of noise which exceeds the assigned level in respect of noise received at premises of that kind; and
 - (b) Must be free of –
 - i. Tonality;
 - ii. Impulsiveness; and
 - iii. Modulation”.

A “...noise emission is taken to *significantly contribute to* a level of noise if the noise emission exceeds a value which is 5dB below the assigned level...”

Tonality, impulsiveness and modulation are defined in Regulation 9. Noise is to be taken to be free of these characteristics if:

- (a) The characteristics cannot be reasonably and practicably removed by techniques other than attenuating the overall level of noise emission; and
- (b) The noise emission complies with the standard after the adjustments of *Table 2.1* are made to the noise emission as measured at the point of reception.

Table 2.1 – Adjustments For Intrusive Characteristics

Tonality	Modulation	Impulsiveness
+ 5dB	+ 5dB	+ 10dB

Note: The above are cumulative to a maximum of 15dB.

The baseline assigned levels (prescribed standards) are specified in Regulation 8 and are shown below in *Table 2.2*.

Table 2.2 – Baseline Assigned Noise Levels

Premises Receiving Noise	Time Of Day	Assigned Level (dB)		
		LA10	LA1	LAmx
Noise Sensitive ¹	0700 to 1900 hours Monday to Saturday (Day)	45 + influencing factor	55 + influencing factor	65 + influencing factor
	0900 to 1900 hours Sunday and public holidays (Sunday)	40 + influencing factor	50 + influencing factor	65 + influencing factor
	1900 to 2200 hours all days (Evening)	40 + influencing factor	50 + influencing factor	55 + influencing factor
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and public holidays (Night)	35 + influencing factor	45 + influencing factor	55 + influencing factor
Noise Sensitive ²	All hours	60	75	80

1. Applies within 15metres of a building associated with a noise sensitive use, as defined in Schedule 1, Part C.

2. Applies at a noise sensitive premises greater than 15metres from a building associated with a noise sensitive use.

The influencing factor has been assumed to be 0 dB and therefore it is the baseline assigned noise levels of *Table 2.2* that apply.

Note that the pit will only operate between 7am and 7pm Mondays to Saturdays and thus only the daytime assigned noise levels have been discussed.

3 METHODOLOGY

Computer modelling has been used to predict the noise levels under worst-case conditions to the two receiver locations. The software used was *SoundPLAN 7.1* with the CONCAWE algorithms selected. These algorithms have been selected as they are one of the few that include the influence of wind and atmospheric stability. Input data required in the model are:

- Meteorological Information;
- Topographical data;
- Ground Absorption; and
- Source sound power levels.

3.1 Meteorological Information

Meteorological information utilised is based on that specified in EPA *Guidance for the Assessment of Environmental Factors No.8 Environmental Noise draft*, and are shown below in *Table 3.1*.

Table 3.1 –Modelling Meteorological Conditions

Parameter	Day (0700-1900)
Temperature (°C)	20
Humidity (%)	50
Wind Speed (m/s)	4
Wind Direction*	All
Pasquil Stability Factor	E

* Note that the modelling package used allows for all wind directions to be modelled simultaneously.

Note that the above conditions approximate the typical worst-case for enhancement of sound propagation. The EPA policy is that compliance with the assigned noise levels needs to be demonstrated for 98% of the time, during the day and night periods, for the month of the year in which the worst-case weather conditions prevail. In most cases, the above conditions occur for more than 2% of the time and therefore must be satisfied.

At wind speeds greater than those shown above, sound propagation may be further enhanced, however background noise from the wind itself and from local vegetation is likely to be elevated and dominate the ambient noise levels.

3.2 Topographical Data

Topographical data was provided as digital 1-metre contours..

3.3 Ground Absorption

Ground absorption varies from a value of 0 to 1, with 0 being for an acoustically reflective ground (e.g. water or bitumen) and 1 for acoustically absorbent ground (e.g. grass). In this instance, the surrounding ground has been assumed to be acoustically absorptive (1.0).

3.4 Source Sound Levels

The sound power data used for this assessment are based on measurements undertaken by Lloyd George Acoustics on similar equipment and are shown below in *Table 3.2*.

Table 3.2 – Source Sound Power Levels, dB

Source	Frequency (Hz)									Overall dB(A)
	25 31.5 40	50 63 80	100 125 160	200 250 315	400 500 630	800 1k 1.25k	1.6k 2k 2.5k	3.15k 4k 5k	6.3k 8k 10k	
Mobile Primary Crusher	101	111	116	108	110	107	104	100	93	116
	109	116	110	107	108	105	103	98	89	
	103	116	114	107	108	104	102	95	85	
Mobile Secondary Crusher	100	104	108	107	111	107	105	105	100	117
	112	113	108	106	110	106	105	106	97	
	100	115	109	108	108	105	105	103	94	
Mobile Screening Plant	110	103	104	109	107	105	105	106	101	117
	109	107	104	104	107	105	106	106	99	
	107	106	108	107	105	106	106	104	96	
CAT 988 Front-end Loader	103	105	109	105	106	106	101	97	94	110
CAT D10 Dozer	94	99	105	105	105	104	104	95	87	112
	103	101	107	104	106	102	98	92	83	
	97	103	107	102	102	101	96	91	81	
Mobile Stacker	107	104	104	105	103	97	105	92	86	113
	105	106	103	103	100	95	99	89	83	
	104	107	105	107	98	108	97	88	76	
Diesel Genset	95	95	95	95	95	95	95	95	95	102
Truck moving at low speed	104	107	109	117	109	106	105	101	96	103

For the purposes of modelling, it has been assumed that all of the above equipment will be operating simultaneously. This, coinciding with worst-case wind conditions is likely to be a rare occurrence and therefore the predictions are considered to be conservative.

4 RESULTS

The predicted noise level to Receivers 1 to 10, as shown in *Figure 1.1*, is provided below in *Tables 4.1 and 4.2*. The results represent the two stages of the pits, with plant located either in the north or south extraction areas. As it is assumed that the noise from the plant has tonal noise characteristics, a +5dB penalty has been applied.

The predicted noise levels are also shown as contour maps in *Figures 4.1 and 4.2*.

Table 4.1 Predicted Noise Levels Assuming Plant is in the Northern Extraction Area

Receiver	Predicted Noise Level L _{A10} dB	Adjusted Noise Level for Tonality	Compliance with Regulations	Comment
1	44	49	No	Noise from crushing and screening
2	46	51	No	Noise from crushing and screening
3	42	47	No	Noise from crushing and screening
4	42	47	No	Noise from crushing and screening
5	34	39	Yes	Compliant – No further action
6	29	34	Yes	Compliant – No further action
7	Not Used	Not Used		
8	29	34	Yes	Compliant – No further action
9	41	46	Yes	Compliant – No further action
10	21	26	Yes	Compliant – No further action

Table 4.2 Predicted Noise Levels Assuming Plant is in the Southern Extraction Area

Receiver	Predicted Noise Level L _{A10} dB	Adjusted Noise Level for Tonality	Compliance with Regulations	Comment
1	42	47	No	Noise from crushing and screening
2	40	45	Yes	Compliant – No further action
3	27	32	Yes	Compliant – No further action
4	42	47	No	Noise from crushing and screening
5	41	46	No	Compliant – No further action
6	22	27	Yes	Compliant – No further action
7	Not Used	Not Used		
8	18	23	Yes	Compliant – No further action
9	21	26	Yes	Compliant – No further action
10	17	22	Yes	Compliant – No further action

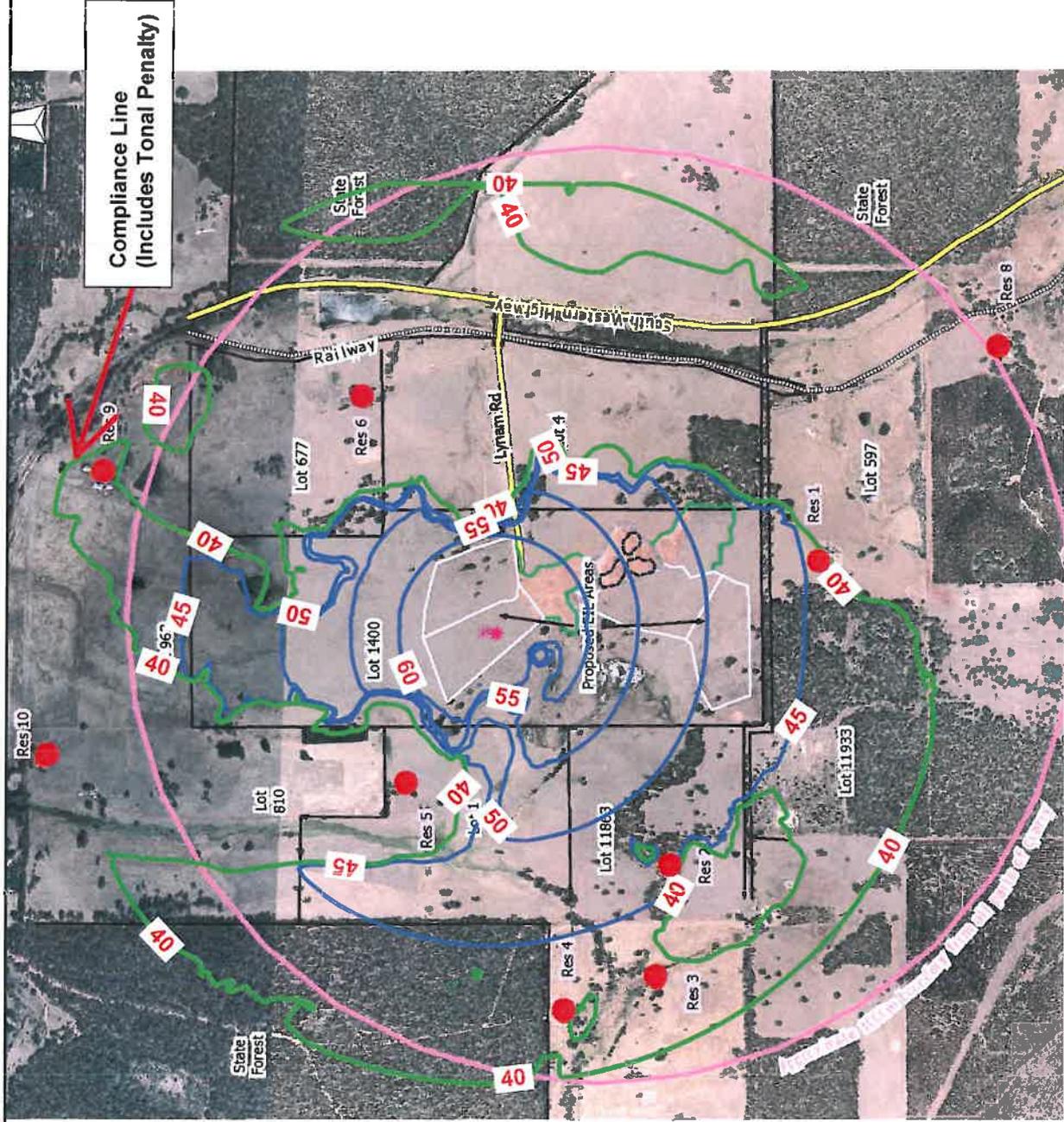
When including penalties for tonality, the proposed pit is predicted to exceed the Regulations by up to 6 dB at nearby premises when the equipment is in the northern extraction area and would marginally exceed the Regulation by 2 dB when in the southern extraction area.

5 RECOMMENDATIONS

As noise levels are predicted to exceed the prescribed standards of the *Environmental Protection (Noise) Regulations 1997*, we would recommend the following:

1. Pit is to operate between the hours of 7am and 7pm, Mondays to Saturdays only.
2. A noise bund should be placed around the crushing and screening plant as shown in *Figures 5.1 and 5.2*. It should be noted that a noise bund may not be required for the plant located in the southern extraction area as the noise is predicted to only marginally exceed the Regulations. We would suggest that this requirement be re-assessed once the equipment is in location and can be measured. The predicted noise levels assuming the bund are provided in *Figures 5.3 and 5.4*.
3. Equipment noise levels to satisfy the sound power levels of *Table 3.2*.
4. Mobile equipment should be fitted with broadband type or smart type reversing alarms rather than the standard type.

Figure 4.1



Signs and symbols
 * Plant
 ● Receiver



Length Scale
 0 100 200 400 600 800 m



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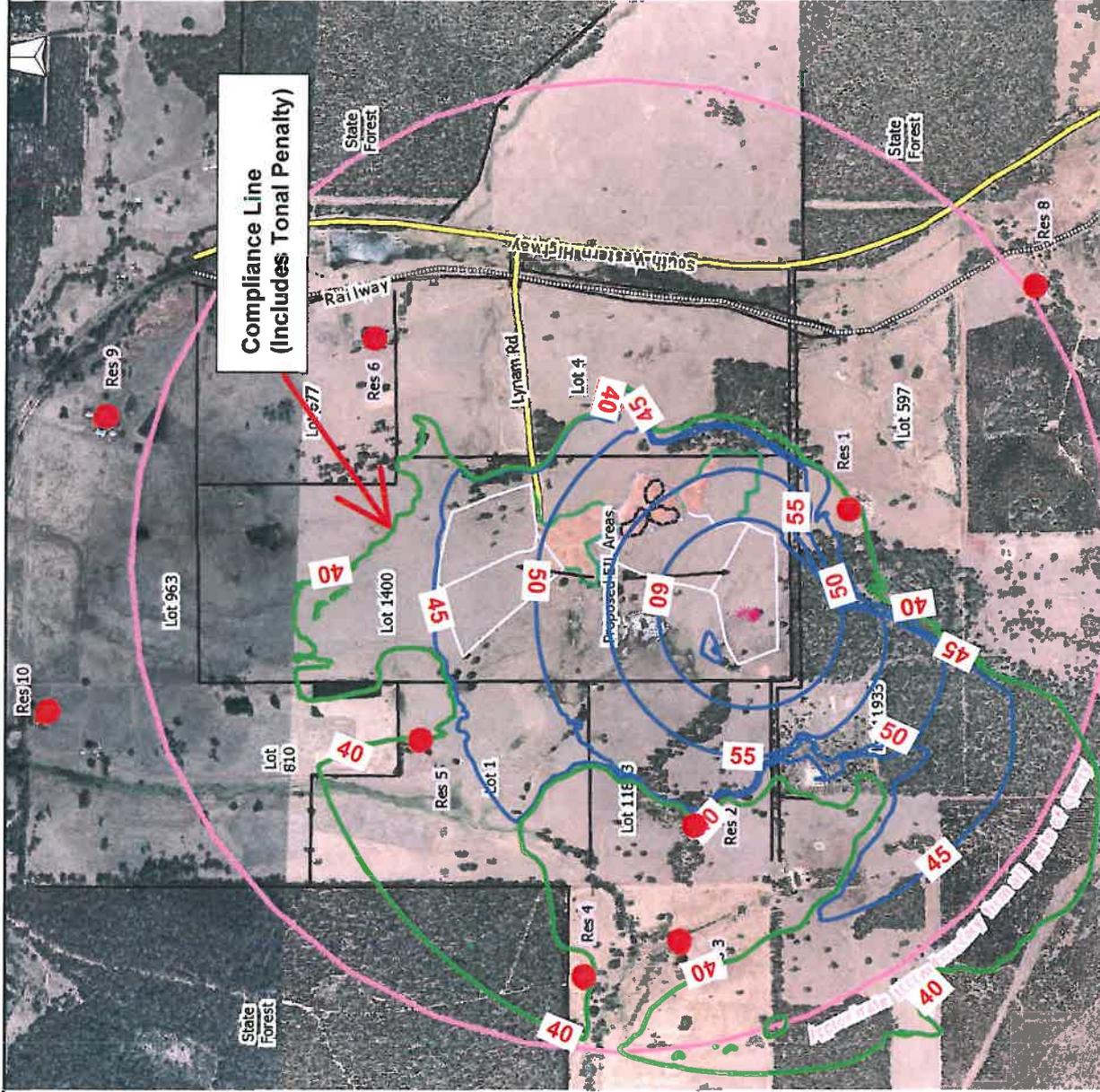
B&J Catalano Gravel Pit - Lot 1400 SW Highway, Glenlynn
Predicted Noise Levels For Plant in Northern Section - Without Noise Bunds
 LA10 Noise Level Contours

Figure 4.2

Signs and symbols
 * Plant
 ● Receiver



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B&J Catalano Gravel Pit - Lot 1400 SW Highway, Glenlynn
 Predicted Noise Levels For Plant in Southern Section - Without Noise Bunds
 LA10 Noise Level Contours

Figure 5.1

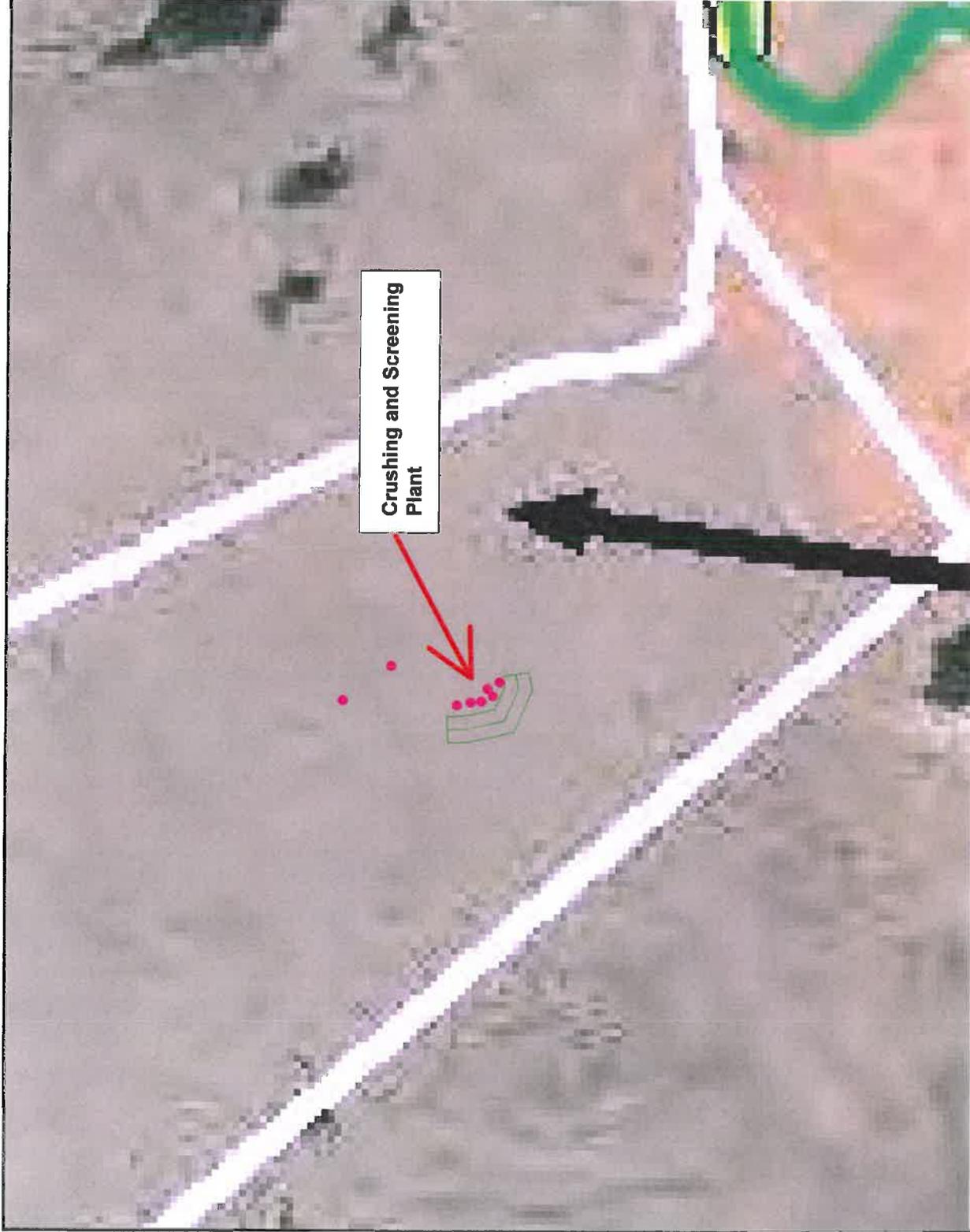
Signs and symbols
● Plant
□ Bund



Length Scale
0 10 20 40 60 80



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Crushing and Screening Plant

**B&J Catalano Gravel Pit - Lot 1400 SW Highway, Glenlynn
Noise Bund Location For Plant in Northern Extraction Areas**

Figure 5.2

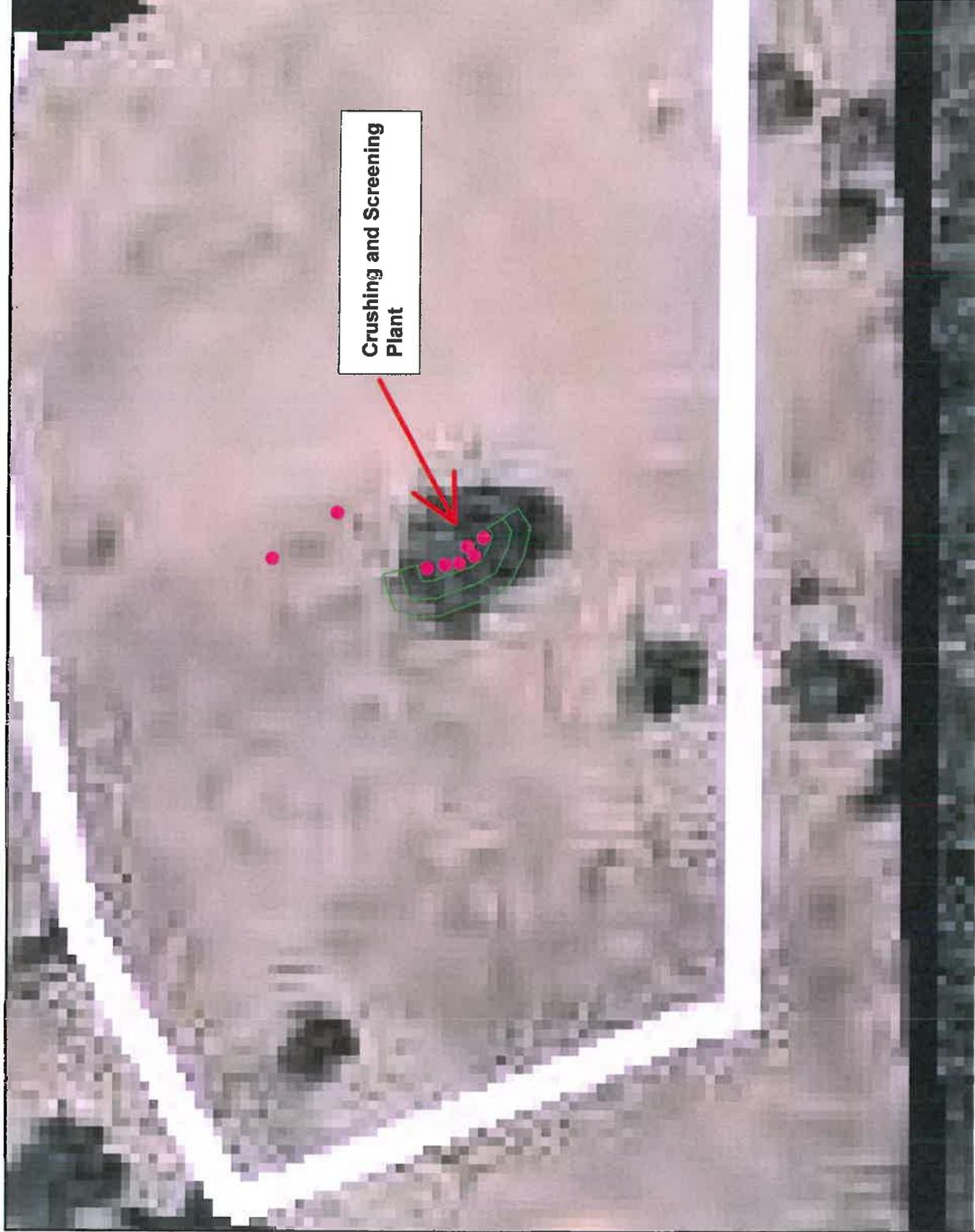
Signs and symbols

● Plant

□ Bund



Length Scale

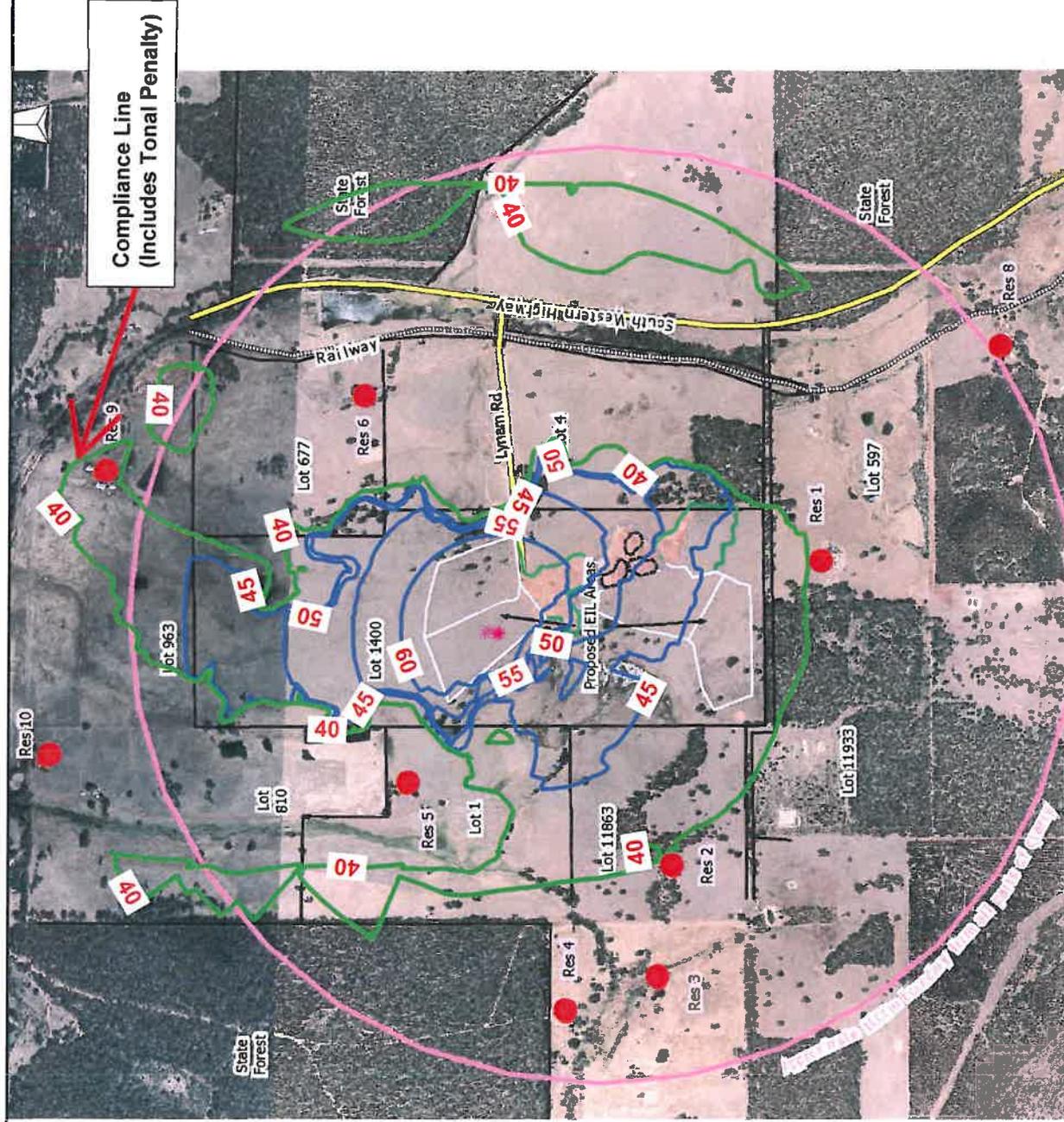


B&J Catalano Gravel Pit - Lot 1400 SW Highway, Glenlynn
Noise Bund Location For Plant in Southern Extraction Areas



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Figure 5.3



Signs and symbols
 * Plant
 ● Receiver

Length Scale
 0 100 200 400 600 800
 m



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B&J Catalano Gravel Pit - Lot 1400 SW Highway, Glenlynn
Predicted Noise Levels For Plant in Northern Section - With Noise 4m Bunds
 LA10 Noise Level Contours

Figure 5.4

Signs and symbols

* Plant

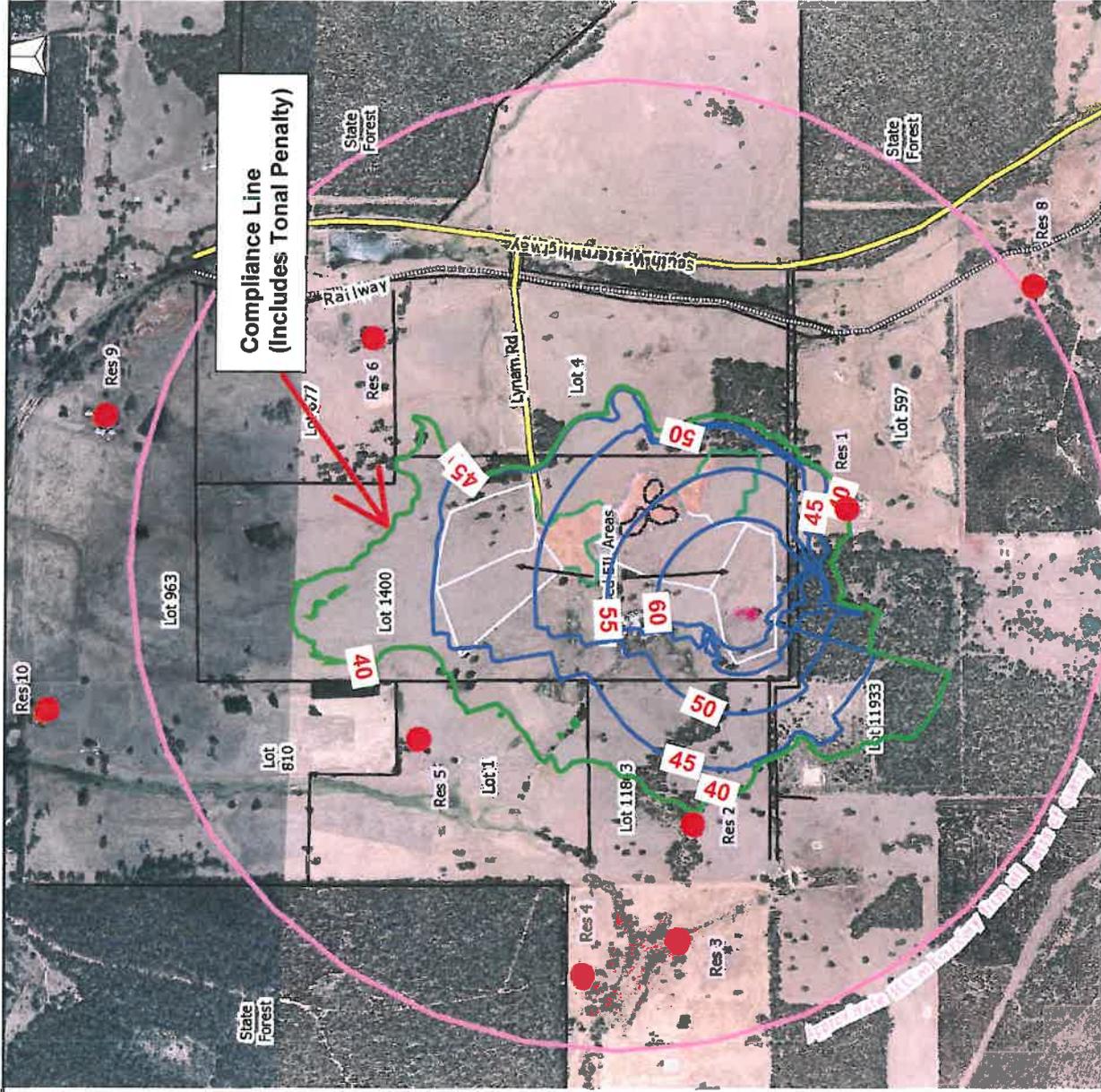
● Receiver



Length Scale



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B&J Catalano Gravel Pit - Lot 1400 SW Highway, Glenlynn
 Predicted Noise Levels For Plant in Southern Section - With Noise 4m Bunds
 LA10 Noise Level Contours

APPENDIX A

Terminology

The following is an explanation of the terminology used throughout this report.

Decibel (dB)

The decibel is the unit that describes the sound pressure and sound power levels of a noise source. It is a logarithmic scale referenced to the threshold of hearing.

A-Weighting

An A-weighted noise level has been filtered in such a way as to represent the way in which the human ear perceives sound. This weighting reflects the fact that the human ear is not as sensitive to lower frequencies as it is to higher frequencies. An A-weighted sound level is described as L_A dB.

Sound Power Level (L_w)

Under normal conditions, a given sound source will radiate the same amount of energy, irrespective of its surroundings, being the sound power level. This is similar to a 1kW electric heater always radiating 1kW of heat. The sound power level of a noise source cannot be directly measured using a sound level meter but is calculated based on measured sound pressure levels at known distances. Noise modelling incorporates source sound power levels as part of the input data.

Sound Pressure Level (L_p)

The sound pressure level of a noise source is dependent upon its surroundings, being influenced by distance, ground absorption, topography, meteorological conditions etc and is what the human ear actually hears. Using the electric heater analogy above, the heat will vary depending upon where the heater is located, just as the sound pressure level will vary depending on the surroundings. Noise modelling predicts the sound pressure level from the sound power levels taking into account ground absorption, barrier effects, distance etc.

L_{ASlow}

This is the noise level in decibels, obtained using the A frequency weighting and the S time weighting as specified in AS1259.1-1990. Unless assessing modulation, all measurements use the slow time weighting characteristic.

L_{AFast}

This is the noise level in decibels, obtained using the A frequency weighting and the F time weighting as specified in AS1259.1-1990. This is used when assessing the presence of modulation only.

L_{APeak}

This is the maximum reading in decibels using the A frequency weighting and P time weighting AS1259.1-1990.

L_{Amax}

An L_{Amax} level is the maximum A-weighted noise level during a particular measurement.

L_{A1}

An L_{A1} level is the A-weighted noise level which is exceeded for one percent of the measurement period and is considered to represent the average of the maximum noise levels measured.

L_{A10}

An L_{A10} level is the A-weighted noise level which is exceeded for 10 percent of the measurement period and is considered to represent the "intrusive" noise level.

L_{Aeq}

The equivalent steady state A-weighted sound level ("equal energy") in decibels which, in a specified time period, contains the same acoustic energy as the time-varying level during the same period. It is considered to represent the "average" noise level.

L_{A90}

An L_{A90} level is the A-weighted noise level which is exceeded for 90 percent of the measurement period and is considered to represent the "background" noise level.

One-Third-Octave Band

Means a band of frequencies spanning one-third of an octave and having a centre frequency between 25 Hz and 20 000 Hz inclusive.

L_{Amax} assigned level

Means an assigned level which, measured as a $L_{A\ Slow}$ value, is not to be exceeded at any time.

L_{A1} assigned level

Means an assigned level which, measured as a $L_{A\ Slow}$ value, is not to be exceeded for more than 1% of the representative assessment period.

L_{A10} assigned level

Means an assigned level which, measured as a $L_{A\ Slow}$ value, is not to be exceeded for more than 10% of the representative assessment period.

Tonal Noise

A tonal noise source can be described as a source that has a distinctive noise emission in one or more frequencies. An example would be whining or droning. The quantitative definition of tonality is:

the presence in the noise emission of tonal characteristics where the difference between —

- (a) the A-weighted sound pressure level in any one-third octave band; and
 - (b) the arithmetic average of the A-weighted sound pressure levels in the 2 adjacent one-third octave bands,
- is greater than 3 dB when the sound pressure levels are determined as $L_{Aeq,T}$ levels where the time period T is greater than 10% of the representative assessment period, or greater than 8 dB at any time when the sound pressure levels are determined as $L_{A\ Slow}$ levels.

This is relatively common in most noise sources.

Modulating Noise

A modulating source is regular, cyclic and audible and is present for at least 10% of the measurement period. The quantitative definition of tonality is:

- a variation in the emission of noise that —
 - (a) is more than 3 dB $L_{A \text{ Fast}}$ or is more than 3 dB $L_{A \text{ Fast}}$ in any one-third octave band;
 - (b) is present for at least 10% of the representative

Impulsive Noise

An impulsive noise source has a short-term banging, clunking or explosive sound. The quantitative definition of tonality is:

a variation in the emission of a noise where the difference between $L_{A \text{ peak}}$ and $L_{A \text{ Max slow}}$ is more than 15 dB when determined for a single representative event;

Major Road

Is a road with an estimated average daily traffic count of more than 15,000 vehicles.

Secondary / Minor Road

Is a road with an estimated average daily traffic count of between 6,000 and 15,000 vehicles.

Influencing factor

$$= \frac{1}{10} (\% \text{ Type A}_{100} + \% \text{ Type A}_{450}) + \frac{1}{20} (\% \text{ Type B}_{100} + \% \text{ Type B}_{450})$$

where :

$\% \text{ Type A}_{100}$ = the percentage of industrial land within a 100m radius of the premises receiving the noise

$\% \text{ Type A}_{450}$ = the percentage of industrial land within a 450m radius of the premises receiving the noise

$\% \text{ Type B}_{100}$ = the percentage of commercial land within a 100m radius of the premises receiving the noise

$\% \text{ Type B}_{450}$ = the percentage of commercial land within a 450m radius of the premises receiving the noise

- + Traffic Factor (maximum of 6 dB)
- = 2 for each secondary road within 100m
- = 2 for each major road within 450m
- = 6 for each major road within 100m

Representative Assessment Period

Means a period of time not less than 15 minutes, and not exceeding four hours, determined by an inspector or authorised person to be appropriate for the assessment of a noise emission, having regard to the type and nature of the noise emission.

Background Noise

Background noise or residual noise is the noise level from sources other than the source of concern. When measuring environmental noise, residual sound is often a problem. One reason is that regulations often require that the noise from different types of sources be dealt with separately. This separation, e.g. of traffic noise from industrial noise, is often difficult to accomplish in practice. Another reason is that the measurements are normally carried out outdoors. Wind-induced noise, directly on the microphone and indirectly on trees, buildings, etc., may also affect the result. The character of these noise sources can make it difficult or even impossible to carry out any corrections.

Ambient Noise

Means the level of noise from all sources, including background noise from near and far and the source of interest.

Specific Noise

Relates to the component of the ambient noise that is of interest. This can be referred to as the noise of concern or the noise of interest.

Satisfactory Design Sound Level

The level of noise that has been found to be acceptable by most people for the environment in question and also to be not intrusive.

Maximum Design Sound Level

The level of noise above which most people occupying the space start to become dissatisfied with the level of noise.

Reverberation Time

Of an enclosure, for a sound of a given frequency or frequency band, the time that would be required for the reverberantly decaying sound pressure level in the enclosure to decrease by 60 decibels.

RMS

The root mean square level. This is used to represent the average level of a wave form such as vibration.

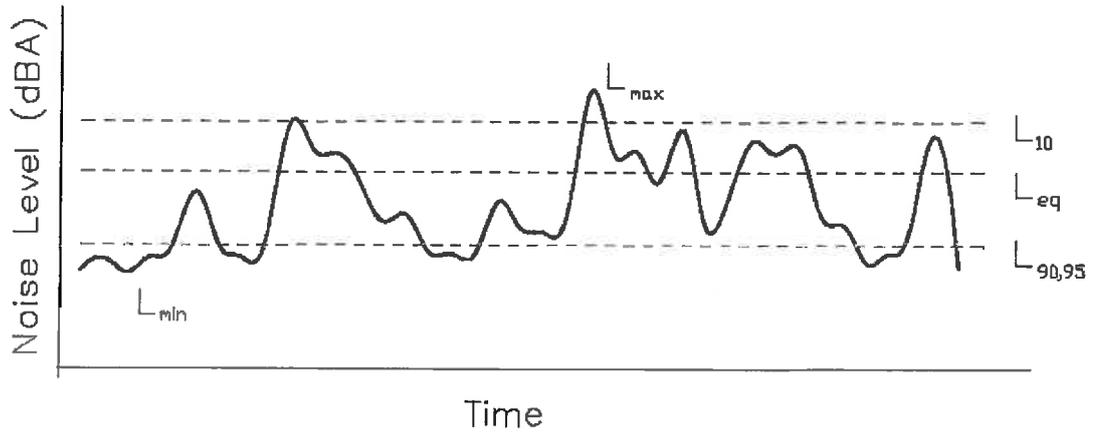
Vibration Velocity Level

The RMS velocity of a vibration source over a specified time period. Units are mm/s.

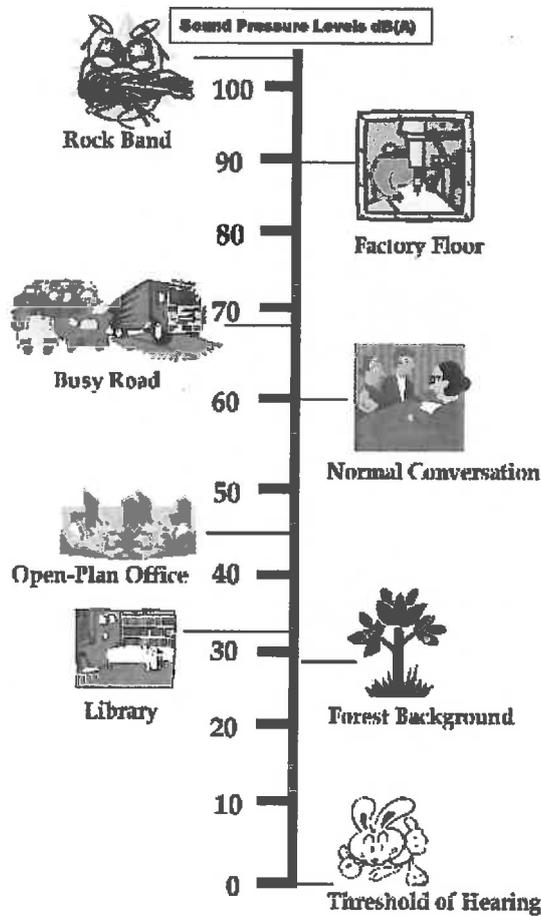
Peak Velocity

Level of vibration velocity measured as a non root mean square (r.m.s.) quantity in millimetres per second (mm/s).

Chart of Noise Level Descriptors

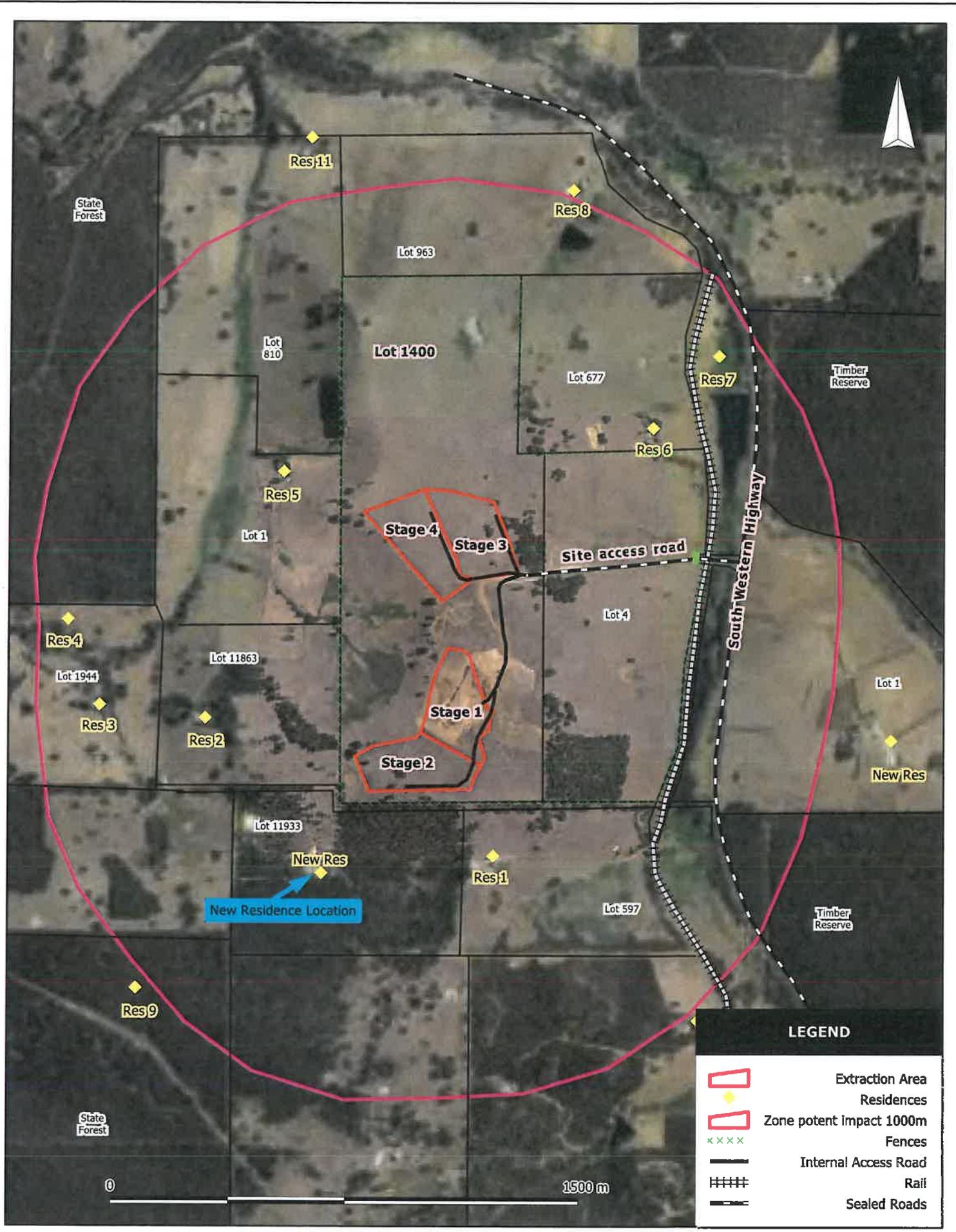


Typical Noise Levels



APPENDIX 4A

2018 NOISE STUDY SUPPLEMENT



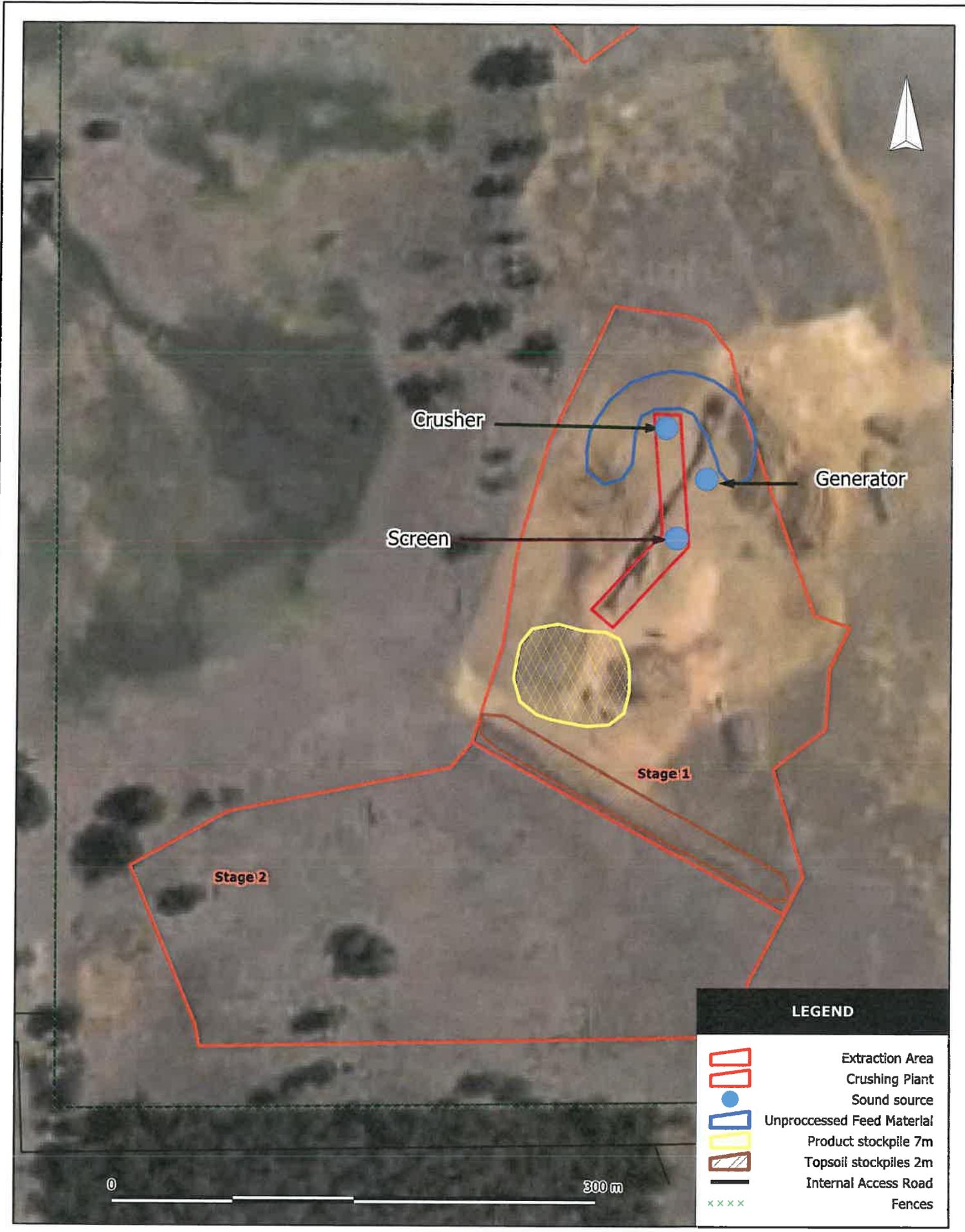
LUNDSTROM ENVIRONMENTAL CONSULTANTS PTY LTD
 21 Sellen Court Leeming WA 6149
 mike@Lundstrom-Environmental.com.au
 0417934863
 www.Lundstrom-Environmental.com.au

Scale: 1:15000
 Original Size: A4
 Air Photo Date: Nearmap (with Google 2015)
 Datum: Australian Geocentric 1994 (GDA94)

B&J Catalano Pty Ltd
Lot 1400 South West Highway, Glenlynn Gravel Extraction

Site & Surrounds

Figure 1



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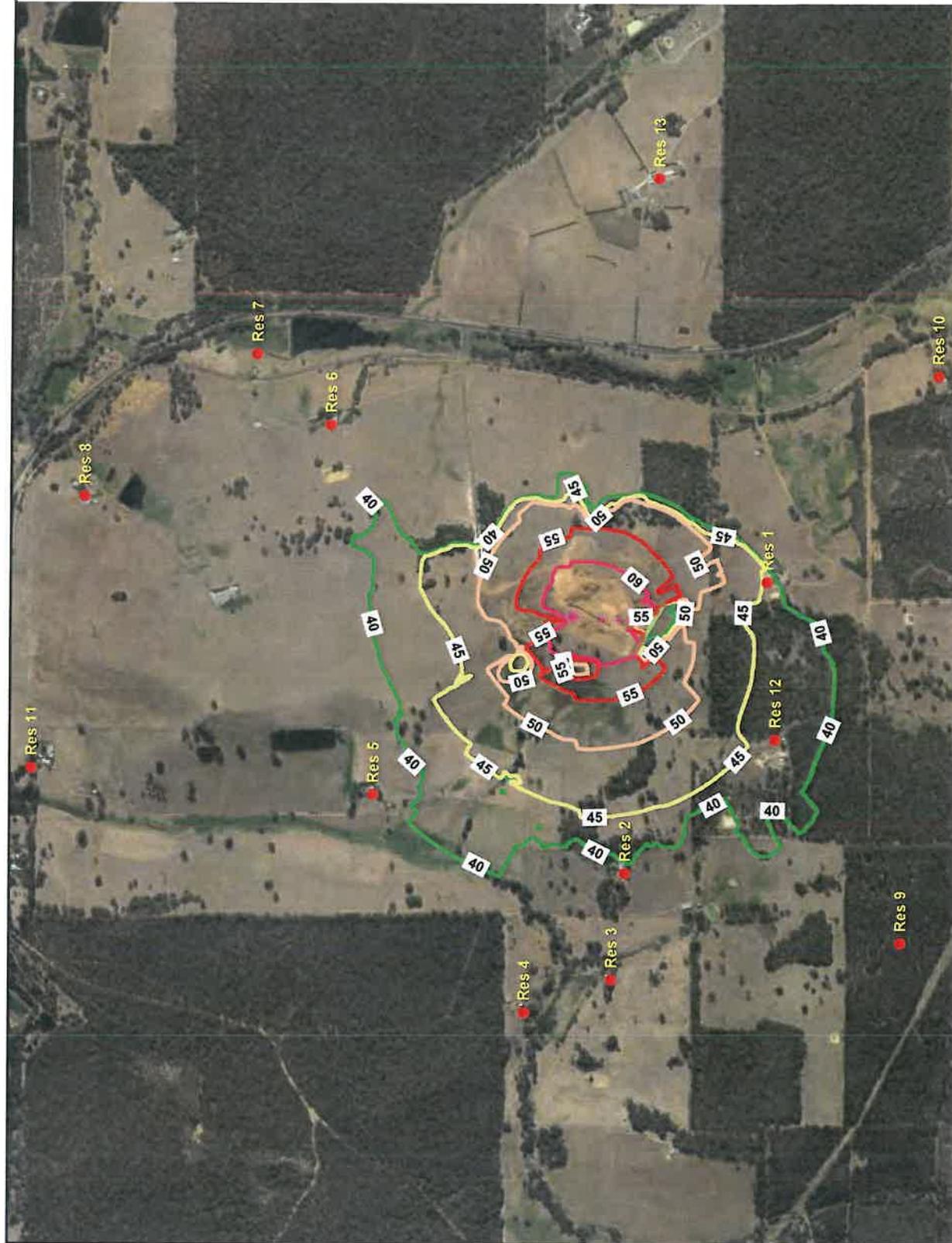
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 Datum: Australian Geocentric 1994 (GDA94)

B&J Catalano Pty Ltd
 Lot 1400 South West Highway, Glenlynn
 Gravel Extraction

Sound Sources & Stockpile Locations
Figure 2

Figure 3

Signs and symbols
* Plant
● Receiver



B&J Catalano Gravel Pit - Lot 1400 SW Highway, Glenlynn
Predicted Noise Levels For Plant in Stage 1 - With Noise Bunds
L_{A10} Noise Level Contours - Wind from All Directions



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by Daniel Lloyd
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Detailed analysis of noise received at the most affected property, being *Receiver 1*, shows that tonality would not be present when all plant is operational, however, is likely to present if only one item of plant were operational. This is because the noise from other items of plant would mask the tonal noise component from individual items of plant. Should only one item of plant, such as the front-end loader, be operational, then the noise level plus a penalty of 5 dB would still be below the assigned level of L_{A10} 45 dB. The results of this analysis are provided in *Table 2*.

Table 2 **Analysis of Noise Levels at Receiver 1**

Item of Plant	Predicted Noise Level L_{A10} dB
Front-End Loader	39
Crusher	38
Dozer	38
Screen	35
Stacker	31
Generator	30

Conclusion

The results of this assessment has shown that the noise from Stage 1 of the gravel extraction operations at Lot 1400 South West Hwy Glenlynn, is predicted to comply with the *Environmental Protection (Noise) Regulations 1997*, between 7.00am and 7.00pm Monday to Saturday.

We trust this information is acceptable and should you have any queries, please do not hesitate to contact me.

Regards,



Daniel Lloyd

APPENDIX 5

MAIN ROAD CORRESPONDENCE



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WA 6149

Tel 08 93103297 MOB:0417934863
email: mikelund1@bigpond.com
www.Lundstrom-Environmental.com.au

Main Roads
South West Region
PO Box 5010
Bunbury WA 6231

Dear Sir/Madam

EXTRACTIVE INDUSTRY LICENCE APPLICATION, LOT 1400 SOUTH WEST HIGHWAY GLENLYNN, SHIRE OF BRIDGETOWN GREENBUSHES

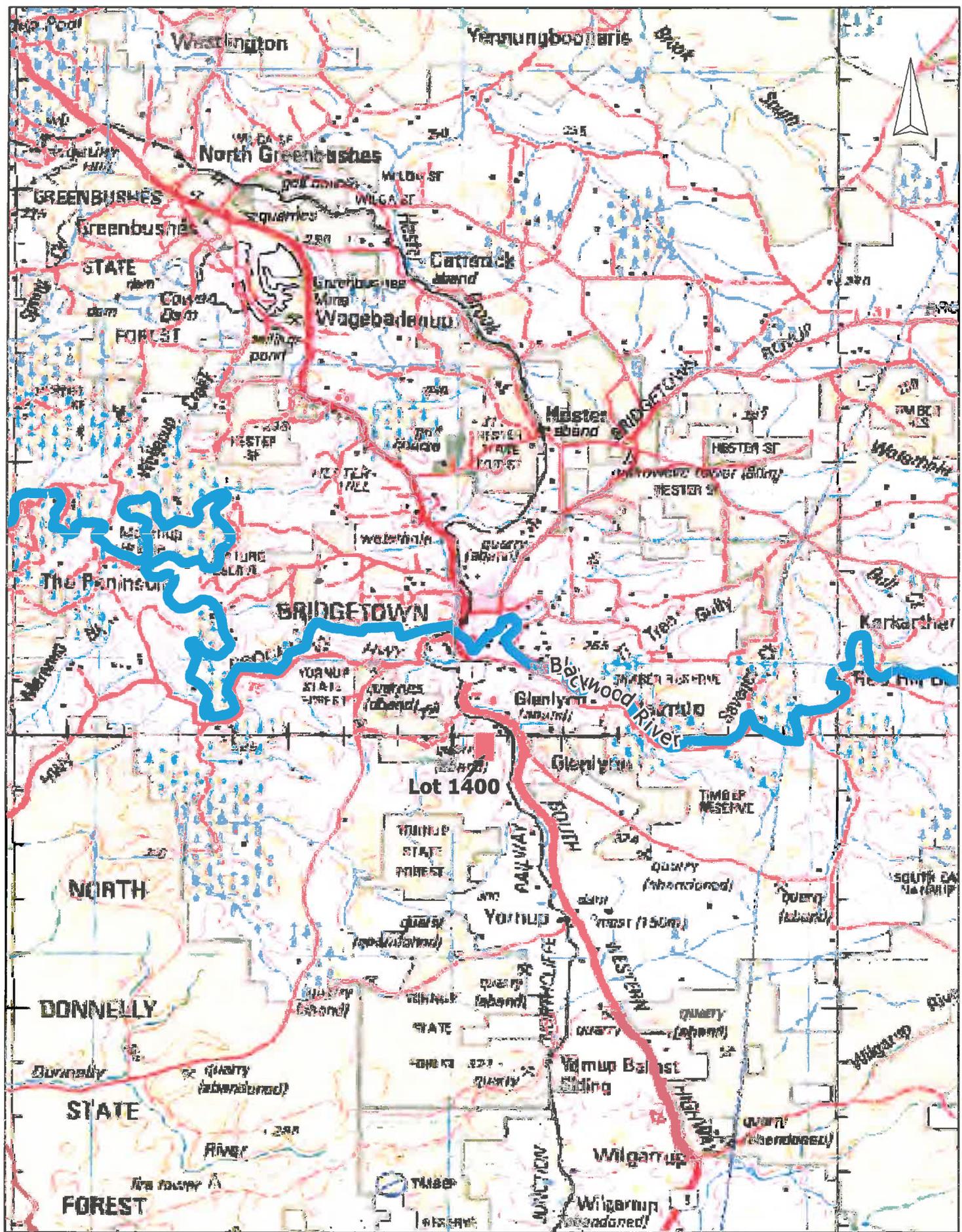
B & J Catalano Pty Ltd of South West Highway, Brunswick Junction have conducted gravel extraction on Lot 1400 South Western Highway for the past 5 years and are currently applying for Planning Approval to continue this extractive operation. The location of the property and the surrounding areas is shown on Figures 1 and 2 attached.

B & J Catalano intend to extract approximately 60,000 tonnes of gravel per annum for a period of 5 years using a combination of 24, 40 and 50 tonne vehicles, with over 70% of vehicle movements being made by the 40 tonne and under vehicles. It is anticipated that there will be on average a total of 5 to 15 truck movements per day, depending upon resource demand. Vehicles will leave and enter South Western Highway via Lynham Road, which has been sealed and constructed to Shire specifications.

Please direct any comments in this regard to the Shire of Bridgetown Greenbushes by 20 February 2018.

Yours faithfully

Michael Lundstrom
Principal Environmental Consultant
6 February 2018



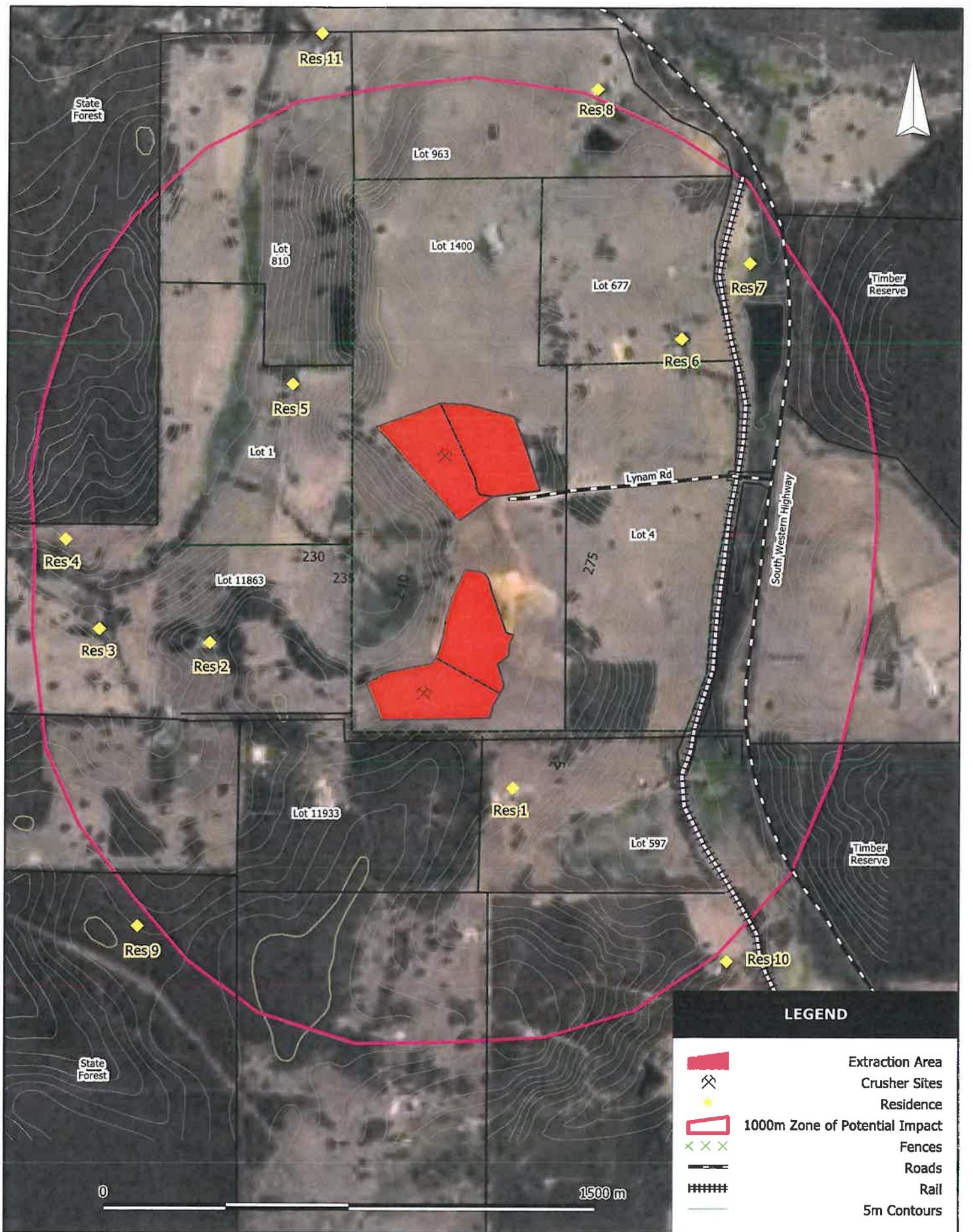
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Original Size: A4
 Source: NATMAP Digital Maps 2008
 Datum: Australian Geocentric 1994 (GDA94)

B&J Catalano Pty Ltd
Lot 1400 South West Highway
Glenlynn
Shire of Bridgetown Green bushes
Gravel Extraction

Locality Plan

Figure 1



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 Datum: Australian Geocentric 1994 (GDA94)

B&J Catalano Pty Ltd
Lot 1400 South West Highway, Gleniynn Grave Extraction

Lot 1400 and Surrounds

Figure 2

APPENDIX 6

WEED MANAGEMENT PLAN



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WEED MANAGEMENT PLAN

Prepared for B&J Catalano Pty Ltd
On Lot 1400, South Western Highway, Bridgetown

1. INTRODUCTION

This Weed Management Plan (WMP) has been prepared in accordance with guidelines published by the Department of Agriculture and Food (DAF) (DAF, 2014). This WMP should be read in conjunction with the report entitled "Extractive Industries Licence Application Lot 1400 South Western Highway, Shire of Bridgetown/Greenbushes", prepared for B&J Catalano Pty Ltd by Lundstrom Environmental Consultants Pty Ltd.

2. LOCALITY AND OWNERSHIP

Locality: Lot 1400 South Western Highway, Glenlynn, Shire of Bridgetown/Greenbushes

Ownership: J.S and E.J. Gifford

Figure 1 is an aerial photograph showing the property and its surrounds.

3. THE DEVELOPMENT PROPOSAL

B&J Catalano Pty Ltd intend to continue with gravel extraction from the area that is indicated on Figure 1 over a period of 5 years. The total area to be disturbed is 21.2ha and it is intended that the area will be rehabilitated back to pastures.

4. RESPONSIBILITIES

B&J Catalano Pty Ltd accept responsibility for weed management within the present and past extraction areas and any areas identified within the conditions of approval set by the Shire of Bridgetown/Greenbushes. All other areas on the property will remain the responsibility of the landowner. B&J Catalano acknowledge their responsibilities under the *Biosecurity and Agricultural Management Act 2007*.

5. CURRENT WEED STATUS OF THE PROPERTY

It is acknowledged that the proposed ground disturbance may result in the germination of certain weeds, but the species will not be known until emergence. Current weed management has worked to control the spread of emerging weeds on the property.

6. PROPOSED WEED MANAGEMENT ACTIONS

The following is a general description of the actions that will be implemented by B&J Catalano Pty Ltd for weed management:

6.1 Weed Management Zones on the Subject Land

For the purpose of this WMP, the subject land has been allocated zones as follows:

Zone A: This is all the land within the quarry and includes the base of the excavation, roadways and stockpiles of topsoil, overburden and all product stockpiles.

Zone B: This is all land that is at natural level and which extends 100 meters beyond the perimeter of the quarry and includes any stockpiles of soil or overburden created by the excavation.

6.2 Weed Emergence Monitoring

Monitoring of the emergence of weeds in Zones A and B will be undertaken by an experienced and licenced weed management contractor on a 6 monthly basis i.e. after the first seasonal rains and at the end of spring. In addition, B&J Catalano personnel on the site will be instructed to report any infestations that may occur on other occasions. Based on the type of weeds that emerge, a control plan will be formulated by the licenced weed management contractor.

6.3 Import and Export of Weeds

B&J Catalano will ensure that all plant and equipment is clean and free of any soil when moving any equipment to or from the site. B&J Catalano will also ensure that any quarry products imported to the site will be free of weeds.

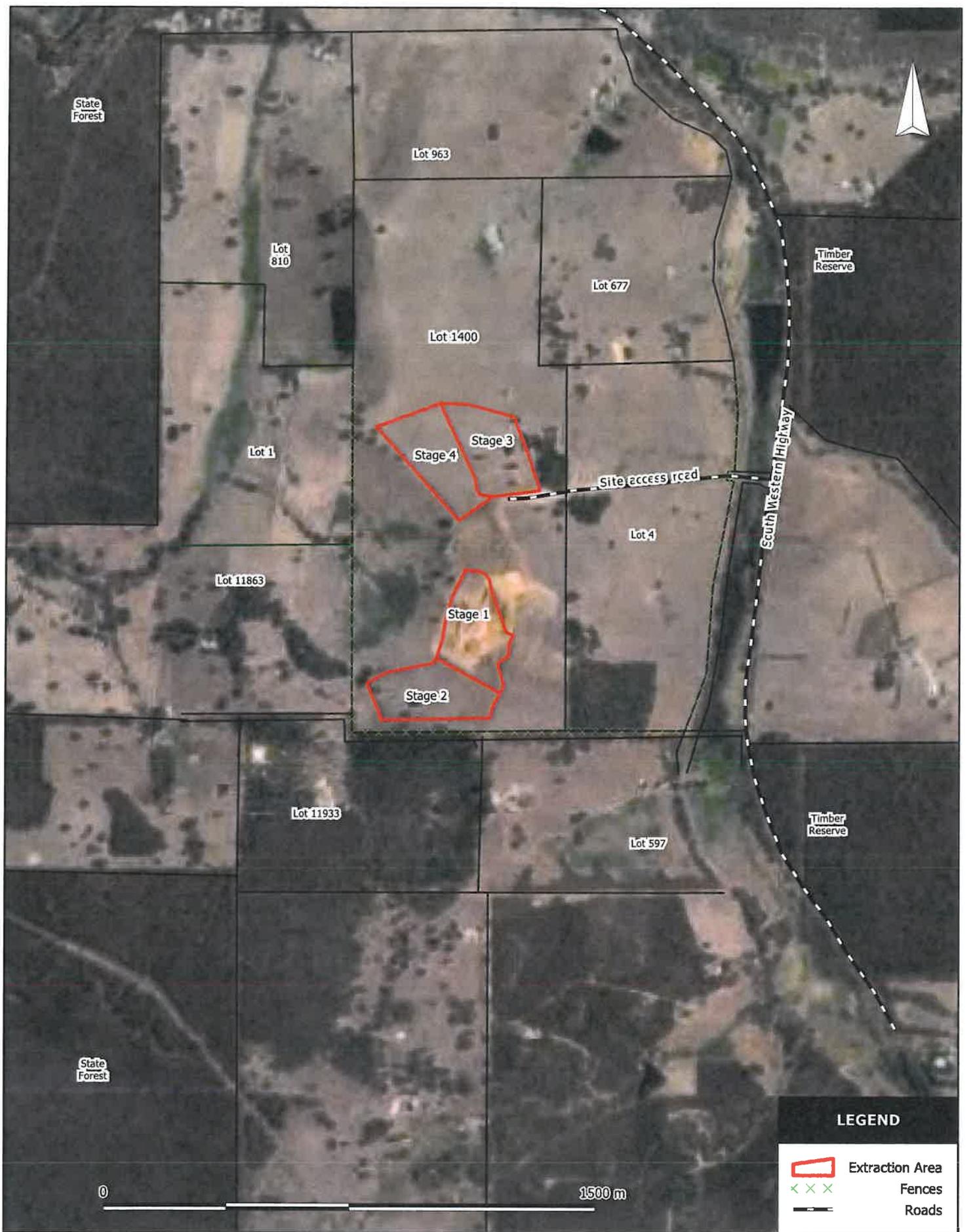
6.4 Weed Control Program

If a weed infestation occurs within Zones A or B, the licenced weed management contractor will apply the appropriate method of control, in accordance with the guidelines published by the DAF, whether chemical or mechanical, at the appropriate time. The weed management contractor will keep a record of all treatments.

7. REFERENCES

DAF (2014). Department of Agriculture and Food guidelines for weed control procedures for extractive industries licences.

Biosecurity and Agricultural Management Act (WA) 2007



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B&J Catalano Pty Ltd
Lot 1400 South West Highway, Glenlynn Gravel Extraction

Weed Management

Figure 1

APPENDIX 7

SPILL MANAGEMENT PLAN

Safety Practice

SAF-SP-029 HYDROCARBON SPILL RESPONSE

PURPOSE

This procedure summarises the safety practice of B & J Catalano to control the personal and environmental hazard posed by hydrocarbon spills. It outlines the correct procedure for controlling, recovering and reporting hydrocarbon spills to ensure compliance with West Australian legislative requirements.

SCOPE

This safety practice will apply to all B & J Catalano areas and employees.

DEFINITIONS

MSDS: Material Safety Data Sheet - A document which describes the properties and use of a substance, i.e., its identity, chemical and physical properties, health hazard information, precautions for use and safe handling information.

Hydrocarbon: An organic compound containing only carbon and hydrogen including diesel, oil, petrol, grease, solvent-based degreasers, hydraulic fluids and transformer oils.

Hydrocarbon Spill: Any uncontrolled release of hydrocarbon products.

Bund: An embankment or wall that may form part or the entire perimeter of a compound. Usually made of concrete, bunds are placed around storage tanks to contain spills.

INFORMATION

Under the general and specific provision of duty of care an employer shall, so far as is practicable, provide and maintain a working environment in which his employees are not exposed to hazards existing in the workplace. This requirement includes the hazards associated with hydrocarbons spills.

It is the responsibility of ALL employees and contractors to manage hydrocarbon spills as they occur. Supervisors are accountable if their immediate areas are found to have poor hydrocarbon management practices (this includes the clean-up of minor spills).

Spills involving hydrocarbons have the potential to produce adverse consequences to human health and/or the environment. Environmental spills can lead to contamination of water (both surface and aquifers), soil and habitats. The effect is higher closure costs, loss of a potable resource, death of flora and fauna, requirement for remediation, classification into Western Australia's Contaminated Sites database and prosecution by the Department of Environment and Conservation (DEC).

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This safety practise outlines:

- Action required when a spill is identified
- Techniques to restrict the extent of the contamination
- Techniques to collect spilled material
- Techniques to collect and dispose of contaminated material
- Techniques to treat soils contaminated by hydrocarbon
- Reporting requirements in regard to hydrocarbon spills

REQUIREMENTS

1 Action required when a spill is identified

- 1.1 Isolate the spill area
- 1.2 Identify the spilt substance
- 1.3 Identify hazards and PPE requirements – consult the appropriate MSDS.
- 1.4 If safe to do so, the source of the spill should be restricted or stopped (i.e. shutdown machinery, switch off pumps, close valves).
- 1.5 If suitable equipment is readily available and can be operated in a safe manner, the extent of the spill is to be contained.
- 1.6 Contact immediate Supervisor as soon as possible and advise of spill.

2 Techniques to restrict the extent of the contamination

- 2.1 If possible restrict the source of the spill to ensure the flow of hydrocarbon is stopped.
- 2.2 If the spill is occurring outside a containment bund, use earthmoving equipment to construct additional earthen bunds to contain the extent of the flow.
- 2.3 Isolate drains.
- 2.4 On advice of Environmental Department, pump source material from either or both of the source container or the bunded containment into a safe container.

3 Techniques to collect spilled hydrocarbon

- 3.1 On advice of Environmental Department, pump source material from either or both of the source container or the bunded containment into a safe container.
- 3.2 Use absorbent materials to soak up residual hydrocarbon.
- 3.3 If the spill occurs in an area where a water body has become contaminated, use mini air booms to contain the spread of hydrocarbon on the surface of the water.
- 3.4 Use a skimmer to collect contained hydrocarbon in a triple oil separator or retain on the surface of the water body and pump to a waste oil tank or other safe container.
- 3.5 Hydrocarbon absorbents are to be collected and disposed of as decided by the Environmental Department and according to site requirements.

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4 Techniques to treat soils contaminated by hydrocarbon

- 4.1 Dependent on site requirements and on advice from the Environmental Department, contaminated soils may be treated in the following ways:
- Collected and disposed of
 - Encapsulated in the waste dump
 - Collected or remain in situ and treated by bioremediation to breakdown the hydrocarbon.
- 4.2 On completion of the rehabilitation program the Environmental Department must inspect and verify that the spill has been successfully remediated.

5 Reporting requirements in regard to hydrocarbon spills

- 5.1 All incidents of hydrocarbon spills are to be reported to the immediate Supervisor as soon as possible and followed up with the completion of the B&J Catalano Incident Report Form which requires an incident investigation to determine root cause and assists in the prevention of a reoccurrence.
- 5.2.1 The immediate Supervisor must then report the incident to the Environmental Department to determine what reporting to external departments is required i.e. Department of Conservation.

Table 1: Suggested Spill Equipment

Type of Spill	Recommended Spill Equipment
Spill on rocks / dirt	<ul style="list-style-type: none"> • Use earthen bunds or booms to contain spill • Polypropylene pads to mop up excess oil at the outset • Global Peat or Enretec to treat contaminated soil in-situ
Spill on concrete / hardstand area e.g. workshop	<ul style="list-style-type: none"> • Polypropylene pads (easiest and quickest) • Floorsorb / kitty litter if pads not available (this must be swept up and disposed of in hydrocarbon bins immediately, as these products are not hydrophobic and will not contain the spill if they become wet)
Spill in containment bund	<ul style="list-style-type: none"> • Polypropylene pads or pillows • Bund can be drained or sucked out to waste oil receptacle if the spill is large
Spill occurs when raining or on a water body	<ul style="list-style-type: none"> • Polypropylene pads

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RELATED DOCUMENTS

- a. B&J Catalano Incident Report Form

REFERENCES

- a. Occupational Safety and Health Act (WA) 1984
- b. Occupational Safety and Health Regulations (WA) 1996
- c. Mines Safety and Inspections Act (WA) 1994
- d. Mines Safety and Inspections Regulations (WA) 1995
- e. Environmental Protection Act 1986
- f. Environmental Protection (Unauthorised Discharges) Regulations 2004
- g. AS 1940 : 2004 Storage and handling of flammable and combustible liquids

DOCUMENT CONTROL

Approval			
Role	Name	Date	
General Manager	Nunzio Giunta	Sept 2011	
HSE/HR Manager	Doriann Walls	Sept 2011	
Revision Events			
Rev.	Author	Changes	Date
1.0	Nic Henley		May 2011
2.0	Ian Prosser	Definitions / Table 1	March 2012

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APPENDIX 8

BUSHFIRE MANAGEMENT PLAN



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FIRE MANAGEMENT PLAN

**Prepared for B & J Catalano Pty Ltd
For Lot 1400 South West Highway, Glenlynn on Plan 119617
Shire of Bridgetown-Greenbushes**

1. INTRODUCTION

This Fire Management Plan (Fire MP) details the Fire Management methods and requirements that will be implemented within the gravel pit operations on Lot 1400 South West Highway (Plan 119617), as required by the Shire of Bridgetown-Greenbushes Extractive Industries Policy 2016. This Fire MP should be read in conjunction with the report entitled "Extractive Industry Application and Environmental Management Plan (EMP), Lot 1400 South West Highway, Glenlynn, Shire of Bridgetown-Greenbushes, prepared for B & J Catalano Pty Ltd by Lundstrom Environmental Consultants Pty Ltd.

1.1. LOCALITY AND OWNERSHIP

Locality: Lot 1400 on Plan 119617 South Western Highway, Shire of Bridgetown-Greenbushes.

Ownership: J.S. & E.J. Gifford

The property is situated approximately 5km south of Bridgetown and is accessed directly from South Western Highway, via Lynam Road.

Figure 1 shows the site and surrounds and indicates the proposed area covered by this application.

2. SITE DETAILS

The extraction area is situated along the plateau of a ridge and comprises gentle slopes averaging between 3% (Stages 4 and 5) and 7% (Stages 1 and 2). The proposed extraction area has an elevation of approximately 275m AHD and drainage is towards the west into a tributary of the Blackwood River, which is approximately 5km downstream. Steeper slopes downhill to the east and west of the extraction area range between 10 and 14%. The soils in the extraction area comprise of a thin layer of topsoil overlying approximately 1m of laterite caprock and gravel.

The extraction area and surrounding lots comprise largely of cleared farming land with areas of scattered remnant vegetation. State Forest lots are located approximately 900m to the east, 950m to the west and 1500m to the south west. Lot 11933 to the south of Lot 1400 is largely uncleared and adjoins a timber plantation area to the north of the southern State Forest (No. 9).

The area is zoned as "Rural 2 - General Agriculture" in terms of the Shire of Bridgetown-Greenbushes Town Planning Scheme No 4. It is anticipated that the extraction area will be returned to grazing and pastures on completion of extraction.

3. THE DEVELOPMENT PROPOSAL

B & J Catalano Pty Ltd intend to extract gravel from the area indicated in Figure 1 in over a period of 5 years from 2018 to 2023. Figure 2 shows the 9 substages of extraction. The remaining area to be extracted is now 15.9ha and it is intended that this area will be progressively rehabilitated to pastures.

4. FIRE RISK

The rainfall pattern for the area is such that the majority of the rain falls between late autumn and early spring. This rainfall supports substantial vegetation growth which dries off in summer/early autumn.

Bush fires in the area are generally fast moving, with many fires running up the trees into the canopy, sending out embers to start spot fires ahead of the main ground fire, making suppression and containment difficult. Smoke is a major hindrance to fire fighters in such fast moving fires.

Fire risk assessment for the proposed development will take into account existing site conditions (WA Planning Commission & FESA 2010), which include:

- Topography and slope with reference to accessibility
- Remnant vegetation cover and likely revegetation
- Surrounding land use patterns

The bush fire risk level for the proposed development area is *Low*, due to the extensive clearing in and around the extraction area. Areas of remnant vegetation adjacent to the proposed development can be classified as *Moderate to Extreme*. Figure 3 illustrates the relative fire hazards within the proposed development and its immediate surrounds.

5. PROPERTY LAYOUT AND CIRCULATION PATTERN

The extractive operation occurs on a small portion of Lot 1400 and access is via a sealed road with one separated stand of remnant vegetation near the access road. The extraction areas are largely cleared of vegetation. The remaining portion of the property is not used or traversed by the extractive industry operator and has been used for grazing. The remaining area of the property supports grazing and is classified as managed land under the Bridgetown-Greenbushes Firebreak Order 2017/18.

Emergency assembly areas will be determined based on the extraction stages and will be communicated as required to all operational staff on site.

6. FIRE MANAGEMENT PLAN

It is generally recognized that bush fires are an inevitable occurrence in the spring, summer and autumn months in the south west.

The aim of this Fire MP is to reduce the threat to life, property and the environment in the event of a bush fire within or near the site.

This Fire MP is designed to take into account fire protection measures including access roads, firebreaks, equipment on site, water supplies, fire contacts, action in the event of a bush fire on site and brigade familiarization of site, which are detailed below.

6.1 Access Roads

The site is directly accessed from South Western Highway, via Lynam Road. The gates to access the site remain locked when the site is not in operation.

6.2 Firebreaks

The gravel extraction area is cleared and equipment operated on site will be well separated from any remnant vegetation. The extraction area and the remainder of Lot 1400 are to comply with the Shire of Bridgetown-Greenbushes Firebreak Order 2017/18.

6.3 Equipment on Site

When operations are carried out, the following equipment is generally present/used on site:

- D10/D9 Bulldozer
- CAT 980 Front End Loader (FEL)
- Striker 1320 Crusher
- Finlay Screen 693
- Striker 25m Stacker
- Standard Rigid Truck (14 tonnes)
- Single Semi-loader (24 tonnes)
- Truck and Dog (40 tonnes)
- Road Train (50 tonnes)
- Water Carts
- Amenities building with generator
- A mobile refueling vehicle will refuel all machinery on a daily basis. No fuel or lubricant storage will occur on the site.

6.4 Water Supplies

There is a large farm dam in the northern portion of Lot 1400 and a water cart will be onsite during operations.

6.5 Contacts

The Site Supervisor will be the main point of contact for any fire related queries. The Supervisor's contact number will be displayed on the sign at the main access gate.

6.6 Action in the Event of a Bush Fire on Site

The following actions will be taken in the event of a bush fire:

- All personnel on site to be notified immediately of fire;
- Report fire to FESA Operations by ringing '000' and providing all known details on the fire including location, type of vegetation burning, intensity, smoke level;
- If safe to do so, onsite personnel and equipment to be used to extinguish the fire using fire extinguishers, water cart, plant and equipment;
- Relocate personnel and equipment to a safe area;

- Create a fire break around the fire if possible, only if it is safe to do so. Do not put any personnel or equipment at risk;
- On arrival of Fire Brigade, site supervisor to take directions from the most senior Brigade Officer (Incident Controller) on site. B&J Catalano personnel to follow their own chain of command (site supervisor/team leader);
- Communications on all plant and equipment is UHF Radio Channel 30;
- Mobile phones are to be available to most operators;
- Fire extinguishers are to be fitted to all plants; and
- The water cart is to be fitted with a fire hose facility.

6.7 Brigade Familiarization of Site

Each year prior to the wildfire season (commencing September/October), B&J Catalano should familiarize the local Bush Fire Brigade of site access, firebreaks, water supplies, equipment available on site and contact details of authorized personnel for the site. This will enable the Brigade to plan their actions in the event of a fire on site, as well as provide them with enough background information in the event of a wildfire on or near the site.

7. SHIRE FIRE PROTECTION PLAN

The Shire of Bridgetown-Greenbushes has contact details on its website for bushfire control officers located in 10 different localities within the Shire. The nearest localities for bushfire control officers are Bridgetown, Wandillup, Yornup, Sunnyside and Kangaroo Gully. The Department of Fire and Emergency Services (DFES) launched the Emergency WA website in October 2016, which provides up to date information and warnings on bushfires.

The Shire shall develop and maintain district firefighting facilities under their control and where necessary provide advice on appropriate techniques to achieve bushfire hazard reduction for individual properties. The Shire shall also ensure annual compliance with their firebreak order and shall maintain in good order the condition of the district water tanks, hydrants and apparatus for firefighting purposes, as well as public emergency access ways and strategic firebreaks within the district.

Extractive industry operators should seek clarification from the Shire of Bridgetown-Greenbushes if they have any uncertainties regarding their responsibilities and the requirements contained within their Fire Management Plan, as well as the Firebreak Order 2017/18 published on the Shire's website.

8. EMERGENCY PROCEDURES

In the event of a fire on site, emergency procedures shall be followed as outlined in 6.6 of this Fire MP.

9. MAINTENANCE

All equipment used on site (as listed under 6.3 of this document) will be maintained and serviced on a regular basis. This will ensure that there will be minimal fire threats from equipment malfunctions due to lack of maintenance.

All responsible personnel on site will be trained on fire drill procedures and on how to respond in the event of a fire. Regular fire drills will be carried out on site to ensure that all ground staff are familiar with the emergency assembly procedure and the chain of command to be followed.

10. SUMMARY

10.1 Overall Fire Threat

The bush fire risk level for the proposed development area and cleared areas of the property is *Low*, and *Medium-High* in the remainder of the site.

10.2 Fire Management Plan

This Fire MP lists all fire protection measures that will be undertaken by B&J Catalano to reduce the threat to workers and fire fighters in the event of a bush fire within or near the site.

10.3 B& J Catalano's Responsibility

B&J Catalano shall implement all fire protection requirements as outlined in sections 6.1 – 6.7 of this Fire MP, while carrying out gravel extraction operations on site.

10.4 Shire's Responsibility

The Shire of Bridgetown-Greenbushes shall develop and maintain district firefighting facilities under their authority and shall ensure that property owners and operators shall maintain compliance of their Fire Management Plans.

11. REFERENCES

Bush Fires Act 1954. Available from:

https://www.slp.wa.gov.au/legislation/statutes.nsf/main_mrtitle_106_homepage.html

Shire of Bridgetown-Greenbushes, Firebreak Order 2017/18: Notice to all owners and occupiers of land in the Shire of Bridgetown-Greenbushes. Available from:

<https://www.bridgetown.wa.gov.au/library/file/Community/2017-2018%20Firebreak%20Order.pdf>

Shire of Bridgetown-Greenbushes, Bush Fire Control. Available from:

<https://www.bridgetown.wa.gov.au/services/bush-fire-control>

WA Planning Commission & FESA 2010. Planning for Bush Fire Protection Guidelines. Edition 2, May 2010. Available from

<http://www.dfes.wa.gov.au/safetyinformation/fire/bushfire/Pages/publications.aspx#1>

Department of Fire and Emergency Services (DFES), Map of Bush Fire Prone Areas. Available from:

<https://maps.slp.wa.gov.au/landgate/bushfireprone/>

APPENDIX 9

VISUAL IMPACT PHOTOGRAPHS

APPENDIX 9

Images showing the view from South Western Highway to Lynam Road



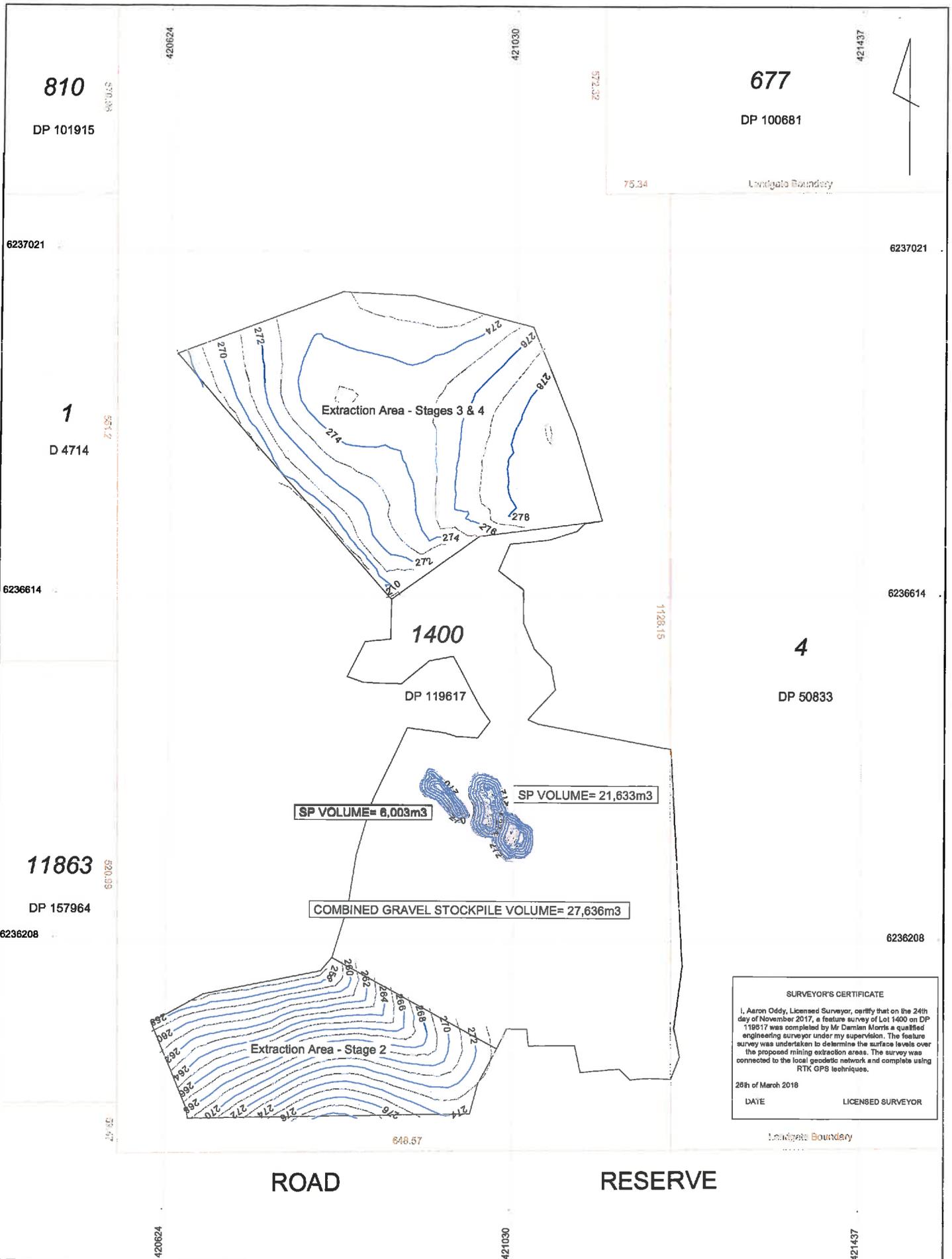
Plate 1: View from South Western Hwy to Lynam Road.



Plate 2: View from north of South Western Hwy to Lynam Road.

*Images sourced from Google Street Maps 2018

APPENDIX 10
CERTIFIED SURVEY



SURVEYOR'S CERTIFICATE

I, Aaron Oddy, Licensed Surveyor, certify that on the 24th day of November 2017, a feature survey of Lot 1400 on DP 119617 was completed by Mr Damien Morris a qualified engineering surveyor under my supervision. The feature survey was undertaken to determine the surface levels over the proposed mining extraction areas. The survey was connected to the local geodetic network and complete using RTK GPS techniques.

28th of March 2018
 DATE LICENCED SURVEYOR

CLIENT: B & J CATALANO			COORDINATE DATUM HORIZONTAL: MGA VERTICAL: AHD CONTOUR INTERVAL: 1m CAD MODEL: E5085-01	NORTH POINT 	 B C E SURVEYING LICENSED & ENGINEERING SURVEYING CONSULTANTS	SITE SURVEY AND CONTOUR PLAN LOT 1400, SOUTHWEST HIGHWAY GLENLYNN		JOB No. E5085
REV	REV DATE	REV DATE	DESCRIPTION	DRAWN		SURVEYOR	APPROVED	SCALE @ AS: 1:4000 REVISION: A
A	23/03/2018	24/11/2018	INITIAL ISSUE	TONY HILZ	D. MORRIS	A. ODDY		
BAR SCALE: 0 100 200			DISCLAIMER This plan has been prepared to assist in planning & design and should not be used to obtain or pass for any other purpose. The plan shows no services. Any underground services should be located by the appropriate service authorities prior to any works. Detailed boundaries were not established during survey and are shown in accordance with/on digital data supplied by Landgate.			SUNBURY 24 WILLOUGHBY STREET SUNBURY WA 6108 PHONE: 08 9437 1111 FAX: 08 9437 1112 www.bcesurveying.com.au		PERTH SUITE 3, FERNHILL ROAD JARVISVILLE WA 6106 PHONE: 08 9437 1111 FAX: 08 9437 1112 www.bcesurveying.com.au





SUBJECT TREE



SUBJECT TREE

Criteria for grant application from Bridgetown Historical Society Inc.(BHS)

Meeting three of the five Objects of the WA History Foundation.

- **Encourage interest in and knowledge of Western Australian history:**

A brief outline of the project:

Throughout 2018 Bridgetown will celebrate the gazettal of the townsite 150 years ago on 9 June 1868. In 2017 BHS saw the importance of recording oral histories from residents who live, or lived, in Bridgetown to show how the town has developed over 150 years. The interviews have all been conducted by oral historian Mary Elgar, and transcribed verbatim then edited for clarity before being inserted into the narrative, interspersed with historical data obtained through Trove, State Records Office (SRO), State Library of WA (SLWA) and a variety of other publications. The manuscript was written pro bono by Mary Elgar, no previous grants have been raised to pay for interviewing, transcribing or writing. BHS raised donations from local residents, businesses and clubs/associations to purchase a hand-held digital recorder, a flat-bed scanner and an A3 printer to commence the project late last year. The grant money sought from the WA History Foundation will be used to design and publish the manuscript, no funds will go to Ms Elgar.

The following are two brief examples of the text as it is in the manuscript:

... But it wasn't all plain sailing for borrowers. John May, who had arrived in 1878, had quite a problem raising a loan to buy his 100 acres at Mattamattup Valley c.1885. He borrowed £100 but:

Borrowing money was not like it is today, and for 12 years I had to pay 8% to a bank in Bunbury. I went so far as to offer the bank 20 pound a month, and interest to clean up the loan, but they refused because they had to be tied and held the title deeds.

And this is an example of narrative that includes a newspaper article:

A 'traveller' noted in the *Fremantle Herald* on 25 September 1880,¹ that:

As you approach the township [Bridgetown] the land greatly improves, the change being from gravel, to a deep rich black soil, which is as heavily timbered as the land just passed through ... The most conspicuous buildings in the township are, a neat looking Mechanic's Institute, a well-built schoolroom, and two hotels. A large general store, the Police station, and the Post Office are conspicuous objects.

- **Promote research into Western Australian history:**

Only two books, to date, have been written on Bridgetown's history. These were *Bridgetown the early years*, books 1 and 2, by Fran Taylor (also a recipient of a grant from WA History Foundation). Other than these two comprehensive books, the most frequently quoted source in documents is an unpublished essay by Colin Gaines, written in 1974, *Bridgetown the first 100 years*. I have contacted Mr Gaines through social media and he has supplied a written oral history (he is 90 and not permanently in WA). A book that focusses on the Maslin family and is written by John Maslin, *A Blackwood*

¹ Notes on the road (1880)

Trilogy, includes extensive maps and historical facts that strongly contribute to Bridgetown's written history. Historical research into this town (not including family research) has been scant even though the town is one of only 8 in regional WA to be on the State Heritage Registry.

The importance of oral histories in historical research is becoming far more commonplace but sadly the early days of settlement have not been adequately recorded and as the residents age, so their stories about Bridgetown are lost. This manuscript, titled *A Mere Country Village*, mimicking the letter sent from Assistant Surveyor T.C. Carey to Governor Roe in April 1868, saying he, Carey, thought the town would only aspire to be a mere country village, aims to fill more gaps in knowledge about earlier life in Bridgetown up to the present day, by utilising oral histories to record data that would otherwise be lost. It is an important legacy for future historians. The oral history transcripts, in full and unedited, will be available to any researcher through BHS (copyrighted to BHS), catalogued onto a new program BHS has obtained called MOSAiC. The audios may be available to future researchers if an application is made through BHS to the interviewee.

- **Raise funds for the furtherance of these Objects:**

All proceeds from the sale of the book will go back to BHS to provide a modest income to digitise the photograph collection and modernise the Police Station Museum's displays – this will tell the story of policing in Bridgetown, further adding to the knowledge base of the town. The museum will also be more attractive to younger children with new display boards and a hands-on approach to interact with the displays. The walking tours that are currently carried out by a BHS member will contain stories from this book and that will encourage people to buy the book or participate in more tours, all leading to greater dissemination of history to the residents and visitors of Bridgetown.

Each book will be sold for \$30, which is considered a reasonable price, and affordable to most.

Terms of Grant: an application must demonstrate that it meets one or more of the Foundation's Objects – see above – and:

- **will result in a Public Outcome which encourages, promotes or assists WA history:**

The manuscript, once published, will be available to schools, universities, residents and visitors to give a grass-roots view of Bridgetown that has not previously been examined. It is hoped that this manuscript will encourage local students in particular to explore their history further. Unpublished maps and other ephemera that is archived in the SRO and SLWA will be used to illustrate the narrative as it unfolds. Mary Elgar will also be offering her services to talk not only to the local schools, both primary and secondary, but also to the service clubs, for example, Rotary, Probus and Lions, and other historical